

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 14, 2023
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD
CROWLEY LAKE, CALIFORNIA**

AGENDA

- 1. CALL MEETING TO ORDER**
 - A. Roll Call

- 2. ADDITIONS TO AGENDA**
 - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

- 3. PUBLIC COMMENT**
 - A. The public may make a statement or pose questions on Items **NOT** on the agenda** (see note at end of agenda)

- 4. CONSENT AGENDA**
 - A. Financial Reports
 1. Consideration & Approval of Disbursements List
 - a. Disbursements and Checks
 - B. Review & Acceptance of Monthly Financial Reports
 1. Account Balances – All Funds
 2. Budget Report: YTD Actual to Budget Report –October 2023
 3. District Fund Transfers – October 2023
 4. Southern California Edison Report
 5. Equipment Use Hours Report
 - C. Approval of Minutes
 1. Minutes of the Regular Board Meeting of October 10, 2023

- 6. SEWER FACILITIES UPDATE - GENERAL UPDATE**
 - A. General Report on Status of Facilities, Operational Stability
 1. Plant Automation
 2. Clarifier #2
 3. Blower
 4. Wells
 5. Manholes and Sewer Lines
 6. Drying Beds
 7. Testing and Flows
 8. Miscellaneous Projects

- 7. NEW BUSINESS**
 - A. Contract Amendment Blower / DO Controls Update

8. **OLD BUSINESS**
 - A. None
9. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
10. **BOARD MEMBER COMMENTS/REPORTS**
11. **ANNOUNCEMENTS**
 - A. Regular Board Meeting: December 12, 2023 at 5 p.m.
Crowley Lake Community Center
12. **ADJOURNMENT**

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of three minutes.

HILTON CREEK COMMUNITY SERVICES DISTRICT CHECKS WRITTEN - ALL FUNDS October 11 through November 14, 2023

Type	Date	Num	Name	Memo	Amount
Oct 11 - 14, 23					
Bill Pmt -...	10/11/2023	8488	SANCON TECHNOLOGIES, IN...		-35,760.00
Bill Pmt -...	10/11/2023		MAMMOTH DISPOSAL	October 2023	-207.66
Bill Pmt -...	10/11/2023		MCWD		-180.00
Bill Pmt -...	10/11/2023		SCE Plant	2023 10/02 to 10/30	-1,653.51
Bill Pmt -...	10/11/2023		SCE Pump Station	2023 10/02 to 10/30	-749.94
Oct 11 - 14, 23					-38,551.11
Week of Oct 15, 23					
Bill Pmt -...	10/15/2023		FRONTIER COMMUNICATIONS	Pump Station Alarm System 09/22/2023...	-42.39
Bill Pmt -...	10/15/2023		SCE Plant	2023 08-31 to 10-01	-2,206.05
Bill Pmt -...	10/15/2023		SCE Pump Station	2023 08 31 to 10 01	-1,016.42
Bill Pmt -...	10/18/2023	8489	J.T. HATTER ELECTRIC	Supplies - Blower Installation	-139.50
Week of Oct 15, 23					-3,404.36
Week of Oct 22, 23					
Week of Oct 22, 23					
Week of Oct 29, 23					
Paycheck	10/31/2023	8490	Hatter, Jason T	VOID: Payroll Service funds recovered	0.00
Paycheck	11/01/2023	8491	Hatter, Jason T		-2,458.90
Liability C...	11/01/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/31/2023	-16,320.50
Bill Pmt -...	11/01/2023		PERS 457 Contributions	October Payroll	-183.33
Bill Pmt -...	11/01/2023		PERS Health Insurance	November 2023	-2,460.02
Bill Pmt -...	11/01/2023		PERS Retirement	September 2023	-949.04
Paycheck	11/02/2023	DD13...	ADAMSON, CYNTHIA R	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	CONNOLLY, ISABEL S	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	CZESCHIN, WINDSOR	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	HAFNER, KEITH	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	PRESTON, DEVIN M	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	SHIPLEY, STEVE H	Direct Deposit	0.00
Paycheck	11/02/2023	DD13...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Week of Oct 29, 23					-22,371.79
Week of Nov 5, 23					
Bill Pmt -...	11/09/2023		USDA FOREST SERVICE	Hilton Cr. Community Svc Dist Org 504	-76.37
Week of Nov 5, 23					-76.37
Nov 12 - 14, 23					
Bill Pmt -...	11/13/2023		FRONTIER COMMUNICATIONS	Pump Station Alarm System 10/22/2023...	-42.60
Bill Pmt -...	11/13/2023		UMPQUA BANK	OCTOBER 2023 - PAID ONLINE	-1,963.76
Bill Pmt -...	11/13/2023	8492	BABCOCK LABORATORIES, I...	ACCOUNT 4807 INVOICE CJ31584	-167.50
Bill Pmt -...	11/13/2023	8493	CSDA	Membership - 2024	-2,204.00
Bill Pmt -...	11/13/2023	8494	Lorinda Beatty	MEDICAL REIMB	-1,894.65
Liability C...	11/13/2023	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # -195426002	-50.15

11:22 AM

11/13/23

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
CHECKS WRITTEN - ALL FUNDS
October 11 through November 14, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Liability C...	11/13/2023	E-pay	EFTPS	94-2834850 QB Tracking # -195388002	-5,048.60
Liability C...	11/13/2023	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # -195342002	-1,317.84
Nov 12 - 14, 23					-12,689.10
TOTAL					-77,092.73

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

11/02/23

As of October 31, 2023

Accrual Basis

	Oct 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10000 · 1 Bank of America-Checking	33,841.49
12000 · 3 B of America-Capital Reserve	159,823.08
13000 · 4 Mono Co Treasury Inv. Pool	488,790.65
14000 · 5 LAIF	
General Sewer Fund	4,957.36
14000 · 5 LAIF - Other	191.35
Total 14000 · 5 LAIF	5,148.71
Total Checking/Savings	687,603.93
Accounts Receivable	
Accounts receivable	
ADMIN FEE - DELINQUENT ACCOUNTS	-30.00
AVAILABILITY FEES	2,250.00
Non Customer	-291.60
SEWER USE FEES	
Finance Charge	2,747.59
LIEN FEE	-100.00
SEWER USE FEES - Other	31,038.71
Total SEWER USE FEES	33,686.30
Accounts receivable - Other	-92,301.54
Total Accounts receivable	-56,686.84
NSF FEE	10.00
SEWER CONNECTION FEE	-110.62
Total Accounts Receivable	-56,787.46
Other Current Assets	
Allowance for uncollectibles	-254.45
1499 · Undeposited Funds	-211.24
Total Other Current Assets	-465.69
Total Current Assets	630,350.78
Fixed Assets	
Property, Plant & Equipment	
Equipment	3,104,881.53
Facilities Improvements	78,028.37
Other Equipment	21,391.22
Vehicles	16,500.00
Property, Plant & Equipment - Other	53,625.00
Total Property, Plant & Equipment	3,274,426.12
Total Fixed Assets	3,274,426.12
Other Assets	
Accumulated depreciation	-2,913,643.35
Total Other Assets	-2,913,643.35
TOTAL ASSETS	991,133.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	2,089.00

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

As of October 31, 2023

11/02/23

Accrual Basis

	Oct 31, 23
Total Accounts Payable	2,089.00
Other Current Liabilities	
Accounts payable	2,877.10
17000 · Juniper Dr SZB Clearing Acct	3,830.38
2100 · Payroll Liabilities	
457 Employee Cont	3,250.00
457 Employer Contributions	338.44
B Retirement - EE Cont	13,510.50
Retirement - Employer	1,719.15
2100 · Payroll Liabilities - Other	3,196.48
Total 2100 · Payroll Liabilities	22,014.57
2110 · Direct Deposit Liabilities	156.05
Total Other Current Liabilities	28,878.10
Total Current Liabilities	30,967.10
Long Term Liabilities	
PENSION LIABILITIES	
Def inflows of resources-actuar	127,851.00
Def outflows of resources-actua	-26,206.00
Deferred outflows-contributions	-6,103.00
Net Pension Liability	147,505.00
Total PENSION LIABILITIES	243,047.00
Total Long Term Liabilities	243,047.00
Total Liabilities	274,014.10
Equity	
Capital Improvement Reserve	52,898.82
1110 · Retained Earnings	687,702.02
Net Income	-23,481.39
Total Equity	717,119.45
TOTAL LIABILITIES & EQUITY	991,133.55

HILTON CREEK COMMUNITY SERVICES DISTRICT

All Sewer Fund Transaction Detail Report

October 2023

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Bill Pmt -Check	10/01/2023		Intuit	AUTOPAYME...	10000 · 1 Bank o...		20000 · *Accou...		3.00
Bill Pmt -Check	10/01/2023		PERS Health Insura...	October 2023	10000 · 1 Bank o...		20000 · *Accou...		2,460.02
Paycheck	10/01/2023	8480	Hatter, Jason T	Premium Sta...	10000 · 1 Bank o...	162	-SPLIT-		1,939.45
Deposit	10/01/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	256.30	
Deposit	10/01/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	695.82	
Deposit	10/01/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Deposit	10/01/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Bill Pmt -Check	10/02/2023		AT&T	District Phone...	10000 · 1 Bank o...		20000 · *Accou...		271.41
Liability Check	10/03/2023		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank o...		2110 · Direct D...		16,303.72
Liability Check	10/03/2023	E-pay	EFTPS	94-2834850 Q...	10000 · 1 Bank o...		-SPLIT-		1,493.56
Liability Check	10/03/2023	E-pay	United States Treas...	94-2834850 Q...	10000 · 1 Bank o...		2100 · Payroll ...		1.70
Liability Check	10/03/2023	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	10000 · 1 Bank o...		-SPLIT-		108.06
Bill Pmt -Check	10/03/2023		MAMMOTH DISPO...	September 20...	10000 · 1 Bank o...		20000 · *Accou...		207.66
Paycheck	10/04/2023	DD1342	ADAMSON, CYNTH...	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	10/04/2023	DD1344	CONNOLLY, ISABE...	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	10/04/2023	DD1346	CZESCHIN, WINDS...	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	10/04/2023	8479	PRESTON, DEVIN M		10000 · 1 Bank o...	162	-SPLIT-		226.33
Paycheck	10/04/2023	DD1348	SHIPLEY, STEVE H	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	10/04/2023	DD1347	HAFNER, KEITH	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	10/04/2023	DD1343	BEATTY, LORINDA A	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	10/04/2023	DD1345	CZESCHIN, WILLIAM	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Deposit	10/04/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	634.00	
Deposit	10/04/2023		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		-SPLIT-	1,438.58	
Deposit	10/04/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	2,774.55	
Deposit	10/04/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	110.00	
Bill Pmt -Check	10/05/2023		Bank of America		10000 · 1 Bank o...		20000 · *Accou...		25.00
Bill Pmt -Check	10/05/2023		Bank of America	Returned Che...	10000 · 1 Bank o...		20000 · *Accou...		10.00
Bill Pmt -Check	10/06/2023		Bank of America	Remote Depo...	10000 · 1 Bank o...		20000 · *Accou...		15.00
Deposit	10/09/2023		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		-SPLIT-	760.72	
Deposit	10/09/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	615.20	
Deposit	10/09/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	110.00	
Deposit	10/09/2023			VOID: Deposit	10000 · 1 Bank o...		-SPLIT-	0.00	
Bill Pmt -Check	10/10/2023		UMPQUA BANK	September 2...	10000 · 1 Bank o...		20000 · *Accou...		3,135.14
Bill Pmt -Check	10/10/2023	8481	BABCOCK LABOR...	ACCOUNT 48...	10000 · 1 Bank o...		20000 · *Accou...		104.98
Bill Pmt -Check	10/10/2023	8482	BARTKIEWICZ, KR...	AUDIT INQUI...	10000 · 1 Bank o...		20000 · *Accou...		157.50
Bill Pmt -Check	10/10/2023	8483	CYNTHIA ADAMS...	REIMBURSE...	10000 · 1 Bank o...		20000 · *Accou...		615.00
Bill Pmt -Check	10/10/2023	8484	INFOSEND, INC	CUSTOMER ...	10000 · 1 Bank o...		20000 · *Accou...		531.12
Bill Pmt -Check	10/10/2023	8485	MOUNTAIN MEAD...	WATER - PU...	10000 · 1 Bank o...		20000 · *Accou...		300.00
Bill Pmt -Check	10/10/2023	8486	SDRMA	Workers' Com...	10000 · 1 Bank o...		20000 · *Accou...		527.46
Bill Pmt -Check	10/10/2023	8487	THE SHEET	Public Notices	10000 · 1 Bank o...		20000 · *Accou...		314.00
Deposit	10/10/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	3,794.48	
Bill Pmt -Check	10/11/2023	8488	SANCON TECHNO...		10000 · 1 Bank o...		20000 · *Accou...		35,760.00
Bill Pmt -Check	10/11/2023		MAMMOTH COMM...	BOD Labs 10/...	10000 · 1 Bank o...		20000 · *Accou...		90.00
Bill Pmt -Check	10/15/2023		FRONTIER COMM...	Pump Station ...	10000 · 1 Bank o...		20000 · *Accou...		42.39
Bill Pmt -Check	10/15/2023		SCE Plant	2023 08-31 to...	10000 · 1 Bank o...		20000 · *Accou...		2,206.05
Bill Pmt -Check	10/15/2023		SCE Pump Station	2023 08 31 to...	10000 · 1 Bank o...		20000 · *Accou...		1,016.42
Bill Pmt -Check	10/18/2023	8489	J.T. HATTER ELEC...	Supplies - Blo...	10000 · 1 Bank o...		20000 · *Accou...		139.50
Deposit	10/23/2023		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		-SPLIT-	845.82	
Deposit	10/23/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	586.02	

HILTON CREEK COMMUNITY SERVICES DISTRICT All Sewer Fund Transaction Detail Report October 2023

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Deposit	10/23/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	5,568.86	
Deposit	10/23/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	4,535.00	
Deposit	10/24/2023		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		17000 · Junipe...	98.42	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	580.68	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	35.68	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	40.00	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	132.56	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	150.00	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	146.30	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	27.12	
Deposit	10/24/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Paycheck	10/31/2023	8490	Hatter, Jason T	VOID: Payroll ...	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Deposit	10/31/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	331.86	
Deposit	10/31/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	10.00	
TOTAL								25,321.70	68,004.47

2:16 PM

11/02/23

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
Juniper Drive Clearing Account Monthly Detail Report
October 2023

Type	Date	Name	Memo	Class	Debit	Credit
Bill	10/01/2023	PERS Health Insura...	10% Health Ins	164	215.34	
Bill	10/01/2023	PERS Health Insura...	10% Health Ins	164	30.65	
Bill	10/02/2023	AT&T	10%	164	27.14	
Deposit	10/04/2023	JUNIPER DRIVE FE...	J6012003 HO...	164		196.84
Deposit	10/04/2023	JUNIPER DRIVE FE...	J6017015 FIO...	164		196.84
Deposit	10/04/2023	JUNIPER DRIVE FE...	J6017017 GIL...	164		196.84
Deposit	10/04/2023	JUNIPER DRIVE FE...	J6017027 LK...	164		196.84
Deposit	10/04/2023	JUNIPER DRIVE FE...	J6017026 LK...	164		85.10
Deposit	10/04/2023	JUNIPER DRIVE FE...	J6019005-001...	164		566.12
Deposit	10/09/2023	JUNIPER DRIVE FE...	J6015013 KE...	164		85.10
Deposit	10/09/2023	JUNIPER DRIVE FE...	J6012002 CA...	164		196.84
Deposit	10/09/2023	JUNIPER DRIVE FE...	J6020010-001...	164		196.84
Deposit	10/09/2023	JUNIPER DRIVE FE...	J6020003 FO...	164		196.84
Deposit	10/09/2023	JUNIPER DRIVE FE...	J6020006 FO...	164		85.10
Bill	10/10/2023	SDRMA	Workers' Com...	164	52.74	
Bill	10/10/2023	INFOSEND, INC	10% CUSTO...	164	53.11	
Bill	10/10/2023	THE SHEET	Public Notice ...	164	22.40	
Bill	10/10/2023	CYNTHIA ADAMS...	10%	164	61.50	
Bill	10/10/2023	UMPQUA BANK	10% OFFICE	164	27.40	
Bill	10/10/2023	UMPQUA BANK	10% FUEL	164	60.34	
Deposit	10/23/2023	JUNIPER DRIVE FE...	J6020016 DA...	164		85.10
Deposit	10/23/2023	JUNIPER DRIVE FE...	J6020017 DA...	164		196.84
Deposit	10/23/2023	JUNIPER DRIVE FE...	J6013016 NO...	164		85.10
Deposit	10/23/2023	JUNIPER DRIVE FE...	J6013015 NO...	164		85.10
Deposit	10/23/2023	JUNIPER DRIVE FE...	J6013007 NO...	164		196.84
Deposit	10/23/2023	JUNIPER DRIVE FE...	J6013012-001...	164		196.84
Deposit	10/24/2023	JUNIPER DRIVE FE...	J6014008 MIL...	164		98.42
TOTAL					550.62	3,143.54

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Balance Sheet

11/02/23

As of October 31, 2023

Accrual Basis

	<u>Oct 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
101 - Checking - B of A	113,039.18
102 - LAIF	4,810.79
Mono County Treasury Inv. Pool	318,945.90
Total Checking/Savings	<u>436,795.87</u>
Accounts Receivable	
120 - ACCOUNTS RECEIVABLE	
121 - FINANCE CHARGES	880.31
122 - MAINTENANCE FEES	4,658.30
Total 120 - ACCOUNTS RECEIVABLE	<u>5,538.61</u>
Total Accounts Receivable	5,538.61
Other Current Assets	
JDSZB Wash Account	3,830.38
Total Other Current Assets	<u>3,830.38</u>
Total Current Assets	<u>446,164.86</u>
TOTAL ASSETS	<u>446,164.86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
202 - ACCOUNTS PAYABLE	-3.00
Total Accounts Payable	<u>-3.00</u>
Total Current Liabilities	<u>-3.00</u>
Total Liabilities	-3.00
Equity	
32000 · 304 - Retained Earnings	435,650.34
Net Income	10,517.52
Total Equity	<u>446,167.86</u>
TOTAL LIABILITIES & EQUITY	<u>446,164.86</u>

2:30 PM

11/02/23

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Transactions By Month
October 2023

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Clr</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
Oct 23							
Deposit	10/09/2023	Deposit	101 - Checking - B o...	X	-SPLIT-	478.78	
Deposit	10/23/2023	Deposit	101 - Checking - B o...	X	-SPLIT-	590.52	
Oct 23						1,069.30	0.00

2:30 PM

11/02/23

Accrual Basis

JUNIPER DRIVE WASH ACCCOUNT

Transactions By Month

October 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Oct 23									
General Journal	10/01/2023	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		215.34
General Journal	10/01/2023	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.65
General Journal	10/02/2023	LB FY...		ATT	JDSZB Wash Account		68100 · 515 - T...		27.14
Deposit	10/04/2023			Deposit	JDSZB Wash Account		-SPLIT-	1,438.58	
Deposit	10/09/2023			Deposit	JDSZB Wash Account		-SPLIT-	760.72	
General Journal	10/10/2023	LB FY...		Audited Work...	JDSZB Wash Account		505-B - W/C In...		52.74
General Journal	10/10/2023	LB FY...		Infosend - Cu...	JDSZB Wash Account		64900 · 507 - ...		53.11
General Journal	10/10/2023	LB FY...		THE SHEET ...	JDSZB Wash Account		64900 · 507 - ...		22.40
General Journal	10/10/2023	LB FY...		10% Board M...	JDSZB Wash Account		-SPLIT-		61.50
General Journal	10/10/2023	LB FY...		CC Fuel	JDSZB Wash Account		-SPLIT-		60.34
General Journal	10/10/2023	LB FY...		CC Office Exp...	JDSZB Wash Account		JDSZB Wash ...		27.40
Deposit	10/23/2023			Deposit	JDSZB Wash Account		-SPLIT-	845.82	
Deposit	10/25/2023			Deposit	JDSZB Wash Account		12000 · Undep...	98.42	
Oct 23								3,143.54	550.62

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11/02/23

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
Capital Reserve Transaction Detail Report
July 2023 through June 2024

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
Transfer	07/05/2023	Connection F...	12000 · 3 B of Ameri...	10000 · 1 Bank...	7,343.00	
Deposit	07/31/2023	July 2023	12000 · 3 B of Ameri...	Interest Income	1.35	
Transfer	08/23/2023	Funds Transf...	12000 · 3 B of Ameri...	10000 · 1 Bank...	420.00	
Deposit	08/31/2023	August 2023	12000 · 3 B of Ameri...	Interest Income	1.35	
Deposit	09/29/2023	Deposit	12000 · 3 B of Ameri...	Interest Income	1.31	
Deposit	10/31/2023	October 2023	12000 · 3 B of Ameri...	Interest Income	1.36	
TOTAL					7,768.37	0.00

HILTON CREEK COMMUNITY SERVICES DISTRICT Capital Funds Received Monthly Detail Report October 2023

Type	Date	Name	Memo	Class	Debit	Credit
Payment	10/04/2023	GORDON D & K 2	FY 2022/2023...			10.00
Payment	10/04/2023	MANNING/STANFO...	22/23 AVAIL ...			10.00
Payment	10/04/2023	PETTY, DAVID C	22/23 AVAIL ...			10.00
Payment	10/04/2023	DOUGLAS	22/23 AVAIL ...			10.00
Payment	10/04/2023	BENIOFF, PAUL A ...	22/23 AVAIL ...			20.00
Payment	10/04/2023	MICHAEL, DARLEN...	22/23 AVAIL ...			20.00
Payment	10/04/2023	HOWELL	22/23 AVAIL ...			10.00
Payment	10/04/2023	ARCHIBALD-GIRAR...	22/23 AVAIL ...			10.00
Payment	10/04/2023	WALKER FAMILY T...	22/23 AVAIL ...			10.00
Payment	10/04/2023	GROSS	22/23 AVAIL ...			10.00
Payment	10/07/2023	BAKER, BRENDA	FY 2022/2023...			40.00
Payment	10/09/2023	KERRIGAN/FERIERA	FY 2022-2023...			10.00
Payment	10/09/2023	FOSTER FAMILY T...	FY 2022-2023...			20.00
Payment	10/09/2023	WINKLEMAN	FY 2022/2023...			10.00
Payment	10/09/2023	ZAJDA	FY 2022/2023...			10.00
Payment	10/09/2023	KOBEISSI, MICHAEL	FY 2022-2023...			10.00
Payment	10/09/2023	BIRNBAUMER/STE...	FY 2022-2023...			20.00
Payment	10/09/2023	BERNS REVOCABL...	FY 2022-2023...			30.00
Payment	10/09/2023	BLANCO, SUSAN L	FY 2022-2023...			30.00
Payment	10/09/2023	PANETTA, S	FY 2022-2023...			10.00
Payment	10/09/2023	SIGMEN FAMILY T...	FY 2022/2023...			10.00
Payment	10/09/2023	HOWATT FAMILY T...	FY 2022-2023...			10.00
Payment	10/23/2023	NORTHART D & M 2				10.00
Payment	10/23/2023	NORTHART D & M	FY 2022-2023...			10.00
Payment	10/23/2023	A6020016-001	FY 2022-2023...			10.00
Payment	10/23/2023	MORANDO-BLANC...	FY 2022-2023...			10.00
Payment	10/23/2023	ALBRIGHT, CRAIG ...	FY 2022-2023...			10.00
Payment	10/23/2023	BARKER FAMILY T...	FY 2022-2023...			10.00
Payment	10/23/2023	ONAN 2004 TRUST	FY 2022-2023...			20.00
Payment	10/23/2023	SNYDER, TRAVIS ...	FY 2022-2023...			10.00
Payment	10/23/2023	WHITMORE, DYLA...	FY 2022-2023...			10.00
Payment	10/23/2023	LKAM PROPRTIE...				10.00
Payment	10/23/2023	MCCOY, CASEY & ...	FY 2022-2023...			10.00
Payment	10/23/2023	MCCOY, CASEY & ...	FY 2022-2023...			20.00
TOTAL					0.00	470.00

Transfers from General Checking to Capital - Pending to November 2023

HILTON CREEK COMMUNITY SERVICES District
Capital Improvement Budget FY 2023 2024 Tuesday,
October 31, 2023

		September	October	Year To Date	Budget Remaining
REVENUE		0.2500	0.3333		
General Capital Reserve Funds					
Balance FWD	67,593.06			0.00	67,593.06
Sewer Connection Fees	14,686.00			0.00	14,686.00
Availability Fees	1,050.00	350.00	407.00	757.00	293.00
Sewer Connection Inspection Fees	100.00			0.00	100.00
Investment Interest	12.00	1.31	1.36	4.02	7.98
<i>Potential Reserves Allocation</i>	42,456.40			42,456.40	0.00
<i>So Cal Ren Loan</i>	91,806.00				91,806.00
<i>Transfer from Other Funds</i>	0.00			0.00	0.00
TOTAL REVENUES	217,703.46	351.31	408.36	43,217.42	174,486.04
EXPENSES					
Capital Improvement Projects - 5 Year Plan					
Clarifier 2 Parts (Paid in FY 2021/2022 Budget)					0.00
Clarifier 2 - Labor & Heavy Equipment	20,000.00	3,160.00	6,546.80	12,119.10	7,880.90
Clarifier 1 Parts	50,000.00			0.00	50,000.00
Clarifier 1 Labor & Heavy Equipment	22,000.00			0.00	22,000.00
Aeration Blowers = Oxygen ** / SCR Loan	91,806.00	367.70	38.20	405.90	91,400.10
Drying Beds / Sludge Dewatering	150,000.00				150,000.00
Emergency Generator - Plant	150,000.00				150,000.00
Sewer Lines Camera	15,000.00			0.00	15,000.00
District Vehicle	75,000.00			0.00	75,000.00
Capital Purchases - Failed Equipment	0.00			0.00	0.00
Capital Off Road Vehicle - Manhole Access	0.00			0.00	0.00
SUBTOTAL	573,806.00	3,527.70	6,585.00	12,525.00	561,281.00

DEFICIT -356,102.54

*Pendng TXF from General Fund

Pending TXF Out for Payment

Labor Hours Per Capital Project

	July	Aug	Sept	Oct	Year to Date
Clarifier #2					
Billy	1.50			36.50	38.00
Keith	4.50	3.00	11.00	17.50	36.00
Jason	9.00		13.00	22.00	44.00
Other	187.50				187.50
Total Clarifier 2	202.50	3.00	24.00	76.00	305.50

Blower					
Billy			1.00	1.00	2.00
Keith					-
Jason			2.00		2.00
Other					-
Total Blower	-	-	3.00	1.00	4.00

Hourly Rates Clarifier						
Billy	38.20	57.30	-	-	1,394.30	1,489.80
Keith	175.00	787.50	525.00	1,925.00	3,062.50	6,475.00
Jason	95.00	855.00	-	1,235.00	2,090.00	4,275.00
Other		187.50	-	-	-	187.50
Total Labor Costs - Clarifier 2	1,887.30	525.00	3,160.00	6,546.80	12,119.10	

Hourly Rates Blower						
Billy	38.20	-	-	38.20	38.20	114.60
Keith	175.00	-	-	-	-	175.00
Jason	95.00	-	-	190.00	-	285.00
Other		-	-	-	-	-
Total Labor Costs - Blower	-	-	228.20	38.20	574.60	

Part Costs					
Clarifier 2					
Blower			139.50		

	July	Aug	Sept	Oct	Year to Date
Total Clarifier 2 Costs	1,887.30	525.00	3,160.00	6,546.80	12,119.10
Total Blower Costs	-	-	367.70	38.20	405.90

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11/01/23

Accrual Basis

HCCSD Mono County Investment Pool
Balance Sheet
As of October 31, 2023

	<u>Oct 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Mono County Investment Pool	807,736.55
Total Checking/Savings	<u>807,736.55</u>
Total Current Assets	<u>807,736.55</u>
TOTAL ASSETS	<u>807,736.55</u>
LIABILITIES & EQUITY	
Equity	
Owners Equity	828,812.82
Net Income	<u>-21,076.27</u>
Total Equity	<u>807,736.55</u>
TOTAL LIABILITIES & EQUITY	<u>807,736.55</u>

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11/01/23

Accrual Basis

HCCSD Mono County Investment Pool
Profit & Loss
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>
Ordinary Income/Expense	
Income	
TAX REVENUE	
Excess ERAF	35,606.29
Unsecure Property Tax	9,317.44
Total TAX REVENUE	<u>44,923.73</u>
Total Income	44,923.73
Expense	
Transfer	
Operations Transfer- General	66,000.00
Total Transfer	<u>66,000.00</u>
Total Expense	<u>66,000.00</u>
Net Ordinary Income	<u>-21,076.27</u>
Net Income	<u><u>-21,076.27</u></u>

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11/01/23

Accrual Basis

HCCSD Mono County Investment Pool Profit & Loss Detail July through October 2023

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Ordinary Income/Expense									
Income									
TAX REVENUE									
Excess ERAF									
Deposit	08/01/2023		ERAF	Excess ERAF...		Mono County I...		35,606.29	35,606.29
Total Excess ERAF							0.00	35,606.29	35,606.29
Unsecure Property Tax									
Deposit	09/30/2023			Current Unse...		Mono County I...		9,317.44	9,317.44
Total Unsecure Property Tax							0.00	9,317.44	9,317.44
Total TAX REVENUE							0.00	44,923.73	44,923.73
Total Income							0.00	44,923.73	44,923.73
Expense									
Transfer									
Operations Transfer- General									
Check	07/07/2023			Transfr to Cov...		Mono County I...	31,000.00		31,000.00
Check	09/01/2023			Transfer to C...		Mono County I...	35,000.00		66,000.00
Total Operations Transfer- General							66,000.00	0.00	66,000.00
Total Transfer							66,000.00	0.00	66,000.00
Total Expense							66,000.00	0.00	66,000.00
Net Ordinary Income							66,000.00	44,923.73	-21,076.27
Net Income							66,000.00	44,923.73	-21,076.27

COUNTY OF MONO
G/L TRANSACTION DETAIL

From Date: 07/01/2023
To Date: 06/30/2024

G/L#	EFFECTIVE DATE	DESCRIPTION	STP SOURCE	JE#	DEPOSIT	CHECK	VENDOR	VENDOR INVOICE#	DEBIT	CREDIT	BALANCE
		CASH - HILTON CREEK COMM SVC DISTRICT							Balance	Forward	828,812.82
	07/07/2023	District Draw Request 7/3/2023	SYS AP	591940		14267	HILTON CREEK COMMUNITY SERVICES DISTRICT	70323		31,000.00	797,812.82
	08/01/2023	PC-Excess ERAF	AJ GL	602363					35,606.29		833,419.11
	08/31/2023	District Draw Request 8/23/2023	SYS AP	602288		14740	HILTON CREEK COMMUNITY SERVICES DISTRICT	082323		35,000.00	798,419.11
	09/30/2023	PC-Sept. 2023 Cur Unsecured FY 2023-24	AJ GL	608460					9,317.44		807,736.55
		TOTAL							44,923.73	66,000.00	807,736.55
		ACCOUNTS PAYABLE							Balance	Forward	0.00
	07/05/2023	District Draw Request 7/3/2023	SYS AP	591937		14267	HILTON CREEK COMMUNITY SERVICES DISTRICT	70323		31,000.00	31,000.00 CR
	07/07/2023	District Draw Request 7/3/2023	SYS AP	591940		14267	HILTON CREEK COMMUNITY SERVICES DISTRICT	70323	31,000.00		0.00
	08/23/2023	District Draw Request 8/23/2023	SYS AP	602282		14740	HILTON CREEK COMMUNITY SERVICES DISTRICT	082323		35,000.00	35,000.00 CR
	08/31/2023	District Draw Request 8/23/2023	SYS AP	602288		14740	HILTON CREEK COMMUNITY SERVICES DISTRICT	082323	35,000.00		0.00
		TOTAL							66,000.00	66,000.00	0.00
		FUND BALANCE AVAILABLE							Balance	Forward	694,101.47 CR
		INTEREST INCOME							Balance	Forward	0.00
		MISCELLANEOUS REVENUE							Balance	Forward	0.00
	08/01/2023	FY 2022 Excess ERAF Allocation	AJ GL	602363						35,606.29	35,606.29 CR
	09/30/2023	Sept. 2023 Cur Unsecured FY 2023-24	AJ GL	608460						9,317.44	44,923.73 CR
		TOTAL							0.00	44,923.73	44,923.73 CR

G/L#	EFFECTIVE DATE	DESCRIPTION	STP SOURCE	JE#	DEPOSIT	CHECK	VENDOR	VENDOR INVOICE#	DEBIT	CREDIT	BALANCE
		EXPENDITURES							Balance	Forward	0.00
	07/05/2023	District Draw Request 7/3/2023	SYS AP	591937		14267	HILTON CREEK COMMUNITY SERVICES DISTRICT	70323	31,000.00		31,000.00
	08/23/2023	District Draw Request 8/23/2023	SYS AP	602282		14740	HILTON CREEK COMMUNITY SERVICES DISTRICT	082323	35,000.00		66,000.00
		TOTAL							66,000.00	0.00	66,000.00
		GRAND TOTAL							176,923.73	176,923.73	134,711.35

HILTON CREEK COMMUNITY SERVICES DISTRICT
County Investment Pool Activity Detail Report
 July through October 2023

Type	Date	Name	Memo	Split	Debit	Credit
Jul 23						
Transfer	07/10/2023		Funds Transf...	10000 · 1 Bank...		31,000.00
Deposit	07/31/2023		FY 2022 2023...	Mono County T...	2,105.21	
Jul 23					2,105.21	31,000.00
Aug 23						
Check	08/31/2023		FY 2022 2023...	Interest Income		1.32
Deposit	08/31/2023		FY 2022 2023...	Interest Income	3,601.03	
Deposit	08/31/2023		HOPTR Intere...	Interest Income	2.38	
Deposit	08/31/2023		ERAF 2022	Mono County T...	35,606.29	
Deposit	08/31/2023		Tax Fund Intr...	Interest Income	116.39	
Aug 23					39,326.09	1.32
Sep 23						
Transfer	09/01/2023		Funds Transf...	10000 · 1 Bank...		35,000.00
Sep 23					0.00	35,000.00
Oct 23						
Deposit	10/01/2023		Current Unse...	Mono County T...	9,317.44	
Oct 23					9,317.44	0.00
TOTAL					50,748.74	66,001.32

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11/02/23

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Mono County Inv. Pool Transactions
 July 2023 through June 2024

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jul 23 Jul 23									
Aug 23 Deposit	08/31/2023			FY 2022 2023...	Mono County Treas...		601- Interest In...	2,345.25	
Aug 23								2,345.25	0.00
Sep 23 Sep 23									
Oct 23 Oct 23									
Nov 23 Nov 23									
Dec 23 Dec 23									
Jan 24 Jan 24									
Feb 24 Feb 24									
Mar 24 Mar 24									
Apr 24 Apr 24									
May 24 May 24									
Jun 24 Jun 24									
TOTAL								<u>2,345.25</u>	<u>0.00</u>

HILTON CREEK COMMUNITY SERVICES DISTRICT
Investment Accounts Report FY 2023 2024
October 31, 2023

	September	October	Year To Date	Last Fiscal Year
Mono County & LAIF REVENUE				
	0.2500	0.3333		
Investment Pool Revenue				
Property Taxes Recorded in County Investment Pool				
Secure Property Tax			-	147,570.63
Unsecure Property Tax		9,317.44	9,317.44	9,330.14
Excess ERAF			35,606.29	40,124.36
Unitary			-	4,444.25
LAIF			-	
Total Property Tax Received	-	9,317.44	44,923.73	201,469.38
Fund Interest - Sewer Fund			-	10,292.15
Fund Interest - Juniper Drive			-	7,485.19
Tax Fund Interest 100% Sewer Fund			-	9,330.14
Other Tax Fund Interest 100% Sewer Fund			-	425.76
LAIF Interest - Sewer Fund		46.01	46.01	86.36
LAIF Interest - Juniper Drive		43.00	43.00	80.64
Total Interest	-	89.01	89.01	27,700.24
Delinquent Accounts Payments			-	2,354.96
Miscellaneous			-	
Total Miscellaneous	-	-	-	2,354.96
Total Investment Pool Revenue	-	9,406.45	45,012.74	
Investment Transferred				
Funds Transferred from Hilton Creek - Mono				
			-	
Funds Transferred from Juniper Drive - Mono				
			-	
Funds Transferred From Capital - Mono				
			-	
Funds Transferred from Hilton Creek - LAIF				
			-	
Funds Transferred from Juniper Drive - LAIF				
			-	
Funds Transferred From Capital - LAIF				
			-	
Total Investments Transferred	-	-	-	-
Transfers and Expenses				
Property Tax Admin Fee			-	3,212.00
Property Taxes Transferred to Operations	35,000.00		66,000.00	81,998.00
Property Taxes Transferred to Capital			-	
Property Taxes Transferred to Juniper			-	
Delinquent Account Payments TXF to Operations			-	2,354.96
Miscellaneous Adjustments			-	(248.87)
Total Outgoing	35,000.00	-	66,000.00	87,316.09
Net Investment Pool Revenue	(35,000.00)	-	(66,000.00)	
Funds Earmarked for Reserves, Capital and Operating				
			Running Tot	
Emergency Reserves			42,456.40	17,456.40
Capital Reserves			42,456.40	17,456.40
Operation Reserves			25,000.00	
PERS UAL			25,000.00	
Personnel Leave Liabilities			25,000.00	
Total Earmarked Funds	-	-	159,912.80	34,912.80
Net Investment Funds	(35,000.00)	-	(225,912.80)	69,825.60

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

November 01,
2023

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

HILTON CREEK COMMUNITY SERVICES DISTRICT

SECRETARY OF THE BOARD
3222 CROWLEY LAKE DR.
CROWLEY LAKE, CA 93546

[Tran Type](#)
[Definitions](#)

Account Number:

October 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/13/2023	10/12/2023	QRD	1739843	N/A	SYSTEM	89.01

Account Summary.

Total Deposit:	89.01	Beginning Balance:	9,870.49
Total Withdrawal:	0.00	Ending Balance:	9,959.50

Sewer Fund: 52% \$46.01

Juniper Drive 48% \$43.00

HILTON CREEK COMMUNITY SERVICES DISTRICT LAIF Fiscal Year Transaction Detail Report July 2023 through June 2024

Type	Date	Num	Memo	Account	Split	Debit	Credit
Jul 23 Deposit	07/14/2023		April to June	14000 · 5 LAIF	Interest Income	39.75	
Jul 23						39.75	0.00
Aug 23 Aug 23							
Sep 23 Sep 23							
Oct 23 Deposit	10/31/2023		July - Sept	14000 · 5 LAIF	Interest Income	46.01	
Oct 23						46.01	0.00
Nov 23 Nov 23							
Dec 23 Dec 23							
Jan 24 Jan 24							
Feb 24 Feb 24							
Mar 24 Mar 24							
Apr 24 Apr 24							
May 24 May 24							
Jun 24 Jun 24							
TOTAL						<u>85.76</u>	<u>0.00</u>

**JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
LAIF Transactions Fiscal Year 2020/2021
July 2023 through June 2024**

Type	Date	Num	Memo	Account	Split	Debit	Credit
Jul 23 Deposit	07/14/2023		FY 2022 2023...	102 - LAIF	601- Interest In...	37.14	
Jul 23						37.14	0.00
Aug 23 Aug 23							
Sep 23 Sep 23							
Oct 23 Deposit	10/31/2023		FY 2023-2024...	102 - LAIF	600 - OTHER I...	43.00	
Oct 23						43.00	0.00
Nov 23 Nov 23							
Dec 23 Dec 23							
Jan 24 Jan 24							
Feb 24 Feb 24							
Mar 24 Mar 24							
Apr 24 Apr 24							
May 24 May 24							
Jun 24 Jun 24							
TOTAL						<u>80.14</u>	<u>0.00</u>

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

October 2023

11/02/23

Accrual Basis

	Oct 23
Ordinary Income/Expense	
Income	
Mono County Tax Revenue	9,317.44
4010 · Fees	
Returned /Rejected Payments	10.00
Use Fees	146.30
Total 4010 · Fees	156.30
Total Income	9,473.74
Gross Profit	9,473.74
Expense	
Professional Fees	
6280 · Legal Fees	
Operations	157.50
Total 6280 · Legal Fees	157.50
Total Professional Fees	157.50
6003 · Depreciation Expense	7,500.00
6100 · Employee Benefits	
A Medical Reimb - Board	553.50
A Medical Reimb - Employee	0.00
B Health Insurance	
6104 · C Health Insurance - OIT	1,938.12
6105 · D Health Insurance - Retired	275.91
Total B Health Insurance	2,214.03
F Additional Compensation	
6116 · Add Compensation - Director	916.65
6117 · Add Compensation - Secretary	183.33
Total F Additional Compensation	1,099.98
6113 · E 457 Employee Contributions	0.00
Total 6100 · Employee Benefits	3,867.51
6200 · Payroll Expenses	
6201 · Gross Payroll-Board of Director	500.00
6203 · Gross Payroll OIT/Maint Tech	
Additional Duties - OIT	1,367.01
Overtime 1.5 OIT Tech	1,313.13
Weekly Standby Stipend - OIT	450.00
6203 · Gross Payroll OIT/Maint Tech - Other	5,822.69
Total 6203 · Gross Payroll OIT/Maint Tech	8,952.83
6204 · Gross Payroll - Chief Plant Op	
Weekly Standby Stipend - CPO	50.00
6204 · Gross Payroll - Chief Plant Op - Other	7,000.00
Total 6204 · Gross Payroll - Chief Plant Op	7,050.00
6205 · Gross Payroll - Per Diem	2,425.00
6206 · Gross Payroll-Secretary	3,369.03
6210 · Payroll Taxes	1,879.45
6200 · Payroll Expenses - Other	0.00
Total 6200 · Payroll Expenses	24,176.31
6500 · Operations Administration	
Insurance	
6502 · Work Comp	474.72
Total Insurance	474.72

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

11/02/23

October 2023

Accrual Basis

	<u>Oct 23</u>
6505 · Dues and Subscriptions	2,204.00
6557 · Telephone	
6557B · Telephone - Cell	244.27
6557C · Telephone - Fire Alarm	42.39
	<u>286.66</u>
Total 6557 · Telephone	286.66
Total 6500 · Operations Administration	2,965.38
6550 · Office Expenses	
6550A · Bank Service Charges	25.00
6550C · Website / Advert. / Pub Notice	502.20
6550D · Statement Production - AR	478.01
6550E · Postage/Shipping - Lab Testing	79.44
6550G · Office Communication- Not Phone	36.00
	<u>1,120.65</u>
Total 6550 · Office Expenses	1,120.65
6600 · Repairs & Maintenance	
6601 · A Automobile Expense	
6601A · Fuel	543.09
	<u>543.09</u>
Total 6601 · A Automobile Expense	543.09
6603 · Lab Testing	194.98
6604 · Plant - General / Misc	554.82
6605 · Tools & Equipment - Non Capital	1,831.11
6609 · Sewer Lines- General Maint	
6609B · Vactor and TV Sewer Lines	35,760.00
	<u>35,760.00</u>
Total 6609 · Sewer Lines- General Maint	35,760.00
6611 · U Utilities	
6611 A · Water	300.00
6611 B · SCE - Plant	2,206.05
6611 C · SCE - Pump Station	1,016.42
	<u>3,522.47</u>
Total 6611 · U Utilities	3,522.47
6621 · Blower Project	139.50
	<u>42,545.97</u>
Total 6600 · Repairs & Maintenance	42,545.97
Total Expense	<u>82,333.32</u>
Net Ordinary Income	-72,859.58
Other Income/Expense	
Other Income	
Interest Income	47.37
	<u>47.37</u>
Total Other Income	47.37
Other Expense	
8010 · Other Expenses	0.00
	<u>0.00</u>
Total Other Expense	0.00
Net Other Income	47.37
Net Income	<u><u>-72,812.21</u></u>

HILTON CREEK COMMUNITY SERVICES District
Budget to Actual
October 31, 2023

REVENUE	Proposed SEWER Budget	September		Year To Date	Over (Under)	% used of Budget	Goal 0.3333	Over
		0.2500	0.3333					
General Operating Revenue:								
Property Taxes <u>Transferred</u> to Operations ESTIMATE	231,000.00	35,000.00		66,000.00	(165,000.00)	29%	-5%	
Sewer Operation & Maintenance Revenue:								
Sewer Use Fees ESTIMATE	446,900.00	41,916.13	21,708.16	119,055.86	(327,844.14)	27%	-7%	
Sewer Capital Improvement Revenue: Moved								
Investment Revenue								
Interest on Investments	0.00		46.01		(0.00)			
Transfer From Reserves	0.00				(0.00)			
Transfer From Other Funds	0.00				(0.00)			
Other Revenue	0.00	16.62			(0.00)			
Late Charges	0.00	60.83			(0.00)			
TOTAL REVENUES								
	677,900.00	76,916.13	21,754.17	185,055.86	(492,844.14)	0.55	(0.11)	-
EXPENSES								
ADMINISTRATION EXPENSES								
Administration Fee				-	-			
Trasfer out to Emergency Reserves				-				
Transfer out to Capital Improvement Projects				-				
Mono County Admin Fee (Book Entry)	4,500.00			-	(4,500.00)	0%	-33%	
***Depreciation Expense (Book Entry Only)	90,000.00	7,500.00	7,500.00	30,000.00	(60,000.00)	33%	0% OVER	
SUBTOTAL								
	94,500.00	7,500.00	7,500.00	30,000.00	(64,500.00)	0.33	(0.33)	-

	Proposed SEWER Budget	September	October	Year To Date	Over	% used	Goal
Estimated EMPLOYEE BENEFITS							
Medical Reimbursement - Director (5)	11,696.00	1,158.30	553.50	1,711.80	(9,984.20)	15%	-19%
Medical Reimbursement - GM	1,800.00			-	(1,800.00)	0%	-33%
Medical Reimbursement - OIT	4,496.00			-			
Medical Reimbursement - Secretary	3,200.00			-			
Health Insurance (1) General Manager	25,000.00				(25,000.00)	0%	-33%
Health Insurance (1) Base Rate OIT	25,000.00	1,938.12	1,938.12	7,752.66	(17,247.34)	31%	-2%
Health Insurance - Retired (2)	3,300.00	275.91	275.91	1,103.76	(2,196.24)	33%	0%
Retirement Benefits - Employer Contributions GM	9,233.35			-	(9,233.35)	0%	-33%
Retirement Benefits - Employer Contributions OIT (10.1%)	6,100.00	506.56		1,519.68	(4,580.32)	25%	-8%
*** Retirement Benefits - Employee Contributions GM	7,000.00			-			
***Retirement Benefits - Employee Contributions OIT	4,700.00	386.20		1,158.60			
***457 - Employee Contributions	0.00			330.03	330.03		
457 Employer Contributions GM	1,980.00			-	(1,980.00)	0%	-33%
457 Employer Contributions OIT	1,980.00	165.00		165.00	(1,815.00)	8%	-25%
Add Compensation - Directors	9,900.00	733.35	916.65	2,435.15	(7,464.85)	25%	-9%
Add Compensation - Secretary	1,980.00	165.00	183.33	495.03	(1,484.97)	25%	-8%
SUBTOTAL	117,365.35	5,328.44	3,867.51	16,671.71	(82,456.24)	14%	-19%
PAYROLL							
Salaries & Employee Benefits:		670.00	500.00	2,020.00			
Director's Gross Salary							
+ \$3,000 Special Meetings if they occur	8,100.00			-	(8,100.00)	0%	-33%
General Manager Salary	91,419.30			-	(91,419.30)	0%	-33%
OIT	61,000.00	4,860.16	5,822.69	14,880.88	(46,119.12)	24%	-9%
OIT Overtime	10,000.00	596.88	1,313.13	3,780.21	(6,219.79)	38%	4%
OIT Additional Duties Pay	13,500.00	1,223.61	1,367.01	4,069.15	(9,430.85)	30%	-3%
OIT Operations Stand by Time	7,000.00	312.50	450.00	1,212.50	(5,787.50)	17%	-16%
Chief Plant Operator - Part Time	55,000.00	9,087.50	7,000.00	22,562.50	(32,437.50)	41%	8% OVER
CPO Operations Stand by Time	7,000.00	118.75	50.00	168.75			
Perdiem	25,000.00	1,000.00	2,425.00	6,280.00	(18,720.00)	25%	-8%
Secretarial Gross Salary Part Time	36,000.00	3,032.13	3,369.03	10,878.05	(25,121.95)	30%	-3%
Payroll Taxes	26,000.00	751.06	1,879.45	4,073.84	(21,926.16)	16%	-18%
SUBTOTAL	340,019.30	21,652.59	24,176.31	69,925.88	(265,282.17)	2.22	(1.12)

	Proposed SEWER Budget	September	October	Year To Date	Over	% used	Goal
OPERATIONS							
Liability Insurance	9,000.00			8,396.08	(603.92)	93%	60%
Worker's Comp Insurance	8,100.00		474.72	6,099.14	(2,000.86)	75%	42%
Accounting	10,800.00			-	(10,800.00)	0%	-33%
Legal Fees	5,000.00	393.75	157.70	551.45			
Rate Study Avail Fees & Connection Fees	36,000.00			-			
Dues & Subscriptions	2,610.00	(16.62)	2,204.00	3,117.38	507.38	119%	86% OVER
Travel -Non Litigation	900.00	1,563.84		1,563.84	663.84	174%	140% OVER
License and Fees	30,000.00			-	(30,000.00)	0%	-33%
Educational Expenses	8,100.00	795.00		795.00	(7,305.00)	10%	-24%
Telephone	3,240.00	42.22	286.66	626.29	(2,613.71)	19%	-14%
Office Expenses	9,000.00	1,065.19	1,120.65	3,552.95	(5,447.05)	39%	6% OVER
Rent/Property Lease	500.00			-			
Contingency Admin Operations	10,000.00			-	(10,000.00)	0%	-33%
SUBTOTAL	133,250.00	3,843.38	4,243.73	24,702.13	(67,599.32)	5.30	1.97 -
REPAIRS & MAINTENANCE							
Auto Expenses	4,500.00	330.01	543.09	1,015.97	(3,484.03)	23%	-11%
Contract Services	5,000.00			-	(5,000.00)	0%	-33%
Lab Testing	6,500.00	656.17	194.98	1,330.70	(5,169.30)	20%	-13%
Plant - General Repairs & Maintenance	15,000.00	1,419.43	554.82	2,912.98	(12,087.02)	19%	-14%
Tools & Equipment - Non Capital	20,000.00	703.26	1,831.11	5,041.99	(14,958.01)	25%	-8%
SCADA	15,000.00			-	(15,000.00)	0%	-33%
Plant - Pond Maintenance	5,350.00			-	(5,350.00)	0%	-33%
Plant - Sludge Removal	9,000.00	165.00		290.50	(8,709.50)	3%	-30%
Sewer Lines - Vactor & General Maintenance	25,000.00		35,760.00	35,760.00	10,760.00	143%	110% OVER
Supplies	900.00			-	(900.00)	0%	-33%
Water	1,200.00		300.00	600.00	(600.00)	50%	17% OVER
SCE- Plant	30,000.00	2,358.34	2,206.05	8,041.60	(21,958.40)	27%	-7%
SCE - Pump Station	11,000.00	996.18	1,016.42	3,320.28	(7,679.72)	30%	-3%
Heavy Equipment & Snow Removal Plant	15,000.00			1,250.00	(13,750.00)	8%	-25%
Repairs & Maintenance Contingency	10,198.00		139.50	139.50	(10,058.50)	1%	-32%
SUBTOTAL	173,648.00	6,628.39	42,545.97	59,703.52	(113,944.48)	34%	1% OVER

	Proposed SEWER Budget	September	October	Year To Date	Over	% used	Goal
LONG TERM LIABILITY							
Debt - So Cal Ren - In Capital	16,600.00			-	(16,600.00)		
CalPERS Unfunded Liability	21,150.00			19,142.10			
Leave Payout (Vac & SL)	17,000.00			-			
SUBTOTAL	54,750.00	-	-	19,142.10	(16,600.00)		
SUBTOTAL ALL EXPENSES							
	913,532.65	44,952.80	82,333.52	220,145.34	(610,382.21)	24%	-9%
LESS ADJUSTMENTS							
***Non-Budget Items Expense	106,200.00	7,886.20	7,500.00	31,488.63	(74,711.37)	30%	-4%
**** Vacant GM Position	129,432.65	-	-	-	(129,432.65)	0%	-33%
TOTAL ADJUSTED EXPENSES	677,900.00	37,066.60	74,833.52	188,656.71	(489,243.29)	28%	-6%
Year to Date Available Revenue (Include. Prop. Tax Rec)				185,055.86			
Year to Date Expenses				188,656.71			
Net Available Revenue				(3,600.85)			

Budget to Actual Notes

10% Juniper Drive Cost Share has been calculated out of SewerC Budget

Blower Expense Project Transfer Pending from Capital

December Adjustments : Move to Vactoring (10,760 Deficit)

Liab Ins.	600.00
WC Inc	2,000.00
Sludge	6,000.00
Repairs & Maint Cont	2,160.00
Total Adj to Vactor	10,760.00

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Profit & Loss

October 2023

	<u>Oct 23</u>
Ordinary Income/Expense	
Expense	
500- OPERATING EXPENSES	
504 - Employee Benefits	
504-B - Health Insurance	245.99
504 D 10% Dir Med Reimb.	61.50
Total 504 - Employee Benefits	<u>307.49</u>
63300 · 505 - Insurance Expense	
505-B - W/C Insurance	52.74
Total 63300 · 505 - Insurance Expense	<u>52.74</u>
64900 · 507 - Office Expense	102.91
67200 · 511 - Repairs and Maintenance	
60200 · 514- Automobile Expense	60.34
Total 67200 · 511 - Repairs and Maintenance	<u>60.34</u>
68100 · 515 - Telephone Expense	27.14
Total 500- OPERATING EXPENSES	<u>550.62</u>
Total Expense	<u>550.62</u>
Net Ordinary Income	-550.62
Other Income/Expense	
Other Income	
600 - OTHER INCOME	43.00
Total Other Income	<u>43.00</u>
Net Other Income	<u>43.00</u>
Net Income	<u><u>-507.62</u></u>

**JUNIPER DRIVE
Budget to Actual
October 31, 2023**

REVENUE	BUDGET	September	October	Year to Date	Over (Under)	%	Goal %
		Month 3	Month 4		{+ or -}	Rec	0.33330
Road Maintenance Revenue:							
Maintenance Fees Collected	50,000.00	7,405.18	1,069.30	17,478.78	(32,521.22)	35%	2% OVER
Maintenance Fees Collected Through Sewer Fund	35,000.00	3,207.90	3,143.54	10,932.05	(24,067.95)	31%	-2%
Combined Maintenance Fees Collected	85,000.00	10,613.08	4,212.84	28,410.83	(56,589.17)	33%	0% OVER
Interest - LAIF	-	-	43.00	74.74	74.74		
Interest - County Investment Pool	-	-	-	2,345.25	2,345.25		
Transfer	-	-	-	-	-		
Late Fees	-	-	-	-	-		
TOTAL REVENUES	170,000.00	10,613.08	4,255.84	30,830.82	(110,758.35)	18%	18% OVER
EXPENSES							
ADMINISTRATION EXPENSES Used							
Administration Fee	-	-	-	-	-		
SUBTOTAL	-	-	-	-	-		
EMPLOYEE BENEFITS							
Medical Reimbursement - Director	1,300.00	128.70	61.50	190.20	(1,109.80)	15%	-19%
Medical Reimbursement - Employee	851.00	-	-	-	(851.00)	0%	-33%
Health Insurance - Base	3,000.00	215.34	215.34	861.39	(2,138.61)	29%	-5%
Health Insurance - Retired	400.00	30.65	30.65	122.62	(277.38)	31%	-3%
Retirement Benefits - Employer Contributions	700.00	56.28	-	202.64	(497.36)	29%	-4%
457 Employer Contributions	220.00	18.33	-	55.00	(165.00)	25%	-8%
Sec Additional Compensation	220.00	18.33	-	55.00	(165.00)	25%	-8%
SUBTOTAL:	6,691.00	467.63	307.49	1,486.85	(5,204.15)	22%	-11%
PAYROLL							
Salaries & Employee Benefits:							
Director's Gross Salary	1,500.00	313.30	-	495.00	(1,005.00)	33%	0%
Manager Gross Salary	0.00	-	-	-	(0.00)	0%	-33%
OIT Gross Salary + Add Duties Pay	8,500.00	657.04	-	1,976.21	(6,523.79)	23%	-10%
OIT Overtime (JD OT Only)	7,000.00	-	-	-	-		
Leave Buy Out	1,900.00	-	-	-	-		
Secretarial Gross Salary	4,000.00	336.90	-	1,229.04	(2,770.96)	31%	-3%
SUBTOTAL	22,900.00	1,307.24	-	3,700.25	(19,199.75)		
OPERATIONS							
Liability Insurance	1,000.00	-	-	932.90	(67.10)	93%	60% OVER
Worker's Comp Insurance	900.00	-	52.74	677.68	(222.32)	75%	42% OVER
PERS Unfunded Liability	2,350.00	-	-	2,093.10	(256.90)	89%	56% OVER
Accounting	1,200.00	-	-	-	(1,200.00)	0%	-33%
Legal	-	-	-	-	-		
Dues & Subscriptions	290.00	-	-	70.00	(220.00)	24%	-9%
Travel -Non Litigation	100.00	-	-	-	(100.00)	0%	-33%
License and Fees	0.00	-	-	-	(0.00)	0%	-33%
Office Expenses	2,000.00	141.40	102.91	436.72	(1,563.28)	22%	-11%
Educational Expenses	810.00	-	-	-	(810.00)	0%	-33%
Telephone	360.00	-	27.14	50.77	(309.23)	14%	-19%
Contingency	10,000.00	-	-	-	(10,000.00)	0%	-33%
SUBTOTAL	19,010.00	141.40	182.79	4,261.17	(14,748.83)	22%	-11%
REPAIRS & MAINTENANCE							
Auto Expenses	800.00	36.67	60.34	112.88	(687.12)	14%	-19%
Contract Services	-	-	-	-	-		
Snow Removal Contract	25,000.00	-	-	-	(25,000.00)	0%	-33%
Snow Removal Beyond Contract	20,000.00	-	-	11,250.00	(8,750.00)	56%	23% OVER
Supplies	0.00	-	-	-	(0.00)		
Repairs & Maintenance	50,000.00	-	-	-	(50,000.00)	0%	-33%
Transfer to Juniper Drive Investment Account	74,200.00	-	-	-	(74,200.00)	0%	-33%
SUBTOTAL:	170,000.00	36.67	60.34	11,362.88	(158,637.12)	7%	7% OVER
Debt Service:							
TOTAL EXPENSES	218,601.00	1,952.94	550.62	20,811.15	(178,590.10)	10%	10% OVER
Year to Date Available Revenue				30,830.82			
Year to Date Expenses				20,811.15			
Net Available Revenue				10,019.67			

HILTON CREEK COMMUNITY SERVICES DISTRICT
Revenue Report FY 2023 2024
October 31, 2023

	<u>September</u>	<u>October</u>	<u>Year To</u>
	<u>Jul & Aug</u>	<u>Jul & Aug</u>	<u>Date</u>
Sewer Operation & Maintenance Revenue:			
Previous Month's Outstanding (Even Month's Only)		36,228.80	
Sewer Use Fees Billed	78,144.93	146.30	141,804.31
Late & Admin Fees Charges Billed		(60.83)	285.34
Availability Fees Charged		10.00	
Other Charges Billed			-
Total Charged	78,144.93	36,324.27	215,721.22
Sewer Fees Collected	41,916.13	20,453.44	117,823.02
Late & Admin Fees Collected	60.83		253.32
Availability Fees Collected	350.00	470.00	
Other Collections			0.01
*Total Collected	42,326.96	20,923.44	118,896.35
Less Prepaid	(2,022.77)	(3,370.90)	(12,320.42)
Total Net Collections	40,304.19	17,552.54	106,575.93
Outstanding Collections Sewer Use Fees	36,228.80	(20,307.14)	58,834.06
Outstanding Collections - Late & Admin Fees	(60.83)	(60.83)	
Percent Collected	52%	48%	49%
<i>*Payment associated with Invoice Date</i>			

	<u>September</u>	<u>October</u>	<u>Year To</u>
	<u>Jul & Aug</u>	<u>Jul & Aug</u>	<u>Date</u>
Juniper Drive Revenue			
Previous Month's Outstanding (Even Month's Only)		3,941.98	
Road Maintenance Fees Billed	14,555.06		29,110.12
Late Fees Charges			-
Other Charges			-
Total Charged	14,555.06	3,941.98	40,184.74
Road Maintenance Fees Collected	10,613.08	4,212.84	27,785.58
Late Fees Collected			470.87
Other Collections			-
*Total Collected	10,613.08	4,212.84	28,256.45
Less Prepaid	(98.42)	(577.20)	(1,127.76)
Total Net Collections	10,514.66	3,635.64	27,128.69
Juniper Outstanding Road Maintenance Fees	3,941.98	(4,212.84)	1,324.54
Outstanding Collections - Late & Admin Fees	-	-	
Percent Collected	72%	92%	68%
<i>*Payment associated with Invoice Date</i>			

HILTON CREEK COMMUNITY SERVICES DISTRICT
District Funds Transfer Transactions
 July through October 2023

Type	Date	Memo	Account	Debit	Credit
Jul 23					
Transfer	07/05/2023	Connection Fee - Adkins A6033015 - Sierra Springs	10000 · 1 Bank of America-Chec...		7,343.00
Transfer	07/05/2023	Connection Fee - Adkins A6033015 - Sierra Springs	12000 · 3 B of America-Capital ...	7,343.00	
Transfer	07/10/2023	Funds Transfer - Operating Expenses - FY 2023 PERS UAL - S...	10000 · 1 Bank of America-Chec...	31,000.00	
Transfer	07/10/2023	Funds Transfer - Operating Expenses - FY 2023 PERS UAL - S...	13000 · 4 Mono Co Treasury Inv....		31,000.00
Jul 23				38,343.00	38,343.00
Aug 23					
Transfer	08/07/2023	Funds Transfer Snow Removal	10000 · 1 Bank of America-Chec...	11,250.00	
Transfer	08/07/2023	Funds Transfer Snow Removal	17000 · Juniper Dr SZB Clearing...		11,250.00
Transfer	08/23/2023	Funds Transfer Clear Account Including Snow Removal	10000 · 1 Bank of America-Chec...	10,552.66	
Transfer	08/23/2023	Funds Transfer Availability Fees FY 2022 2023	10000 · 1 Bank of America-Chec...		420.00
Transfer	08/23/2023	Funds Transfer Avail Fees FY 2022 2023	12000 · 3 B of America-Capital ...	420.00	
Transfer	08/23/2023	Funds Transfer Clear Account Including Snow Removal	17000 · Juniper Dr SZB Clearing...		10,552.66
Aug 23				22,222.66	22,222.66
Sep 23					
Transfer	09/01/2023	Funds Transfer Operating Expenses - Payroll and Vactoring	10000 · 1 Bank of America-Chec...	35,000.00	
Transfer	09/01/2023	Funds Transfer Operating Expenses - Payroll and Vactoring	13000 · 4 Mono Co Treasury Inv....		35,000.00
Sep 23				35,000.00	35,000.00
Oct 23					
Oct 23					
TOTAL				95,565.66	95,565.66

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11/02/23

Accrual Basis

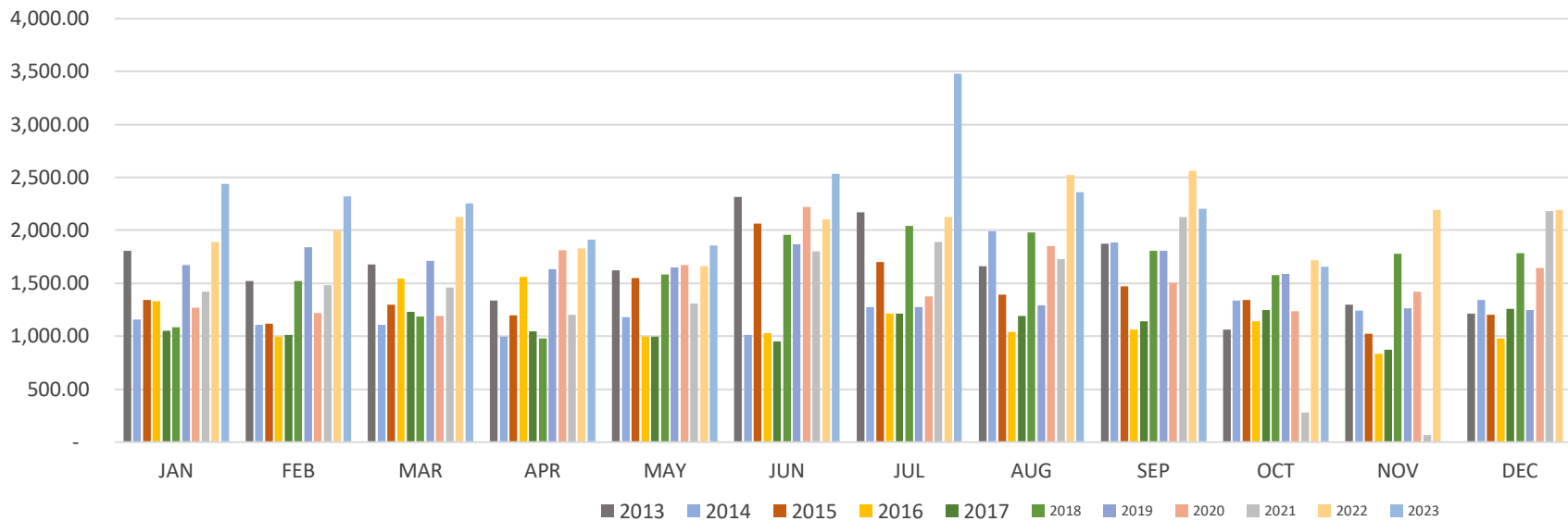
JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Fund Transfer Transactions
July 2023 through June 2024

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
Jul '23 - Jun 24					
Transfer	08/07/2023	Funds Transf...	101 - Checking - B o...		11,250.00
Transfer	08/07/2023	Funds Transf...	JDSZB Wash Account	11,250.00	
Transfer	08/23/2023	Funds Transf...	101 - Checking - B o...		10,552.66
Transfer	08/23/2023	Funds Transf...	JDSZB Wash Account	10,552.66	
Transfer	08/28/2023	Reverse 8/23/...	JDSZB Wash Account		10,552.66
Transfer	08/28/2023	Reverse 8/23/...	101 - Checking - B o...	10,552.66	
Jul '23 - Jun 24				<u>32,355.32</u>	<u>32,355.32</u>

HILTON CREEK CSD PLANT SCE ELECTRIC BILLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1,807.29	1,522.48	1,680.87	1,335.15	1,621.01	2,317.05	2,169.45	1,661.44	1,871.40	1,061.05	1,300.27	1,215.51
2014	1,159.40	1,105.89	1,105.96	998.57	1,180.62	1,015.24	1,274.09	1,992.96	1,882.55	1,337.29	1,241.11	1,345.37
2015	1,344.08	1,117.86	1,296.95	1,198.81	1,551.49	2,063.42	1,699.59	1,394.97	1,471.93	1,344.89	1,026.53	1,204.75
2016	1,330.52	995.19	1,543.03	1,563.37	998.18	1,029.09	1,211.52	1,040.58	1,065.69	1,140.95	830.92	978.51
2017	1,049.12	1,015.01	1,229.32	1,046.69	995.55	952.91	1,212.89	1,192.97	1,139.88	1,247.67	870.98	1,257.64
2018	1,084.24	1,519.62	1,185.24	980.79	1,585.18	1,958.72	2,039.38	1,980.39	1,804.35	1,579.83	1,778.21	1,782.52
2019	1,671.33	1,837.85	1,711.43	1,632.48	1,649.44	1,867.10	1,273.14	1,294.31	1,807.81	1,587.41	1,264.56	1,246.17
2020	1,269.72	1,220.72	1,189.09	1,813.11	1,673.46	2,222.14	1,374.75	1,852.97	1,506.67	1,237.67	1,422.08	1,644.73
2021	1,418.22	1,481.29	1,462.87	1,205.59	1,308.92	1,802.50	1,893.58	1,730.03	2,126.50	279.15	68.30	2,181.00
2022	1,891.71	1,994.83	2,124.45	1,826.94	1,662.05	2,105.34	2,125.08	2,525.43	2,563.23	1,719.03	2,193.01	2,193.11
2023	2,441.54	2,322.66	2,252.72	1,913.41	1,859.59	2,532.82	3,477.21	2,358.34	2,206.05	1,653.51		

SCE Plant Electric Costs
2019 - Present



Plant Electric Use Comparison							PEAK HOURS PLANT			
	FY 2022-2023		FY 2023-2024		Difference		ON PEAK	MID PEAK	OFF PEAK	SPR OFF
	Kwh	Cost	Kwh	Cost	Kwh	Cost				
JUL	10406	2125.08	15030	3477.21	4624	1352.13	2118	1108	11804	
AUG	13062	2525.43	10174	2358.34	-2888	-167.09	1551	575	8048	
SEP	13448	2563.23	10029	2206.05	-3419	-357.18	1399	679	7845	106
OCT	10413	1719.03	8694	1653.51	-1719	-65.52		1834	3966	2894
NOV	13501	2193.01			-13501	-2193.01				
DEC	13020	2193.11			-13020	-2193.11				
JAN	13245	2441.54			-13245	-2441.54				
FEB	12718	2322.66			-12718	-2322.66				
MAR	12910	2252.72			-12910	-2252.72				
APR	10437	1913.41			-10437	-1913.41				
MAY	10298	1859.59			-10298	-1859.59				
JUN	10452	2532.82			-10452	-2532.82				

Pump Station Use Comparison							PEAK HOURS PUMP			
	FY 2021-2022		FY 2022-2023		Difference		ON PEAK	MID PEAK	OFF PEAK	SPR OFF
	Kwh	Cost	Kwh	Cost	Kwh	Cost				
JUL	2751	737.95	4943	1307.68	2192	569.73	751	377	3815	
AUG	2762	758.52	3348	996.18	586	237.66	574	230	2544	
SEP	3098	822.66	3818	1016.42	720	193.76	596	317	2854	54
OCT	3069	618.61	3357	749.94	288	131.33		833	1324	1200
NOV	3840	711.44			-3840	-711.44				
DEC	4175	853.36			-4175	-853.36				
JAN	4095	928.76			-4095	-928.76				
FEB	3899	740.11			-3899	-740.11				
MAR	4254	830.09			-4254	-830.09				
APR	5594	1171.26			-5594	-1171.26				
MAY	5192	1046.49			-5192	-1046.49				
JUN	4356	1216.66			-4356	-1216.66				

SUMMER COST PERIODS (June 1 to Sept 30)

PEAK	WEEKDAYS	WEEKENDS & HOLIDAYS
ON	4-9 PM	
MID		4-9PM
OFF	12 AM - 4 PM 9 PM - 12 AM	12 AM TO 4 PM 9 PM - 12 AM

WINTER COST PERIODS (Oct 1 to May 31)

PEAK	WEEKDAYS	WEEKENDS & HOLIDAYS
MID	4-9 PM	4-9 PM
OFF	12 AM - 8 AM 9 PM - 12 AM	12 AM TO 8 AM 9 PM - 12 AM
SUPER OFF	8 AM-4PM	8 AM-4PM

Fiscal Year Summary
 July 1, 2022 to June 30, 2023
 Equipment Use

	Sewer		Juniper		Total	
	Hours	Cost	Hours	Cost	Hours	Cost
July	7.50	897.50	-	22,500.00	7.50	25,000.00
August	5.50	387.50	-	-	5.50	387.50
September - No Charges	-	-	-	-	-	-
October - No Charges	-	-	-	-	-	-
November	-	-	-	-	-	-
December	-	-	-	-	-	-
Contract Hours Exceeded	-	-	-	-	-	-
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	-	-	-	-	-
June	-	-	-	-	-	-
Fiscal Year Total	13.00	1,285.00	-	22,500.00	13.00	25,387.50

Total Reimbursement

Notes:

Contact Agreement = \$25,000 for 60 hours of work. After 60 hours, hourly rates apply
 60 hour criteria met in December

Juniper Drive to be reimbursed for sewer costs over \$2,500 within the 60 hour limit

Snow Activity

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
OCTOBER 10, 2023
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA
Minutes**

1. Windsor Czeschin called the meeting to order at 5:06 p.m.

A. ROLL CALL

Members Present: Cindy Adamson, Windsor Czeschin, and Devin Preston

Members Online: Isabel Connolly attended online through AB 2449. C. Adamson made a motion to allow Ms. Connolly to attend the meeting virtually under the guidelines of AB 2449, Second by D. Preston. Czeschin, Preston, Adamson voted yes, 0 Noes, 1 Connolly Abstain, S. Shipley Absent.

Members Absent: Steve Shipley joined the meeting at 5:43 p.m.

Staff Present: Lorinda Beatty, Billy Czeschin and Keith Hafner

Guests: Dave Richman, Patty Lambert, Mr. and Mrs. Albrecht.

2. ADDITIONS TO AGENDA – None

3. PUBLIC COMMENT

A. Public Comment – items not on the agenda. None

B. Public Comments – Availability Fee

Ms. Lambert asked questions about the availability fee and connection possibilities specifically related to her lot.

C. Public Comments – Pump Station, Property Owner Complaint

Mr. and Mrs. Albrecht stated that the pump station located near their home causes their home to vibrate when the pump activates. Mr. Czeschin and Mr. Shipley stated they will go by the home to better understand what the property owners are experiencing.

Motion: To close public comments at 6:05 p.m.

Moved by Ms. Adamson, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

4. PRESENTATIONS

A. CalPERS – UNFUNDED ACRUAL LIABILITY SAVINGS PROGRAM

Mr. Darren Lathrop provided a presentation regarding the California Employers' Prefunding Trust program.

5. CONSENT AGENDA

A. Financial Reports

1. Consideration & Approval of Disbursements List

B. Review Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Budget Report: YTD Actual to Budget Report September 2023
3. District Fund Transfers - September 2023
3. Southern California Edison Report
4. Equipment Use Hours

C. Approval of Minutes

1. Minutes of the Regular Board meeting of September 12, 2023

Motion: To accept the Consent Agenda as presented.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

6. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE

A. General Manager Report on Status of Facilities and Operational

Mr. Hafner reported that the plant is running very well. Mr. Czeschin attended a Grade II Operator class and was pleased with the course.

1. Plant Automation update

No updates

2. Clarifier #2

The clarifier replacement project continues at a steady pace.

3. Blower

The blower discussion will be addressed in New Business.

4. Wells

No updates. Quarterly tests and reports will be done soon.

5. Manholes

Sewer lines were vactored and TVd in known trouble areas. Some customers are upset about access to easements.

6. Drying Beds

No Updates.

7. Regular Testing

Flows are down to normal. BOD of 8.1 CBOD 2.2 which are excellent.

8. Miscellaneous Projects

No Updates.

7. NEW BUSINESS

A. AVAILABILITY FEES – DISCUSSION

Ms. Beatty continues to do research.

B. PUMP STATION – DISCUSSION

Mr. Shipley stated that they need to determine what is the actual problem.

C. Purchase Order and Contract – APG-Neuros (APGN, Inc.)

Ms. Beatty advised that APG-Neuros has reviewed the contract and is in agreement. Ms. Beatty presented the purchase order and short-term contract.

Motion: To approve the purchase order and contract as presented with APG-Neuros (APGN, Inc.)

Moved by Mr. Preston, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

8. OLD BUSINESS - None

9. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS - None

10. BOARD MEMBER COMMENTS/REPORTS - None

11. ANNOUNCEMENTS

A. Regular Board Meeting November 14, 2023 at 5 pm

12. CLOSED SESSION

A. Public Employees Performance Evaluation – Board Secretary/Finance Officer Unrepresented (Government Code §54957)

There was no closed session

13. ADJOURNMENT

Motion: To Adjourn the October 10, 2023 Regular Board Meeting at 7:34 p.m.

Moved by Ms. Czeschin, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

The meeting was adjourned at 7:34 pm.