

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, DECEMBER 14, 2021
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA
TELECONFERENCE - ZOOM**

AGENDA

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

- 1. CALL MEETING TO ORDER**
 - A. Roll Call

- 2. ADDITIONS TO AGENDA**
 - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

- 3. PUBLIC COMMENT**
 - A. The public may make a statement or pose questions on Items NOT on the agenda** (see note above)

- 4. CONSENT AGENDA**
 - A. Financial Reports
 1. Consideration & Approval of Disbursements List
 - a. Disbursements and Checks Numbered 8248-8264
 - b. One-signor Checks Numbered 8265-8269
 - B. Review & Acceptance of Monthly Financial Reports
 1. Account Balances – All Funds
 2. Budget Report: YTD Actual to Budget Report – November 2021
 3. Southern California Edison Report
 - C. Approval of Minutes
 1. Minutes of the Special Board Meeting of October 17, 2021
 2. Minutes of Regular Board Meeting of November 9, 2021
 3. Minutes of Special Board Meeting of November 17, 2021

- 5. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE**
 - A. General Manager Report on Status of Facilities, Operational Stability

- 6. NEW BUSINESS**
 - A. RFQ Contract Operators
 - B. RFQ Clarifier Repairs

7. **OLD BUSINESS**
 - A. SoCalRen
 - B. RDN – Rate Study Update
 - C. Employee Handbook - Update
8. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
9. **BOARD MEMBER COMMENTS/REPORTS**
10. **ANNOUNCEMENTS**
 - A. Regular Board Meeting: January 11, 2022 at 5:00 p.m.
11. **CLOSED SESSION**
 - A. Public Employment – General Manager Government Code §54957
12. **ADJOURNMENT**

TELECONFERENCE INFORMATION

This meeting will be held via teleconferencing with members of the Board attending from separate remote locations. As authorized by AB361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph m. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings.

Members of the public may participate via the Zoom webinar including listening to the meeting and providing public comment by following the instructions below or contact the Board Secretary, Lorinda Beatty, at (760) 965-9696 or info@hiltoncreekcsd.com

To Join the Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86527396590>

Or One tap mobile :

US: +16699006833,,86527396590# or +12532158782,,86527396590#

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Webinar ID: 865 2739 6590

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**HILTON CREEK COMMUNITY SERVICES DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: LORINDA BEATTY
SUBJECT: ACCOUNT BALANCES REPORT
DATE: DECEMBER 14 2021

Notable changes to Account Balances

Sewer Fund Checking – Bank of America **\$66,663.10**

Included in this amount is \$26,656.80 which has been moved to the Capital Reserve account in December. There is a pending adjustment of \$6,762.20 due to an accounting error to be discovered and reported in January.

Capital Reserve **\$44,224.92**

No significant changes to the Capital Reserve Account; however, in December there will be a significant increase due to the transfer of the Encumbrance Fund.

County Investment Pool – Combined **\$683,907.80**

Updates received for Fiscal Year 2020/2021. Adjustments, interest and property taxes posted to the sum of \$20,111.17.

LAIF – Combined **\$9,613.53**

Nothing to report. No activity since October.

Juniper Drive Checking **\$82,080.23**

No significant changes to the Juniper Drive Checking Account.

REQUESTED ACTION: Information Only

Hilton Creek Community Services District
Sewer Funds Account Balances
As Of
November 30, 2021

Account	Previous				11/30/2021
	Balance	Credits	Debits	Adjustments	Balance
**Bank of America	48,965.44	39,235.93	(41,432.87)	19,894.60	66,663.10
Sewer Fund Use Fees & Expenses		36,480.18	(39,346.74)		
Cancelled / Return/ Other				(6,762.20) <i>Future Adjustment</i>	
County Inv. Pool Transfer		-	-		
LAIF Transfers					
Capital Reserve Transfer					
Connection Fees					
County Loan Transfer					
Availability Fees		60.00			
Juniper Deposits/Expenses		2,695.75	(2,086.13)		
Juniper Drive Transfers			-		
Encumbrance		-		26,656.80	
Capital Reserve	44,224.56	0.36	-	-	44,224.92
Connection & Availability Fees		0.36			
Transfers			-		
Interest					
LAIF	4,969.85	-	-	-	4,969.85
Checking Transfers					
Interest					
Other					
Other					
County Investment Pool	355,892.41	20,111.17	-	-	376,003.58
Checking Transfers					
LAIF Transfers					
Interest					
Unsec. Property Tax					
Secure Property Tax					
Other		20,111.17		ERAF/HOPTR 9/30/2021	
Unitary Property Tax					
Delinquent Accounts Collection					
ENCUMBRANCE (In Checking)	26,656.80	-	-		26,656.80
Benefit Liabilities					
Vactor					
Operations					
Administrative Operations					
Total**	454,052.26	59,347.46	(41,432.87)	19,894.60	518,518.25
				** Balance Owed to Juniper Fund	(2,520.68)
				Total with Juniper Drive Oweing	515,997.57

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

As of November 30, 2021

12/11/21

Accrual Basis

Nov 30, 21

ASSETS

Current Assets

Checking/Savings

1 Bank of America-Checking

2 Encumbrance Account

26,656.80

1 Bank of America-Checking - Other

20,307.13

Total 1 Bank of America-Checking

46,963.93

3 B of America-Capital Reserve

44,224.92

4 Mono Co Treasury Inv. Pool

376,003.58

5 LAIF

General Sewer Fund

4,957.36

5 LAIF - Other

12.49

Total 5 LAIF

4,969.85

Total Checking/Savings

472,162.28

Accounts Receivable

Accounts receivable

AVAILABILITY FEES

349.38

SEWER USE FEES

Finance Charge

-404.80

LIEN FEE

200.00

SEWER USE FEES - Other

18,590.55

Total SEWER USE FEES

18,385.75

Accounts receivable - Other

-19.16

Total Accounts receivable

18,715.97

Total Accounts Receivable

18,715.97

Other Current Assets

Allowance for uncollectibles

0.05

Refundable Deposits

55.31

Total Other Current Assets

55.36

Total Current Assets

490,933.61

Fixed Assets

Property, Plant & Equipment

Equipment

3,104,881.53

Facilities Improvements

78,028.37

Other Equipment

21,391.22

Vehicles

16,500.00

Total Property, Plant & Equipment

3,220,801.12

Total Fixed Assets

3,220,801.12

Other Assets

Accumulated depreciation

-2,718,139.35

Total Other Assets

-2,718,139.35

TOTAL ASSETS

993,595.38

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

*Accounts Payable

250.74

Total Accounts Payable

250.74

2:55 PM

HILTON CREEK COMMUNITY SERVICES DISTRICT

12/11/21

Balance Sheet

Accrual Basis

As of November 30, 2021

	Nov 30, 21
Other Current Liabilities	
6 Juniper Dr SZB Clearing Acct	2,520.69
Accounts payable	2,383.67
Direct Deposit Liabilities	-1.88
Payroll Liabilities	16,261.67
Total Other Current Liabilities	21,164.15
Total Current Liabilities	21,414.89
Long Term Liabilities	
PENSION LIABILITIES	
Def inflows of resources-actuar	33,770.00
Def outflows of resources-actua	-34,290.00
Deferred outflows-contributions	-202.97
Net Pension Liability	237,045.00
Total PENSION LIABILITIES	236,322.03
Total Long Term Liabilities	236,322.03
Total Liabilities	257,736.92
Equity	
Capital Improvement Reserve	33,533.07
Retained Earnings	736,586.72
Net Income	-34,261.33
Total Equity	735,858.46
TOTAL LIABILITIES & EQUITY	993,595.38

HILTON CREEK COMMUNITY SERVICES DISTRICT

All Sewer Fund Transaction Detail Report

November 2021

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Paycheck	11/01/2021	8234	Hatter, Jason T		1 Bank of America...	162	-SPLIT-		3,977.29
Deposit	11/02/2021			Deposit	1 Bank of America...		-SPLIT-	774.88	
Check	11/03/2021		MAMMOTH DISPO...	Waste Conne...	1 Bank of America...		Plant - General...		165.38
Liability Check	11/05/2021	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	1 Bank of America...		-SPLIT-		58.37
Liability Check	11/05/2021	E-pay	EFTPS	VOID: 94-283...	1 Bank of America...		-SPLIT-	0.00	
Liability Check	11/05/2021	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	1 Bank of America...		-SPLIT-		1,024.40
Liability Check	11/05/2021	E-pay	EFTPS	94-2834850 Q...	1 Bank of America...		-SPLIT-		4,538.42
Check	11/05/2021		Bank of America	Remote Depo...	1 Bank of America...		Bank Service ...		15.00
Liability Check	11/08/2021		QuickBooks Payroll ...	Created by P...	1 Bank of America...		Direct Deposit ...		3,766.58
Paycheck	11/09/2021	DD1128	ADAMSON, CYNTH...	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Paycheck	11/09/2021	DD1129	CONNOLLY, ISABE...	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Paycheck	11/09/2021	DD1130	CZESCHIN, WINDS...	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Paycheck	11/09/2021	DD1131	HIGERD, GARRETT	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Paycheck	11/09/2021	DD1132	SHIPLEY, STEVE H	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Bill Pmt -Check	11/09/2021	8235	BABCOCK LABOR...	VOID:	1 Bank of America...		*Accounts Pay...	0.00	
Bill Pmt -Check	11/09/2021	8236	BILLY CZESCHIN	Invoice 12110...	1 Bank of America...		*Accounts Pay...		1,017.50
Bill Pmt -Check	11/09/2021	8237	CSDA	2022 Member...	1 Bank of America...		*Accounts Pay...		1,665.00
Bill Pmt -Check	11/09/2021	8238	DC FROST ASSOCI...	Invoice 42992	1 Bank of America...		*Accounts Pay...		2,500.00
Bill Pmt -Check	11/09/2021	8239	INFOSEND, INC	SEPT BILLIN...	1 Bank of America...		*Accounts Pay...		345.97
Bill Pmt -Check	11/09/2021	8240	J.T. HATTER ELEC...	Reimburseme...	1 Bank of America...		*Accounts Pay...		320.41
Bill Pmt -Check	11/09/2021	8241	Liebert Cassidy Whit...	Invoice 206742	1 Bank of America...		*Accounts Pay...		2,106.00
Bill Pmt -Check	11/09/2021	8242	MAMMOTH COMM...	Customer 000...	1 Bank of America...		*Accounts Pay...		90.00
Bill Pmt -Check	11/09/2021	8243	MONO COUNTY D...	Ticket 23059 ...	1 Bank of America...		*Accounts Pay...		1,641.01
Bill Pmt -Check	11/09/2021	8244	STATE WATER RE...	OIT 1 Applicat...	1 Bank of America...		*Accounts Pay...		125.00
Bill Pmt -Check	11/09/2021	8245	UMPQUA BANK	October 2021	1 Bank of America...		*Accounts Pay...		2,593.04
Bill Pmt -Check	11/09/2021	8246	BABCOCK LABOR...	VOID: Invoice...	1 Bank of America...		*Accounts Pay...	0.00	
Bill Pmt -Check	11/09/2021	8247	BABCOCK LABOR...	Invoice CJ113...	1 Bank of America...		*Accounts Pay...		1,336.65
Bill Pmt -Check	11/10/2021	8248	BILLY CZESCHIN	SEWER INV...	1 Bank of America...		*Accounts Pay...		1,430.00
Deposit	11/11/2021			Deposit	1 Bank of America...		-SPLIT-	5,178.99	
Deposit	11/11/2021			Deposit	1 Bank of America...		Undeposited F...	221.24	
Deposit	11/11/2021			Deposit	1 Bank of America...		Undeposited F...	110.62	
Deposit	11/11/2021			Deposit	1 Bank of America...		Undeposited F...	110.62	
Deposit	11/11/2021		JUNIPER DRIVE FE...	Deposit	1 Bank of America...		-SPLIT-	675.62	
Deposit	11/11/2021			Deposit	1 Bank of America...		-SPLIT-	331.86	
Paycheck	11/12/2021	DD1134	BURNETT, KYLE	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Paycheck	11/12/2021	DD1133	BEATTY, LORINDA A	Direct Deposit	1 Bank of America...	162	-SPLIT-	0.00	
Liability Check	11/12/2021		QuickBooks Payroll ...	Created by P...	1 Bank of America...		Direct Deposit ...		3,165.55
Paycheck	11/12/2021	8249	CZESCHIN, WILLIAM		1 Bank of America...	162	-SPLIT-		1,740.08
Check	11/12/2021		PERS Retirement	Kyle PPE 11/...	1 Bank of America...		-SPLIT-		475.25
Check	11/12/2021		PERS Retirement	Billy PPE 11/1...	1 Bank of America...		-SPLIT-		345.23
Check	11/12/2021		PERS 457 Contributi...	PPE 11/12/20...	1 Bank of America...		-SPLIT-		571.57
Check	11/15/2021		FRONTIER COMM...	Alarm System...	1 Bank of America...		Telephone - Fir...		42.54
Deposit	11/16/2021			Deposit	1 Bank of America...		-SPLIT-	12,444.75	
Check	11/16/2021		SCE	10/04/2021 to...	1 Bank of America...		SCE - Pump St...		527.98
Deposit	11/17/2021			Deposit	1 Bank of America...		Undeposited F...	250.00	
Deposit	11/17/2021			Deposit	1 Bank of America...		Undeposited F...	331.72	
Deposit	11/17/2021			Deposit	1 Bank of America...		Undeposited F...	55.31	
Deposit	11/17/2021			Deposit	1 Bank of America...		-SPLIT-	497.96	
Check	11/18/2021		Intuit	ACH Payment...	1 Bank of America...		Bank Service ...		264.00

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12/11/21

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT All Sewer Fund Transaction Detail Report November 2021

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Check	11/18/2021		SCE	10/04/2021 to...	1 Bank of America-...		SCE - Plant		
Deposit	11/22/2021			Deposit	1 Bank of America-...		Undeposited F...	221.24	279.15
Deposit	11/22/2021			Deposit	1 Bank of America-...		Undeposited F...	110.62	
Deposit	11/22/2021		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		Undeposited F...	110.62	
Deposit	11/22/2021			Deposit	1 Bank of America-...		-SPLIT-	655.62	
Deposit	11/22/2021			Deposit	1 Bank of America-...		-SPLIT-	442.48	
Check	11/23/2021		VERIZON WIRELESS	District Phones	1 Bank of America-...		-SPLIT-	4,601.52	
Deposit	11/24/2021			Deposit	1 Bank of America-...		-SPLIT-		126.74
Deposit	11/24/2021		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	2,919.06	
Deposit	11/24/2021			Deposit	1 Bank of America-...		6 Juniper Dr S...	98.42	
Deposit	11/24/2021			Deposit	1 Bank of America-...		Undeposited F...	55.31	
Paycheck	11/26/2021	DD1136	BURNETT, KYLE	Direct Deposit	1 Bank of America-...		Undeposited F...	110.62	
Paycheck	11/26/2021	DD1137	CZESCHIN, WILLIAM	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	11/26/2021	DD1135	BEATTY, LORINDA A	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Liability Check	11/26/2021		QuickBooks Payroll ...	Created by P...	1 Bank of America-...		-SPLIT-	0.00	
Deposit	11/26/2021			Deposit	1 Bank of America-...		Direct Deposit ...		5,178.76
Deposit	11/26/2021		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	331.86	
Deposit	11/29/2021			Deposit	1 Bank of America-...		-SPLIT-	590.52	
Deposit	11/29/2021			Deposit	1 Bank of America-...		-SPLIT-	6,997.04	
Deposit	11/29/2021		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	331.86	
				Deposit	1 Bank of America-...		-SPLIT-	675.57	
TOTAL								39,235.93	41,432.87

HILTON CREEK COMMUNITY SERVICES DISTRICT
Juniper Drive Clearing Account Monthly Detail Report
November 2021

Type	Date	Name	Memo	Class	Debit	Credit
Bill	11/09/2021	UMPQUA BANK	10% Fuel & Ti...	164	88.45	
Bill	11/09/2021	UMPQUA BANK	10% Office Ex...	164	110.30	
General Journal	11/09/2021		10% Board M...	164	0.00	
General Journal	11/09/2021		10% Board M...	164	57.90	
General Journal	11/09/2021		10% Board M...	164	0.00	
General Journal	11/09/2021		10% Board M...	164	127.32	
General Journal	11/09/2021		10% Board M...	164	0.00	
General Journal	11/09/2021		10% CA Gros...	164	38.33	
General Journal	11/09/2021		10% IC Gross...	164	38.33	
General Journal	11/09/2021		10% WC Gro...	164	48.33	
General Journal	11/09/2021		10% GH Gros...	164	38.33	
General Journal	11/09/2021		10% SS Gros...	164	48.33	
Deposit	11/11/2021	JUNIPER DRIVE FE...	J6017010 TIT...	164		393.68
Deposit	11/11/2021	JUNIPER DRIVE FE...	J6016017 K C...	164		196.84
Deposit	11/11/2021	JUNIPER DRIVE FE...	J6016015 K C...	164		85.10
Check	11/12/2021	PERS Retirement	10% KB Retir...	164	25.20	
Check	11/12/2021	PERS Retirement	10% Retirem...	164	19.12	
Check	11/12/2021	PERS 457 Contributi...	10% JD	164	32.16	
General Journal	11/12/2021		10% of Gross ...	164	330.77	
General Journal	11/12/2021		10% of Gross ...	164	141.45	
General Journal	11/12/2021		10% of Gross ...	164	220.00	
General Journal	11/12/2021		10% LB Additi...	164	8.46	
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6017004 CA...	164		196.84
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6017005 CA...	164		65.10
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6017021 BO...	164		196.84
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6012001 RO...	164		196.84
Check	11/23/2021	VERIZON WIRELESS	Telephone 1...	164	12.67	
Deposit	11/24/2021	JUNIPER DRIVE FE...	J6014008 MIL...	164		98.42
Deposit	11/26/2021	JUNIPER DRIVE FE...	J6019005 GO...	164		196.84
Deposit	11/26/2021	JUNIPER DRIVE FE...	J6013006 HA...	164		196.84
Deposit	11/26/2021	JUNIPER DRIVE FE...	J6016004 SH...	164		196.84
General Journal	11/26/2021		10% of Gross ...	164	330.77	
General Journal	11/26/2021		10% of Gross ...	164	141.45	
General Journal	11/26/2021		10% LB Additi...	164	8.46	
General Journal	11/26/2021		10% Gross - ...	164	220.00	
General Journal	11/26/2021		10% 457 - BC	164	0.00	
Deposit	11/29/2021	JUNIPER DRIVE FE...	J6017017 GIL...	164		196.87
Deposit	11/29/2021	JUNIPER DRIVE FE...	J6017026 LK...	164		85.10
Deposit	11/29/2021	JUNIPER DRIVE FE...	J2017027 LK...	164		196.84
Deposit	11/29/2021	JUNIPER DRIVE FE...	J6017009 HA...	164		196.76
TOTAL					2,086.13	2,695.75

1:12 PM

12/11/21

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Transactions By Month
November 2021

Type	Date	Memo	Account	Clr	Split	Debit	Credit
Nov 21							
Deposit	11/17/2021	Deposit	101 - Checking - B o...	X	-SPLIT-	5,802.00	
Check	11/18/2021	ACH Processi...	101 - Checking - B o...	X	64900 · 507 - ...		102.00
Deposit	11/22/2021	Deposit	101 - Checking - B o...	X	-SPLIT-	281.94	
Deposit	11/24/2021	Deposit	101 - Checking - B o...	X	-SPLIT-	452.14	
Deposit	11/24/2021	Deposit	101 - Checking - B o...		12000 · Undep...	98.42	
Nov 21						6,634.50	102.00

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

12/11/21

Balance Sheet

Accrual Basis

As of November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
101 - Checking - B of A	82,080.23
102 - LAIF	4,643.68
Mono County Treasury Inv. Pool	307,904.22
Total Checking/Savings	394,628.13
Accounts Receivable	
120 - ACCOUNTS RECEIVABLE	
122 - MAINTENANCE FEES	5,623.34
Total 120 - ACCOUNTS RECEIVABLE	5,623.34
Total Accounts Receivable	5,623.34
Other Current Assets	
JDSZB Wash Account	2,520.69
Total Other Current Assets	2,520.69
Total Current Assets	402,772.16
TOTAL ASSETS	402,772.16
LIABILITIES & EQUITY	
Equity	
32000 - 304 - Retained Earnings	372,661.19
Net Income	30,110.97
Total Equity	402,772.16
TOTAL LIABILITIES & EQUITY	402,772.16

12:29 PM

12/11/21

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT

Juniper Drive Clearing Account Monthly Detail Report

November 2021

Type	Date	Name	Memo	Class	Debit	Credit
Bill	11/09/2021	UMPQUA BANK	10% Fuel & Ti...	164	88.45	
Bill	11/09/2021	UMPQUA BANK	10% Office Ex...	164	110.30	
General Journal	11/09/2021		10% Board M...	164	0.00	
General Journal	11/09/2021		10% Board M...	164	57.90	
General Journal	11/09/2021		10% Board M...	164	0.00	
General Journal	11/09/2021		10% Board M...	164	127.32	
General Journal	11/09/2021		10% Board M...	164	0.00	
General Journal	11/09/2021		10% CA Gros...	164	38.33	
General Journal	11/09/2021		10% IC Gros...	164	38.33	
General Journal	11/09/2021		10% WC Gro...	164	48.33	
General Journal	11/09/2021		10% GH Gros...	164	38.33	
General Journal	11/09/2021		10% SS Gros...	164	48.33	
Deposit	11/11/2021	JUNIPER DRIVE FE...	J6017010 TIT...	164		393.68
Deposit	11/11/2021	JUNIPER DRIVE FE...	J6016017 K C...	164		196.84
Deposit	11/11/2021	JUNIPER DRIVE FE...	J6016015 K C...	164		85.10
Check	11/12/2021	PERS Retirement	10% KB Retir...	164	25.20	
Check	11/12/2021	PERS Retirement	10% Retirem...	164	19.12	
Check	11/12/2021	PERS 457 Contributi...	10% JD	164	32.16	
General Journal	11/12/2021		10% of Gross ...	164	330.77	
General Journal	11/12/2021		10% of Gross ...	164	141.45	
General Journal	11/12/2021		10% of Gross ...	164	220.00	
General Journal	11/12/2021		10% LB Additi...	164	8.46	
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6017004 CA...	164		196.84
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6017005 CA...	164		65.10
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6017021 BO...	164		196.84
Deposit	11/22/2021	JUNIPER DRIVE FE...	J6012001 RO...	164		196.84
Check	11/23/2021	VERIZON WIRELESS	Telephone 1...	164	12.67	
Deposit	11/24/2021	JUNIPER DRIVE FE...	J6014008 MIL...	164		98.42
Deposit	11/26/2021	JUNIPER DRIVE FE...	J6019005 GO...	164		196.84
Deposit	11/26/2021	JUNIPER DRIVE FE...	J6013006 HA...	164		196.84
Deposit	11/26/2021	JUNIPER DRIVE FE...	J6016004 SH...	164		196.84
General Journal	11/26/2021		10% of Gross ...	164	330.77	
General Journal	11/26/2021		10% of Gross ...	164	141.45	
General Journal	11/26/2021		10% LB Additi...	164	8.46	
General Journal	11/26/2021		10% Gross - ...	164	220.00	
General Journal	11/26/2021		10% 457 - BC	164	0.00	
Deposit	11/29/2021	JUNIPER DRIVE FE...	J6017017 GIL...	164		196.87
Deposit	11/29/2021	JUNIPER DRIVE FE...	J6017026 LK...	164		85.10
Deposit	11/29/2021	JUNIPER DRIVE FE...	J2017027 LK...	164		196.84
Deposit	11/29/2021	JUNIPER DRIVE FE...	J6017009 HA...	164		196.76
TOTAL					2,086.13	2,695.75

JUNIPER DRIVE WASH ACCCOUNT
Transactions By Month
November 2021

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Nov 21									
General Journal	11/09/2021	LB FY...		10% Fuel & Ti...	JDSZB Wash Account		-SPLIT-		88.45
General Journal	11/09/2021	LB FY...		10% Office Ex...	JDSZB Wash Account		JDSZB Wash ...		110.30
General Journal	11/09/2021	LB FY...		10% CA Gros...	JDSZB Wash Account		-SPLIT-		38.33
General Journal	11/09/2021	LB FY...		10% IC Gross...	JDSZB Wash Account		JDSZB Wash ...		38.33
General Journal	11/09/2021	LB FY...		10% WC Gro...	JDSZB Wash Account		JDSZB Wash ...		48.33
General Journal	11/09/2021	LB FY...		10% GH Gros...	JDSZB Wash Account		JDSZB Wash ...		38.33
General Journal	11/09/2021	LB FY...		10% SS Gros...	JDSZB Wash Account		JDSZB Wash ...		48.33
General Journal	11/09/2021	LB FY...		10% Board M...	JDSZB Wash Account		-SPLIT-	0.00	
General Journal	11/09/2021	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...		57.90
General Journal	11/09/2021	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	11/09/2021	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...		127.32
General Journal	11/09/2021	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...	0.00	
Deposit	11/11/2021			Deposit	JDSZB Wash Account		-SPLIT-	675.62	
General Journal	11/12/2021	LB FY...		10% KB Gross	JDSZB Wash Account		-SPLIT-		330.77
General Journal	11/12/2021	LB FY...		10 % KB 457	JDSZB Wash Account		JDSZB Wash ...		32.16
General Journal	11/12/2021	LB FY...		10% KB Retir...	JDSZB Wash Account		JDSZB Wash ...		25.20
General Journal	11/12/2021	LB FY...		10% LB Gross	JDSZB Wash Account		JDSZB Wash ...		141.45
General Journal	11/12/2021	LB FY...		10% LB Additi...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	11/12/2021	LB FY...		10% BC Retir...	JDSZB Wash Account		JDSZB Wash ...		19.12
General Journal	11/12/2021	LB FY...		10% BC Gross	JDSZB Wash Account		JDSZB Wash ...		220.00
Deposit	11/22/2021			Deposit	JDSZB Wash Account		-SPLIT-	655.62	
General Journal	11/23/2021	LB FY...		Verizon	JDSZB Wash Account		68100 · 515 - T...		12.67
Deposit	11/24/2021			Deposit	JDSZB Wash Account		-SPLIT-	590.52	
Deposit	11/24/2021			Deposit	JDSZB Wash Account		12000 · Undep...	98.42	
General Journal	11/26/2021	LB FY...		10% KB Gross	JDSZB Wash Account		-SPLIT-		330.77
General Journal	11/26/2021	LB FY...		10% LB Gross	JDSZB Wash Account		JDSZB Wash ...		141.45
General Journal	11/26/2021	LB FY...		10% LB Additi...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	11/26/2021	LB FY...		10% BC Gross	JDSZB Wash Account		JDSZB Wash ...		220.00
General Journal	11/26/2021	LB FY...		10% BC 457	JDSZB Wash Account		JDSZB Wash ...	0.00	
Deposit	11/29/2021			Deposit	JDSZB Wash Account		-SPLIT-	675.57	
								2,695.75	2,086.13

Nov 21

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

November 2021

12/11/21

Accrual Basis

	Nov 21
Ordinary Income/Expense	
Income	
Fees	
Availability Fees	60.00
Use Fees	52,364.87
Total Fees	52,424.87
Mono County Tax Revenue	20,111.17
Total Income	72,536.04
Gross Profit	72,536.04
Expense	
Depreciation Expense	7,500.00
Education	125.00
Employee Benefits	
Employee 457 Contributions	250.00
Employer 457 Cont or Add Compen	103.39
Medical Reimb - Board	1,667.01
Medical Reimb. - Employee	275.01
Retirement	
Retirement - EE Contributions	377.27
Retirement - ER Contribution	398.89
Total Retirement	776.16
Total Employee Benefits	3,071.57
Office Expenses	
Bank Service Charges	279.00
Office Communication- Not Phone	36.00
Postage/Shipping - Lab Testing	70.97
Website / Advert./ Pub Notice	956.70
Total Office Expenses	1,342.67
Operations Administration	
Dues and Subscriptions	1,665.00
Telephone	
Telephone - Cell	114.07
Telephone - Fire Alarm	42.54
Total Telephone	156.61
Total Operations Administration	1,821.61
Payroll Expenses	
Gross Payroll-Board of Director	1,905.00
Gross Payroll-District Manager	5,953.84
Gross Payroll-Secretary	2,715.58
Gross Payroll - Part Time Oper.	5,705.00
OIT/MAINT TECH	3,960.00
Payroll Taxes	1,117.18
Payroll Expenses - Other	0.00
Total Payroll Expenses	21,356.60
Repairs & Maintenance	
Automobile Expense	
Fuel	796.03
Total Automobile Expense	796.03
Lab Testing	1,426.65
Plant - General / Misc	1,802.47
Plant - Sewer Equipment	2,820.41
Pond Maintenance	1,370.91
Sludge Removal	1,615.10

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

November 2021

	Nov 21
Utilities	
SCE - Plant	279.15
SCE - Pump Station	527.98
Total Utilities	807.13
Total Repairs & Maintenance	10,638.70
Total Expense	45,856.15
Net Ordinary Income	26,679.89
Other Income/Expense	
Other Income	
Interest Income	0.36
Total Other Income	0.36
Net Other Income	0.36
Net Income	<u>26,680.25</u>

HILTON CREEK COMMUNITY SERVICES District
ACTUAL TO BUDGET - SEWER FUND
November 30, 2021

REVENUE	Budget Sewer Fund	October 0.3333	November 0.4167	Year To Date 1	Over (Under)	% used of Budget	Goal 0.4167	Over
General Operating Revenue:								
Property Taxes	140,000.00	7,624.71	20,111.17	27,735.88	(112,264.12)	20%		-22%
Sewer Operation & Maintenance Revenue:								
Sewer Use Fees Collected	340,000.00	19,305.25	36,480.18	150,381.78	(189,618.22)	44%		3% OVER
Sewer Capital Improvement Revenue:								
Sewer Connection Fees	-			-	-			-42%
Availability Fees	-	60.00	60.00	500.00	500.00			-42%
Sewer Connection Inspection Fees	-			-	-			-42%
<i>Subtotal Operations & Capital Revenue</i>		19,365.25	36,540.18	150,881.78	(189,118.22)	44%		(1.22)
Investment Revenue								
Interest on Investments	-	909.90		909.90	909.90			
Transfer From Reserves	14,781.00			-	(14,781.00)	0%		-42%
Transfer From Other Funds	-			145.95	145.95			
<i>Encumbrance</i>								
TOTAL REVENUES	494,781.00	27,899.86	56,651.35	179,673.51	(315,107.49)	36%		-5%
EXPENSES								
ADMINISTRATION EXPENSES								
Administration Fee	525.00			-	(525.00)	0%		-42%
***Mono Invest. Pool Wash - Delinquent Accts.				-	-			
***Depreciation Expense (Book Entry Only)		7,500.00	7,500.00	37,500.00	37,500.00			
SUBTOTAL	525.00	7,500.00	7,500.00	37,500.00	36,975.00			
Estimated EMPLOYEE BENEFITS								
Medical Reimbursement - Director (5)	9,493.39	372.16	1,667.01	4,060.14	(5,433.25)	43%		1% OVER
Medical Reimbursement - Employees (2)	5,733.58	204.23	275.01	1,269.79	(4,463.79)	22%		-20%
Health Insurance (1) Base Rate	6,426.04	511.28		2,045.12	(4,380.92)	32%		-10%
Health Insurance - Retired (2)	3,402.00	260.29		1,041.16	(2,360.84)	31%		-11%
Retirement Benefits - Employer Contributions GM	6,283.80	680.34	226.78	2,267.80	(4,016.00)	36%		-6%
*** Retirement Benefits - Employee Contributions	-	669.81	377.27	2,386.70	2,386.70			
***457 - Employee Contributions	-	750.00	250.00	2,500.00	2,500.00			
457 Employer Contributions / Add Compensation (2)	3,960.00	908.84	103.39	1,981.84	(1,978.16)	50%		8% OVER
SUBTOTAL	35,298.80	4,356.95	2,899.46	17,552.55	(17,746.25)	50%		8% OVER

	Budget	October	November	Year To Date	Over	% used	Goal
PAYROLL							
Salaries & Employee Benefits:							
Director's Gross Salary (\$100 Per Meeting x 5) x 12 + (\$2,200 Add. Comp.)x5 + \$3,000 Special Meetings if they occur	18,000.00	1,275.00	1,905.00	7,995.15	(10,004.85)	44%	3% OVER
Manager Gross Salary	77,400.00	8,930.76	5,953.84	32,746.12	(44,653.88)	42%	1% OVER
Perdiem	15,750.00	4,578.75	5,705.00	15,051.25	(698.75)	96%	54% OVER
Secretarial Gross Salary Part Time	31,500.00	3,540.27	2,715.58	13,395.57	(18,104.43)	43%	1% OVER
Payroll Taxes	8,400.00	1,009.47	1,117.18	4,557.10	(3,842.90)	54%	13% OVER
Payroll Processing Fee Expense	552.21			-	(552.21)	0%	-42%
SUBTOTAL	151,602.21	19,334.25	17,396.60	73,745.19	(77,857.02)	49%	7% OVER
PROPOSED OPERATIONS POSITION - ESTIMATE							
Salary	54,337.50		3,960.00	3,960.00	(50,377.50)	7%	-34%
Additional Compensation	2,079.00			-	(2,079.00)	0%	-42%
Insurance	6,426.00			-	(6,426.00)	0%	-42%
Medical Reimbursement	1,701.00			-	(1,701.00)	0%	-42%
Retirement	4,725.00		172.11	172.11	(4,552.89)	4%	-38%
Workers' Comp Estimated Increase	2,362.50			-	(2,362.50)	0%	-42%
SUBTOTAL	71,631.00	-	4,132.11	4,132.11	(67,498.89)	6%	-36%
OPERATIONS							
Liability Insurance	12,285.00			11,779.19	(505.81)	96%	54% OVER
Worker's Comp Insurance	3,780.00			3,594.50	(185.50)	95%	53% OVER
Accounting	8,505.00			-	(8,505.00)	0%	-42%
Dues & Subscriptions	2,835.00	97.20	1,665.00	2,542.20	(292.80)	90%	48% OVER
Travel -Non Litigation	472.50			-	(472.50)	0%	-42%
License and Fees	26,250.00			150.00	(26,100.00)	1%	-41%
Office Expenses	5,670.00	639.08	1,342.67	4,540.84	(1,129.16)	80%	38% OVER
Educational Expenses	1,417.50		125.00	150.00	(1,267.50)	11%	-31%
Telephone	1,890.00	156.82	156.61	782.94	(1,107.06)	41%	0%
Snow Removal (10%)	3,150.00			-	(3,150.00)	0%	-42%
SUBTOTAL	66,255.00	893.10	3,289.28	23,539.67	-42715.33	36%	-6%

	Budget	October	November	Year To Date	Over	% used	Goal
REPAIRS & MAINTENANCE							
Auto Expenses	4,725.00	173.18	796.03	1,553.61	(3,171.39)	33%	-9%
Contract Services	5,250.00			1,592.50	(3,657.50)	30%	-11%
Lab Testing	6,300.00	268.50	1,426.65	3,271.83	(3,028.17)	52%	10% OVER
Plant - General Repairs & Maintenance	10,500.00	165.38	1,802.47	4,931.16	(5,568.84)	47%	5% OVER
Plant - Pond Maintenance 1	21,000.00	15,000.00	1,370.91	16,370.91	(4,629.09)	78%	36% OVER
Plant - Sludge Removal (Fallon)	11,550.00		1,615.10	2,906.02	(8,643.98)	25%	-17%
Sewer Lines - General Maintenance	63,000.00		2,820.41	7,203.42	(55,796.58)	11%	-30%
Supplies	649.99			-	(649.99)	0%	-42%
Water	819.00	195.00		195.00	(624.00)	24%	-18%
SCE - Plant	15,750.00	2,126.50	279.15	7,831.76	(7,918.24)	50%	8% OVER
SCE - Pump Station	6,300.00	648.56	527.98	3,141.96	(3,158.04)	50%	8% OVER
SUBTOTAL	145,843.99	18,577.12	10,638.70	48,998.17	(96,845.82)	34%	-8%
SUBTOTAL ALL OPERATING EXPENSES 471,156.00 50,661.42 45,856.15 201,335.58 (108,546.10) 43% 1% OVER							
Debt Service:							
PERS Unfunded Liability	23,625.00			20,928.60			
SUBTOTAL:	23,625.00	-	-	20,928.60	-		
Non-Budget Items Expense		2,696.40	-	4,796.40			
Subtotal All Expenses	494,781.00	53,357.82	41,724.04	227,060.58		46%	4% OVER
Less Non Budget Items		8,919.81	8,127.27	42,386.70	84,773.40		
TOTAL ADJUSTED EXPENSES		44,438.01	33,596.77	184,673.88	(84,773.40)		

	Budget	October	November	Year To Date	Over	% used	Goal
Special Projects / Non-Budget Items							
Sewer Capital Improvement Expenses:							
Capital Purchases/Improvements							
Capital Purchases/Improvements	70,350.00			-	(70,350.00)	0%	-42%
Engineering and Consulting Fees	10,500.00			-	(10,500.00)	0%	-42%
Lateral Extensions	5,250.00			-	(5,250.00)	0%	-42%
Monitoring Well - Equipment & Consultation	2,100.00			-	(2,100.00)	0%	-42%
Plant - Sewer Equipment	31,500.00			-	(31,500.00)	0%	-42%
Totals	119,700.00			-	(119,700.00)	0%	-42%
Contingency							
Contingency General							
Spills	15,750.00			-	(15,750.00)	0%	-42%
Legal	9,450.00	2,696.40		4,796.40	(4,653.60)	51%	9%
Rate Study	31,500.00			-	(31,500.00)	0%	-42%
Total	56,700.00	2,696.40		4,796.40	(51,903.60)	8%	-33%
Total Non-Budget Special Projects	176,400.00	2,696.40		4,796.40	(171,603.60)	3%	-39%

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Profit & Loss
November 2021

	Nov 21
Ordinary Income/Expense	
Income	
400 - REVENUE	
401 - Maintenance Fees	14,271.14
Total 400 - REVENUE	14,271.14
Total Income	14,271.14
Gross Profit	14,271.14
Expense	
500- OPERATING EXPENSES	
504 - Employee Benefits	
504-A - Retirement	44.32
504-AA-457 Employer Contributio	32.16
504 D 10% Dir Med Reimb.	185.22
Total 504 - Employee Benefits	261.70
64900 · 507 - Office Expense	212.30
66000 · 508 - Payroll Expenses	
508-A - Gross Payroll Gen. Mgr.	661.54
508-B - Gross Payroll - Sec.	299.82
508 D - 10% Director Gross	211.65
Gross Salary - OIT/Maint Tech	440.00
Total 66000 · 508 - Payroll Expenses	1,613.01
67200 · 511 - Repairs and Maintenance	
60200 · 514- Automobile Expense	88.45
Total 67200 · 511 - Repairs and Maintenance	88.45
68100 · 515 - Telephone Expense	12.67
Total 500- OPERATING EXPENSES	2,188.13
Total Expense	2,188.13
Net Ordinary Income	12,083.01
Net Income	<u>12,083.01</u>

JUNIPER DRIVE
ACTUAL TO BUDGET FISCAL YEAR 2021/2022
November 30, 2021

REVENUE	BUDGET	October	November	2021/2022	Over (Under)	%	Goal %
		Month 4	Month 5	Year to Date	{+ or -}	Used	
Road Maintenance Revenue:							
Maintenance Fees Collected	55,000.00	1,402.64	6,634.50	25,525.00	-	-	0.416667
Maintenance Fees Collected Through Sewer Fund	35,000.00	3,142.60	2,695.75	15,723.04	-	-	-
Combined Maintenance Fees Collected	90,000.00	4,545.24	9,330.25	41,248.04	(48,751.96)	46%	4% OVER
Interest - LAIF		2.83		6.62	6.62		
Interest - County Investment Pool	3,000.00	771.28		771.28	(2,228.72)	26%	-16%
Transfer From Reserves					-		
Transfer From Other Funds	2,000.00				(2,000.00)		
TOTAL REVENUES	185,000.00	5,319.35	9,330.25	42,025.94	(52,974.06)	23%	-19%
EXPENSES							
ADMINISTRATION EXPENSES							
Administration Fee	50.00				50.00	0%	-42%
SUBTOTAL	50.00	-	-	-	50.00	0%	-42%
EMPLOYEE BENEFITS							
Medical Reimbursement - Director	1,500.00	209.61	185.22	451.13	(1,048.87)	30%	-12%
Medical Reimbursement - Employee	650.00	110.53		110.53	(539.47)	17%	-25%
Health Insurance - Base	750.00	56.81		227.24	(522.76)	30%	-11%
Health Insurance - Retired	400.00	28.92		115.68		29%	-13%
Retirement Benefits - Employer Contributions	700.00	75.60	25.20	522.45	(177.55)	75%	33% OVER
Addition Comp /457 Employer Contributions	2,500.00	72.78	32.16	172.61	(2,327.39)	7%	-35%
SUBTOTAL:	6,500.00	554.25	242.58	1,599.64	(4,616.04)	25%	-17%
PAYROLL							
Salaries & Employee Benefits:							
Director's Gross Salary	2,000.00	141.65	211.65	888.30	(1,111.70)	44%	3% OVER
Manager Gross Salary	8,600.00	992.31	661.54	3,638.47	(4,961.53)	42%	1% OVER
Perdiem	1,600.00				(1,600.00)		-42%
Secretarial Gross Salary	3,500.00	449.73	299.82	1,615.18	(1,884.82)	46%	4% OVER
SUBTOTAL	15,700.00	1,583.69	1,173.01	6,141.95	(9,558.05)	39%	-3%
PROPOSED OPERATIONS POSITION - ESTIMATE							
Salary	6,040.00		440.00	440.00	(5,600.00)	7%	-34%
Additional Compensation	235.00				(235.00)	0%	-42%
Insurance	720.00				(720.00)	0%	-42%
Medical Reimbursement	190.00				(190.00)	0%	-42%
Retirement	525.00		19.12	19.12	(505.88)	4%	-38%
Workers' Comp Estimated Increase	265.00				(265.00)	0%	-42%
SUBTOTAL	7,975.00	-	459.12	459.12	(7,515.88)	6%	-36%
OPERATIONS							
Liability Insurance	1,365.00			918.24	(614.82)	55%	13% OVER
Worker's Comp Insurance	420.00			399.38	(20.62)	95%	
Accounting	945.00				(945.00)	0%	-42%
Legal	1,050.00	1,151.60		1,151.60	101.60	110%	68% OVER
Dues & Subscriptions	315.00	10.80		10.80	(304.20)	3%	-38%
Travel -Non Litigation	55.00				(55.00)	0%	-42%
License and Fees							-42%
Office Expenses	630.00	59.91	212.30	626.63	(3.37)	99%	58% OVER
Educational Expenses	160.00				(160.00)	0%	-42%
Telephone	210.00	12.69	12.67	63.31	(146.69)	30%	-12%
Contingency	500.00				(500.00)	0%	-42%
SUBTOTAL	5,650.00	1,235.00	224.97	3,001.90	(2,648.10)	53%	11% OVER
REPAIRS & MAINTENANCE							
Auto Expenses	525.00	17.01	88.45	156.76	(368.24)	30%	-12%
Contract Services							-42%
Snow Removal	28,350.00				(28,350.00)	0%	-42%
Supplies							-42%
Repairs & Maintenance	20,000.00				(20,000.00)	0%	-42%
Transfer to Juniper Drive Investment Account	100,250.00					0%	
SUBTOTAL:	149,125.00	17.01	88.45	156.76	(48,718.24)	0%	-42%
Debt Service:							
PERS Unfunded Liability							
TOTAL EXPENSES	185,000.00	3,389.95	2,188.13	11,359.37	(65,490.43)	6%	-36%

HILTON CREEK COMMUNITY SERVICES DISTRICT

County Investment Pool Activity Detail Report

July through November 2021

Type	Date	Name	Memo	Split	Debit	Credit
Jul 21						
Deposit	07/09/2021		6023031 - Not...	1 Bank of Ame...		145.95
Jul 21					0.00	145.95
Aug 21						
Aug 21						
Sep 21						
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	6.06	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	196.54	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	171.18	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	21.56	
Deposit	09/13/2021	DEPOSIT	FY2020/2021 ...	Mono County T...	1,065.38	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	256.06	
Deposit	09/30/2021		Total 1639.63...	Interest Income	868.35	
Deposit	09/30/2021		TAX INTERE...	Interest Income	38.53	
Deposit	09/30/2021		Unsec Proper...	Mono County T...	7,624.71	
Sep 21					10,248.37	0.00
Oct 21						
Oct 21						
Nov 21						
Deposit	11/30/2021		HOPTER 6/3...	Mono County T...	0.89	
Deposit	11/30/2021		Excess ERAF...	Mono County T...	20,110.28	
Nov 21					20,111.17	0.00
TOTAL					30,359.54	145.95

10:11 AM

12/11/21

Accrual Basis

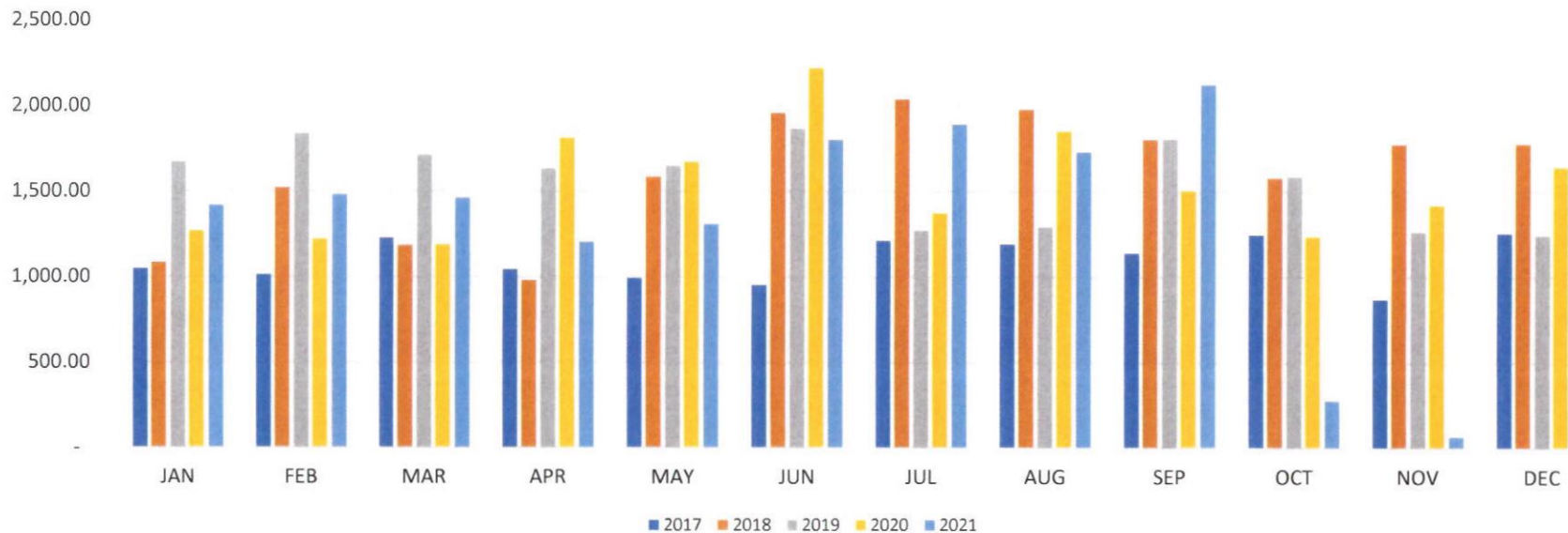
JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Mono Country Inv. Pool Transactions Fiscal Year 2020/2021
July 2021 through November 2022

Type	Date	Memo	Account	Debit	Credit
Jul '21 - Nov 22 Deposit	09/30/2021	Total 1639.63...	Mono County Treas...	771.28	
Jul '21 - Nov 22				<u>771.28</u>	<u>0.00</u>

HILTON CREEK CSD PLANT SCE ELECTRIC BILLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1,807.29	1,522.48	1,680.87	1,335.15	1,621.01	2,317.05	2,169.45	1,661.44	1,871.40	1,061.05	1,300.27	1,215.51
2014	1,159.40	1,105.89	1,105.96	998.57	1,180.62	1,015.24	1,274.09	1,992.96	1,882.55	1,337.29	1,241.11	1,345.37
2015	1,344.08	1,117.86	1,296.95	1,198.81	1,551.49	2,063.42	1,699.59	1,394.97	1,471.93	1,344.89	1,026.53	1,204.75
2016	1,330.52	995.19	1,543.03	1,563.37	998.18	1,029.09	1,211.52	1,040.58	1,065.69	1,140.95	830.92	978.51
2017	1,049.12	1,015.01	1,229.32	1,046.69	995.55	952.91	1,212.89	1,192.97	1,139.88	1,247.67	870.98	1,257.64
2018	1,084.24	1,519.62	1,185.24	980.79	1,585.18	1,958.72	2,039.38	1,980.39	1,804.35	1,579.83	1,778.21	1,782.52
2019	1,671.33	1,837.85	1,711.43	1,632.48	1,649.44	1,867.10	1,273.14	1,294.31	1,807.81	1,587.41	1,264.56	1,246.17
2020	1,269.72	1,220.72	1,189.09	1,813.11	1,673.46	2,222.14	1,374.75	1,852.97	1,506.67	1,237.67	1,422.08	1,644.73
2021	1,418.22	1,481.29	1,462.87	1,205.59	1,308.92	1,802.50	1,893.58	1,730.03	2,126.50	279.15	68.30	

SCE Plant Electric Costs
2017 - Present



Plant Electric Use Comparison

	FY 2020/2021		FY 2021/2022		Difference	
	Kwh	Cost	Kwh	Cost	Kwh	Cost
July	9591	1374.75	12273	1893.58	2682	518.83
August	11875	1852.97	10795	1730.03	-1080	-122.94
September	10822	1506.67	13723	2126.50	2901	619.83
October	9597	1237.67	147	279.15	-9450	-958.52
November	11274	1422.08	0	68.30	-11274	-1353.78
December	13470	1644.73			-13470	-1644.73
January	11356	1418.22			-11356	-1418.22
February	11370	1481.29			-11370	-1481.29
March	11768	1462.87			-11768	-1462.87
April	9369	1205.59			-9369	-1205.59
May	9696	1308.92			-9696	-1308.92
June	10419	1802.50			-10419	-1802.50

Pump Station Use Comparison

	FY 2020/2021		FY 2021/2022		Difference	
	Kwh	Cost	Kwh	Cost	Kwh	Cost
July	2863	585.25	2981	711.62	118	126.37
August	2815	651.18	2564	648.03	-251	-3.15
September	2958	647.14	2996	648.56	38	1.42
October	2812	428.64	3025	527.98	213	99.34
November	3518	494.93	3504	676.60	-14	181.67
December	3840	598.86			-3840	-598.86
January	3425	861.30			-3425	-861.30
February	3534	531.24			-3534	-531.24
March	3527	530.02			-3527	-530.02
April	3123	564.52			-3123	-564.52
May	3003	490.72			-3003	-490.72
June		605.77				-605.77

**HILTON CREEK COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
OCTOBER 28, 2021
5:00 P.M.
Teleconference - ZOOM**

Minutes

1. Steve Shipley called the meeting to order at 5:14 p.m.

A. ROLL CALL

Members Present: Cindy Adamson, Windsor Czeschin, Isabel
Connolly and Steve Shipley
Members Absent: Garrett Higerd
Staff Present: Kyle Burnett, Lorinda Beatty

2. ADDITIONS TO AGENDA - None

3. PUBLIC COMMENT- None

4. CLARIFIER UPDATE

Mr. Burnett reported that Polychem Brentwood inspected the clarifier and provided a report and recommended a new system which would last longer. Their recommendations would be \$50,000 which does not include the contractor to install the system. Mr. Burnett suggested ordering parts for two clarifiers because the current working clarifier is showing the same wear and is bound to fail at any time. The board deferred ordering parts for the second clarifier.

Motion: To approve the purchase and replacement for one clarifier:

Moved by Ms. Connolly, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Absent	Aye

5. EQUIPMENT RENTAL / REIMBURSEMENT

Mr. Burnett presented an adjusted agreement after some discussion and public comments the Board requested that Mr. Burnett make additional changes and resubmit to the Board for approval.

6. ADJOURNMENT

Motion: To Adjourn the October 28 2021 Regular Board Meeting at 6:45 p.m.

Moved by Ms. Connolly, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Absent	Aye

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
NOVEMBER 9, 2021
5:00 P.M.
Crowley Lake Community Center
58 Pearson Road, Crowley Lake, California
& Teleconference - ZOOM**

Minutes

1. Steve Shipley called the meeting to order at 5:08 p.m.

A. ROLL CALL

Members Present: Cindy Adamson (Telephonic Joined at 5:10),
Windsor Czeschin, Isabel Connolly, Garrett Higerd
and Steve Shipley
Members Absent: None
Staff Present: Kyle Burnett, Lorinda Beatty

2. ADDITIONS TO AGENDA - None

3. PUBLIC COMMENT- None

4. CONSENT AGENDA

A. Financial Reports

1. Consideration & Approval of Disbursements List 8234-8247
2. One-signor Checks 8248-8252

B. Review Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Budget Report: YTD Actual to Budget Report October 2021
3. Southern California Edison Report

C. Approval of Minutes

1. Minutes of the Regular Board Meeting of October 12, 2021

Motion: To accept the Consent Agenda Items as presented

Moved by Ms. Connolly, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye(T)	Aye	Aye	Aye	Aye

5. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE

A. General Manager Report on Status of Facilities and Operational

Solids are accumulating and there is a risk of violating effluent discharge.

1. Clarifier Rehab Update

Mr. Burnett reported that the parts have been ordered and delivery time is 12-14 weeks. Some parts from the old clarifier have been salvaged as much as possible.

6. **NEW BUSINESS**

A. Amendment to Per Diem Contract – Jason Hatter

Mr. Hatter requested that a clause added to his current contract that if there is not a full-time general manager that he has the right to refuse service although under the current contract he can refuse work as a per diem employee.

Motion: To amend the per diem employment contract with Jason Hatter as requested.

Moved by Ms. Connolly, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye(T)	Aye	Aye	Aye	Aye

7. **OLD BUSINESS**

A. Request for Proposal – Sewer Rate Study

Mr. Burnett advised the last meeting with RDN went well. Mr. Higerd stated that he feels they are a good firm, they have well qualified staff. They understand this business and our size and the challenges associated with smaller agencies. There are some concerns about extra work that Lorinda will have but she stated she thinks she can manage the demands. Mr. Higerd suggested that the committee maintain its existence as point contacts for the duration of the rate study.

Motion: To enter into a contract with RDN for a sewer rate study for the amount of \$29,840.00.

Moved by Mr. Higerd, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye(T)	Aye	Aye	Aye	Aye

B. Rental Contract

Motion: To enter into agreement with Billy's Snow Removal for rental and availability of equipment. With the following amendments: District reimbursement if the equipment is not available during the 60 hour agreement, equipment operator can be any qualified employee of the District and any hours over the 60 hours will be referred to "Exhibit A" for pricing.

Moved by Mr. Shipley, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye(T)	Aye	Abstain	Aye	Aye

8. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS
CalPERS UAL, Employee Handbook, Standby Pay, Paid Holidays

9. BOARD MEMBER COMMENTS/REPORTS
None

10. ANNOUNCEMENTS
A. Regular Board Meeting December 14 at 5:00 p.m. at the Crowley Lake Community Center – Covid restricts allowing.

11. CLOSED SESSION
A. Personnel Matter [General Manager]

Motion: To Adjourn into Closed Session at 6:10 p.m.

Moved by Ms. Connolly, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye(T)	Aye	Aye	Aye	Aye

Motion: To Adjourn into Open Session at 7:39 p.m.

Moved by Ms. Czeschin, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

Announcement from Closes Session: A Special Meeting will be scheduled for interviews.

11. ADJOURNMENT

Motion: To Adjourn the November 9, 2021 Regular Board Meeting at 7:39 p.m.

Moved by Ms. Czeschin, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

**HILTON CREEK COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
WEDNESDAY, NOVEMBER 17, 2021
5:00 P.M.
Teleconference - ZOOM**

Minutes

1. **Steve Shipley called the meeting to order at 5:04 p.m.**

A. ROLL CALL

Members Present: Cindy Adamson, Windsor Czeschin, Isabel Connolly, Garrett Higerd and Steve Shipley

Members Absent:

Staff Present: Kyle Burnett, Lorinda Beatty

2. **CLOSED SESSION**

A. Public Employment – General Manager
Government Code §54957

Motion: To Adjourn into Closed Session at 5:05 p.m.

Moved by Ms. Connolly, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

Motion: To Adjourn into Open Session at 6:50 p.m.

Moved by Ms. Czeschin, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

Announcement from Closes Session: No Announcements.

3. **ADDITIONS TO AGENDA** - None
4. **PUBLIC COMMENT**- None
5. **BOARD MEMBER COMMENTS** – None
6. **ANNOUNCEMENTS**
- A. Next Regular Board Meeting: December 14, 2021 at 5:00 pm. Crowley Lake Community Center

7. **ADJOURNMENT**

Motion: To Adjourn the November 17, 2021 Special Meeting at 6:51 p.m.

Moved by Ms. Czeschin, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

**HILTON CREEK COMMUNITY SERVICES DISTRICT
MEMORANDUM**

TO: THE BOARD OF DIRECTORS

FROM: KYLE BURNETT

SUBJECT: GENERAL MANAGER UPDATE

DATE: DECEMBER 14, 2021

As announced on October 12th, December 14th will be my last day as General Manager for Hilton Creek Community Services District. The board is responsible for finding a replacement.

Due to the failed clarifier, the treatment plant has had a major process change (to temporarily relieve sludge blankets to the in-service clarifier). Aeration Basin #1 has been converted to a temporary aerobic digester. Supernatant is being removed from the aerobic digester and returned to the treatment process (Aeration Basin #2) with the supernatant volume being replaced with returned activated sludge (RAS). This process change has temporarily lowered the sludge blanket to the in-service clarifier. To avoid future effluent violations, I recommend the board approve either temporary or permanent sludge dewatering equipment and building to get the plant solids and aeration basin MLSS to a reasonable level. I have received quotes on rental dewatering units. The new Grade III operator will need to continue this process at The Board's direction. The existing sludge drying beds are too small and are unable to handle the volume of sludge that needs to be wasted from the treatment plant.

The wastewater treatment plant was inspected by TJ from Lahontan on December 8th at approximately 1:30pm. Board member Garrett Higerd and Operator in Training Billy were in attendance during the inspection. There were small action items regarding uploading a Sampling and Analysis Plan, groundwater well borings, and linking EDF data from our lab results. It also appears we will not have to drill another groundwater sampling well and we can discontinue our extra Total Nitrogen effluent and groundwater samples. However, please refer to the final inspection report which will likely be available for the board to review at the January 11th board meeting.

The kickoff meeting for RDN (Rate Study) occurred on December 9th and was also attended by Garrett Higerd and Lorinda Beatty. This meeting covered the schedule for the rate study implementation and the data requested by RDN to complete the study. One important piece of information is the capital improvement plant and upcoming projects. There has been a list of projects identified that the board should consider adopting into a formal 5 year plan. Additionally, the board should review an engineering study that was

completed in March of 1991 by Kennedy/Jenks/Chilton. There is a hard copy available at the treatment plant office and there is a digital copy that Lorinda can distribute. Attached below is a list of current projects that need to be considered by the board. This is not an exhaustive list and is not in any particular order.

Current Project(s) List

1. Rate Study – RDN

- a. 5 year rate study required by law to adjust rates.
 - i. Connection Fess
 - ii. Sewer Use Fees
 - iii. Accessory Dwelling Unit Charges ETC.

2. Aeration Blowers + Ammonia Smart Controls and Probes – SoCalRen, AESC, TEC

- a. 5 year 0% interest loan
 - i. Replace both aeration blowers
 - ii. New blowers on VFD's that are connected to ammonia sensing controls to ramp up/down aeration
 - iii. Large bubble mixing in the aeration tanks
 - iv. This project saves the district money due to higher treatment efficiency and replaces old aging infrastructure that needs to be updated and replaced anyways.

3. Clarifier #1 Rehab and Retrofit – Broken down

- a. Parts from Brentwood which is the supplier of Polychem Solutions Parts
 - i. Clarifier failed due to bad bearings and the bearing mounts into the concrete failing... The flights bound up at the start of the tank and ripped the chain and flights apart.
 - ii. Retrofit will provide easy to maintain and lighter stub shafts
 - iii. CLARIFIER #2 IS ALSO FAILING IN THE EXACT SAME WAY AND NEEDS PARTS ORDERED – WAITING FOR THIS TO FAIL WILL BE CATASTROPHIC TO THE TREATMENT PLANT – BOARD OF DIRECTORS HAS NOT ALLOWED THE PURCHASING OF BACKUP PARTS FOR CLARIFIER #2
 - iv. A licensed contractor will do the retrofit/rehab for this project. A Draft RFQ has been completed and we are waiting for Garrett to look it over and add comments/request changes. This needs to be done ASAP so when parts arrive we have a contractor lined up and ready to go. Expected cost \$50,000 for the contractor work

4. Grant Submitted for a Feasibility Study for a Regional Composting and Sludge Reuse Facility

- a. This has been done through SoCalRen, TEC, AESC.
- b. We currently take our sludge to the Benton Crossing Class III Landfill and it is closing at the end of 2022.
 - i. A potential option for sludge removal in the meantime is Fallon Landfill NV which is 3.5 hours drive in each direction

- c. This facility has the potential to serve the entire Eastern Sierra and would probably be located in Bishop CA.

Projects that Should Be Done + Planned For

1. Clarifier #2 – Retrofit + Rehab

- a. This clarifier is failing in exactly the same way as Clarifier #1. We need to order the same parts we did for Clarifier #1. Delaying and not having the parts ready for this Clarifier can and will be catastrophic to the treatment plant. There is a very high chance of violating our effluent discharge when this clarifier breaks. At this time the Board of Directors has denied the ability to order these parts and perform this work
 - i. Estimated cost: \$50,000 parts, \$50,000 labor

2. Easements – Sierra Springs Meadow

- a. We have limited easements for our collection system that runs through the Sierra Springs Meadow. These easements are not developed and do not have any roads/culverts. There is no access to clean this section of the Collection System. This section of line handles at least 80% of the flow for the entire collection system (which is then pumped up by the Sierra Springs Lift Station). There is a very high chance of a clog/spill in this area of our line and it should be Vactored and jetted on a regular schedule to lower the risk of spills
 - i. Estimated cost: Variable depending on the type of road made and the wetlands rehab costs from CADFW \$50,000 - \$125,000

3. Drying Bed and/or Sludge Dewatering Equipment

- a. According to an engineering study conducted in 1991 which forecast to 1999 the treatment plant should have 13 sludge drying beds for solids removal at the plant. This doesn't even take into account that it is now 2021.
 - i. Not having enough drying bed space creates a "choke point" at the plant which causes high MLSS in the aeration basins which leads to high blankets in the clarifiers and poor quality (or violating) effluent discharge permits. This also creates other problems like excess foam buildup from filaments and the aeration basins become less energy efficient
- b. After additional drying beds (or purchasing sludge dewatering equipment) the 3 existing drying beds need to be torn out and lined so there isn't a chance of contaminated water percolating into the ground. This project can't be done unless we have another way of wasting.
 - i. Estimated cost: Variable – depends on the chosen equipment or drying bed design \$200,000 minimum

4. Sierra Springs Emergency Generator Replacement

- a. This is the emergency generator for the Sierra Springs Lift Station. When the power goes out this generator automatically starts so the pumps can still run to prevent a sewer spill.

- b. Parts for this are very difficult and/or impossible to locate. This needs to be replaced within 5 years maximum.
- c. This is an asset the district would be able to sell to someone who doesn't need the generator as an emergency backup
 - i. Estimated cost: \$150,000

5. Generator for Treatment Plant

- a. During power failures the wastewater treatment plant does not have a backup source of power
- b. This emergency backup generator should have an automatic transfer switch for the treatment plant
- c. This unit should also be mobile in case the emergency generator at the Sierra Springs Lift Station does not start. An electrical panel with quick connects should be built at the Lift Station so this generator can be used in an emergency
- d. At some point the wastewater treatment plant will be required to have backup power anyways. (It's surprising this isn't already required)
 - i. Estimated cost: \$150,000

6. Aeration Tank 3 Bypass

- a. Aeration Tank#3 has never been cleaned and cannot be bypassed. This is potentially a huge problem because the WAS valve is underwater and inaccessible if it breaks open/closed. This tank feeds the Clarifiers and there is not a bypass from Aeration Tanks #1 + #2 to feed the clarifiers. It would be possible to set up mobile pumps to temporarily bypass Aeration Tank #3, but the district does not own this equipment, and this would need to be monitored 24 hours a day until the bypass is completed
 - i. Estimated cost: \$75,000

7. Effluent Percolation Pond Cleaning and Rehab

- a. Pond#1 was cleaned in 2021 (still waiting for dirt disposal) and the other 3 percolation ponds need to be completed as well. The percolation rates of the other ponds are slow and a buildup of metals and sludge can be contaminating downstream groundwater sampling wells
- b. Ponds 2, 3, and 4 need to be completed
 - i. Estimated cost: \$20,000 - \$30,000 per pond, but could possibly be done in-house for cheaper

8. Sewer Camera + Locator

- a. The district should consider investing in a powered cart-driven sewer camera to inspect sewer lines and to help locate laterals and one that is also locatable for when marking Underground Service Alerts
 - i. Estimated cost: \$20,000 - \$30,000

9. District Vehicle Replacement

- a. I would estimate the District vehicle has a maximum of 5 more years before maintenance costs exceed or near the cost of purchasing a new vehicle
- b. I would consider investing in an electric truck. This has the advantages of when there is an extended power outage the truck can be charged (from the emergency generator at the treatment plant)
 - i. Cost estimate: \$55,000 - \$75,000

10. Solar Panels

- a. Solar panels (if Edison would let us “run a meter backwards”) to get credit to offset the cost of operating the treatment plant. This would also offset the cost of an electric vehicle (if purchased)
- b. Battery storage options have been looked at by AESC and does not appear to be cost effective at this time, even with smart peak discharge ETC.
 - i. Cost estimate: \$125,000

11. Juniper Drive Shoulder Backing + Drainage Improvements

- a. There are several areas along Juniper Drive that needs shoulder backing and compaction to help reduce dirt and debris runoff from storms. It might be a good idea to also create a few water “breaks” to slow down the water.
- b. Pinion also needs the same
 - i. Cost estimate: \$15,000 – \$25,000

12. Juniper Drive Crack Seal + Repaint Limit Lines

- a. Juniper drive should be inspected annually and schedule all cracks to be filled before winter.
- b. The Stop limit lines will need to be repainted after winter of 2021/22
 - i. Cost estimate: \$5,000

13. Continued Vactoring of the Collection System

- a. This should be done whenever possible and whenever there is drying bed space for disposal (the limiting factor)
 - i. Cost estimate: Variable

REQUESTED ACTION:

Informational and open for discussion



Wastewater Treatment Plant Process Optimization

Hilton Creek Community Services District
Board of Directors

Tuesday, December 14, 2021



Today's Agenda

1. Project Summary
2. Energy Efficiency Measures & Financials
3. Resolving Savings Fund (RSF) Overview
4. Next Steps for RSF Application



Project Summary

Hilton Creek Community Services District enrolled in the Southern California Regional Energy Network (SoCalREN) Public Agency Programs in September, 2020. In March, 2021, a site audit was conducted to gather specific plant details and energy consumption data. SoCalREN has worked in collaboration with Hilton Creek CSD and identified the following project.

This project is directed at the aeration system of the wastewater treatment plant to improve energy efficiency, reliability, and system control. The project consists of three components:

1. **Installation of new blowers and variable speed drives:** The existing blowers are improperly sized for the plant and operate at a constant speed consuming more energy than is required for the treatment process.
2. **Ammonia Based Aeration and Monitoring Controls:** In order to optimize the aeration system, this measure will control the aerobic digestion and match the blowers to required levels. Further monitoring of the system will also help control the dissolved oxygen levels and blower controls.
3. **Large Bubble Aeration Mixing:** Large bubble aerators are more efficient than the existing jet aerators in both energy consumption and Standard Oxygen Transfer Efficiency.



Project Summary

Accomplished Project Milestones:

- September 2020: Hilton Creek CSD (HCCSD) enrolls in SoCalREN Programs
- March 2021: site audit conducted
- May 2021: Initial Measures List presented to HCCSD
- October 2021: Project Overview Presentation held with HCCSD

Energy Efficiency Measures:

1. **Installation of new blowers and variable speed drives:** The existing blowers are improperly sized for the plant and operate at a constant speed consuming more energy than is required for the treatment process.
2. **Ammonia Based Aeration and Monitoring Controls:** In order to optimize the aeration system, this measure will control the aerobic digestion and match the blowers to required levels. Further monitoring of the system will also help control the dissolved oxygen levels and blower controls.
3. **Large Bubble Aeration Mixing:** Large bubble aerators are more efficient than the existing jet aerators in both energy consumption and Standard Oxygen Transfer Efficiency.



Energy Efficiency Measures

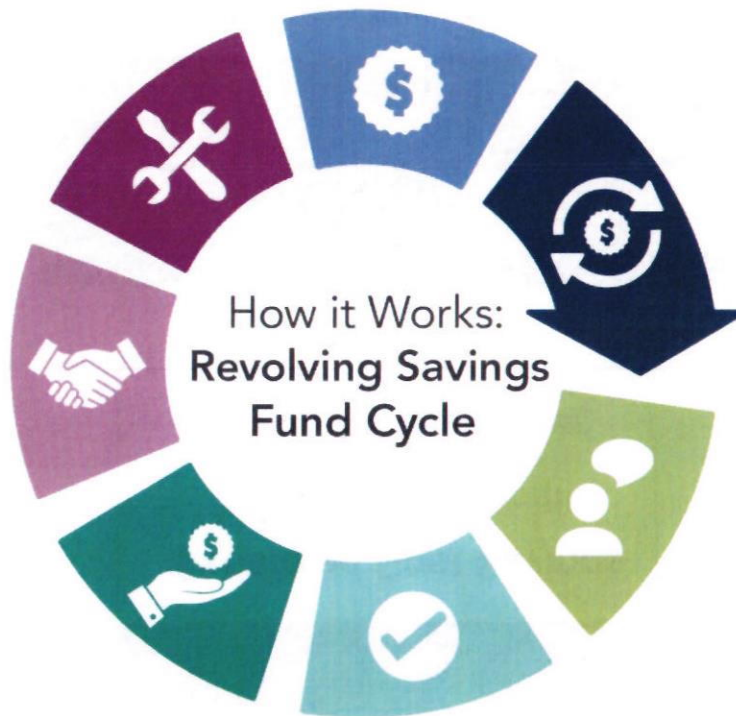
Financial Metrics		
Estimated Cost Savings \$1,647 per month \$19,758 per year	Estimated Net Savings (NPV) \$204,490 over project lifetime	Simple Payback Period 5.98 Years

Energy Efficiency Measures				
Measures	kWh Savings	kW Savings	Annual Cost Savings	Gross Project Cost
Install 2 Blowers and Variable Speed Drives	74,348	2.9	\$8,768	\$50,000
Initiate Ammonia Based Aeration Control; Install Monitoring Control System	29,386	0.00	\$3,466	\$16,344
Install large Bubble Mixing	29,387	0.00	\$3,466	\$48,000
TOTALS	133,121	2.9	\$15,700	\$114,344



SoCalREN's Revolving Savings Fund

The SoCalREN Revolving Savings Fund (RSF) supports energy efficiency upgrades of public agency facilities by providing the financing your agency needs to make your project a reality. Loans can provide upfront construction financing to enable your project to move forward today, unlocking energy cost savings now. The repayment term for RSF is up to five years and the 1% service fee is waived for a limited time.



- Contact your SoCalREN Project Manager** to determine if your project qualifies for RSF.
- Submit your RSF application with SoCalREN** support to receive formal approval and reserve funds.
- Receive a loan offer letter** and obtain governing board approval.
- Receive funding** following governing board approval and signing of loan agreement.
- Install your energy efficiency project.**
- Obtain utility rebates/incentives and On-Bill Financing (OBF), if applicable**
- Repay loan with one-time service fee so the cycle can continue!**

Learn more at socalren.org/RSF



Next Steps



Complete RSF Application Documents

Hilton Creek CSD Action Items

- [LAC Vendor Registration](#)
- Loan Application - Signature required
- Repayment Schedule - Signature required

Note: LA County has agreed to waive the 1% admin fee for HCCSD into 2022.



Available Funding

The SoCalREN RSF is currently fully allocated with funds expected to be available in Q3 2022. The replenishment of the pool of funds is dependent on the other agencies making repayments. Hilton Creek CSD will be waitlisted for when funds become available by submitting a completed application.



Projected Project Timeline





Thank you!

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