

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, JULY 12, 2022
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA
TELECONFERENCE - ZOOM**

AGENDA

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

- 1. CALL MEETING TO ORDER**
 - A. Roll Call

- 2. ADDITIONS TO AGENDA**
 - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

- 3. PUBLIC COMMENT**
 - A. The public may make a statement or pose questions on Items NOT on the agenda** (see note above)

- 4. CONSENT AGENDA**
 - A. Financial Reports**
 1. Consideration & Approval of Disbursements List
 - a. Disbursements and Checks
 - B. Review & Acceptance of Monthly Financial Reports**
 1. Account Balances – All Funds
 2. Budget Report: YTD Actual to Budget Report – June 2022
 3. Southern California Edison Report
 4. Equipment Use Hours Report
 - C. Approval of Minutes**
 1. Minutes of the Regular Board Meeting of June 14, 2022

- 5. SEWER FACILITIES UPDATE - GENERAL UPDATE**
 - A. General Report on Status of Facilities, Operational Stability

- 6. NEW BUSINESS**
 - A. Approval of Delinquent Accounts Report as of June 30, 2022

7. **OLD BUSINESS**
 - A. SoCalRen
 - B. RDN – Rate Study Update
 - C. Approve Updated Employee Handbook as Presented
 - D. Approve and/or adopt Preliminary Budget for Fiscal Year 2022-2023
 - E. Sierra Springs Easement
8. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
9. **BOARD MEMBER COMMENTS/REPORTS**
10. **ANNOUNCEMENTS**
 - A. Regular Board Meeting: August 9, 2022, at 5:00 p.m.
11. **ADJOURNMENT**

HILTON CREEK COMMUNITY SERVICES DISTRICT CHECKS WRITTEN - ALL FUNDS

07/10/22

June 15 through July 13, 2022

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Jun 15 - 18, 22					
Bill Pmt -...	06/17/2022		PERS Health Insurance	July 2022	-2,128.83
Bill Pmt -...	06/17/2022	8333	BRENTWOOD INDUSTRIES, I...	VOID: INVOICE 7745-MB 60500	0.00
Bill Pmt -...	06/17/2022		FRONTIER COMMUNICATIONS	Auto Payment 05/22/2022 - 06/21/2022	-42.15
Jun 15 - 18, 22					-2,170.98
Week of Jun 19, 22					
Bill Pmt -...	06/21/2022		SCE	2022 - 05/04 to 06/02 Plant	-1,662.05
Bill Pmt -...	06/21/2022		SCE	2022 - 05/04 to 06/02 Pump/ Lift Station	-754.20
Bill Pmt -...	06/21/2022	8334	BRENTWOOD INDUSTRIES, I...	INVOICE 7745-MB 60500	-7,018.20
Liability C...	06/23/2022		QuickBooks Payroll Service	Created by Payroll Service on 06/22/2022	-4,343.74
Paycheck	06/24/2022	DD12...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	06/24/2022	DD12...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Week of Jun 19, 22					-13,778.19
Week of Jun 26, 22					
Bill Pmt -...	07/01/2022	8332	SDRMA	Invoice 72090 LIABILITY INSURANCE ...	-8,392.77
Bill Pmt -...	07/01/2022		Bank of America	Remote Deposit Fee - June	-15.00
Bill Pmt -...	07/01/2022		PERS 457 Contributions	457 PPE 06/24/2022	-129.41
Bill Pmt -...	07/01/2022		PERS Retirement	PPE 6/24/2022	-345.23
Paycheck	07/01/2022	8336	Hatter, Jason T		-907.50
Week of Jun 26, 22					-9,789.91
Week of Jul 3, 22					
Liability C...	07/05/2022	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 1160623674	-235.86
Liability C...	07/07/2022		QuickBooks Payroll Service	Created by Payroll Service on 07/06/2022	-5,132.39
Paycheck	07/08/2022	DD12...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	07/08/2022	DD12...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Week of Jul 3, 22					-5,368.25
Jul 10 - 13, 22					
Liability C...	07/10/2022	E-pay	EFTPS	94-2834850 QB Tracking # 1744856674	-2,267.32
Liability C...	07/10/2022	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 1744868674	-670.91
Liability C...	07/10/2022	E-pay	United States Treasury	94-2834850 QB Tracking # 1744883674	-22.78
Paycheck	07/11/2022	DD12...	ADAMSON, CYNTHIA R	Direct Deposit	0.00
Paycheck	07/11/2022	DD12...	CONNOLLY, ISABEL S	Direct Deposit	0.00
Paycheck	07/11/2022	DD12...	CZESCHIN, WINDSOR	Direct Deposit	0.00
Paycheck	07/11/2022	DD12...	HIGERD, GARRETT	Direct Deposit	0.00
Paycheck	07/11/2022	DD12...	SHIPLEY, STEVE H	Direct Deposit	0.00
Liability C...	07/12/2022		QuickBooks Payroll Service	Created by Payroll Service on 07/08/2022	-4,137.45
Paycheck	07/12/2022	8335	HAFNER, KEITH		-2,837.80
Bill Pmt -...	07/13/2022	E001	MAMMOTH DISPOSAL	Auto Pay 7/3/2022	-173.65
Bill Pmt -...	07/13/2022	8337	BABCOCK LABORATORIES, I...	CF21708-4807	-98.12
Bill Pmt -...	07/13/2022	8338	BILLY CZESCHIN	Hourly Equipment Use - JUNE 2022	-992.25
Bill Pmt -...	07/13/2022	8339	MOUNTAIN MEADOWS MUTU...	Account MMH2011800 April, May & Ju...	-195.00
Bill Pmt -...	07/13/2022	8340	UMPQUA BANK	June 2022	-1,020.55
Jul 10 - 13, 22					-12,415.83
TOTAL					-43,523.16

Hilton Creek Community Services District
Sewer Funds Account Balances
As Of
June 30, 2022

	Previous				6/30/2022
Account	Balance	Credits	Debits	Adjustments	Balance
**Bank of America	53,562.05	142,684.12	(165,842.80)	-	30,403.37
Sewer Fund Use Fees & Expenses		21,548.25	(102,863.66)		
Cancelled / Return/ Fin. Chg Other		280.15			
County Inv. Pool Transfer		55,000.00	-		
LAIF Transfers					
Capital Reserve Transfer		61,378.93	(55,000.00)		
Connection Fees		-			
County Loan Transfer					
Availability Fees		420.00			
Juniper Deposits/Expenses		4,056.79	(1,965.38)		
Juniper Drive Transfers		-	(6,013.76)		
Encumbrance					
Capital Reserve	58,227.53	56,050.22	(61,378.93)	-	52,898.82
Connection & Availability Fees		1,050.00			End of year transfer
Transfers		55,000.00	(61,378.93)		
Interest		0.22			
LAIF	4,976.63	-	-	-	4,976.63
Checking Transfers					No Change
Interest					
Other					
Other					
County Investment Pool	432,576.25	1,104.86	(55,000.00)	-	378,681.11
Checking Transfers			(55,000.00)		Clarifier
LAIF Transfers					
Interest		1,104.86			3/31/2022
Unsec. Property Tax					
Secure Property Tax					
Other					
Unitary Property Tax					
Delinquent Accounts Collection					
Total**	549,342.46	199,839.20	(282,221.73)	-	466,959.93

** Balance Owed to Juniper Fund (478.68)
Total with Juniper Drive Oweing 466,481.25

HILTON CREEK COMMUNITY SERVICES DISTRICT

07/09/22

Balance Sheet

Accrual Basis

As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
1 Bank of America-Checking	30,403.37
3 B of America-Capital Reserve	52,898.82
4 Mono Co Treasury Inv. Pool	378,681.11
5 LAIF	
General Sewer Fund	4,957.36
5 LAIF - Other	19.27
Total 5 LAIF	4,976.63
Total Checking/Savings	466,959.93
Accounts Receivable	
Accounts receivable	
AVAILABILITY FEES	510.00
SEWER USE FEES	
Finance Charge	280.15
SEWER USE FEES - Other	12,394.10
Total SEWER USE FEES	12,674.25
Accounts receivable - Other	7,343.00
Total Accounts receivable	20,527.25
SEWER CONNECTION FEE	-7,564.24
Total Accounts Receivable	12,963.01
Other Current Assets	
Allowance for uncollectibles	-255.07
Total Other Current Assets	-255.07
Total Current Assets	479,667.87
Fixed Assets	
Property, Plant & Equipment	
Equipment	3,104,881.53
Facilities Improvements	78,028.37
Other Equipment	21,391.22
Vehicles	16,500.00
Property, Plant & Equipment - Other	53,625.00
Total Property, Plant & Equipment	3,274,426.12
Total Fixed Assets	3,274,426.12
Other Assets	
Accumulated depreciation	-2,777,665.35
Total Other Assets	-2,777,665.35
TOTAL ASSETS	976,428.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - *Accounts Payable	-5,801.27
Total Accounts Payable	-5,801.27
Other Current Liabilities	
6 Juniper Dr SZB Clearing Acct	-573.49
Accounts payable	876.86

HILTON CREEK COMMUNITY SERVICES DISTRICT

07/09/22

Balance Sheet

Accrual Basis

As of June 30, 2022

	Jun 30, 22
2100 · Payroll Liabilities	
457 Employee Cont	4,174.00
457 Employer Contributions	3,181.11
Retirement - Employee Cont	1,609.58
Retirement - Employer	1,145.46
2100 · Payroll Liabilities - Other	3,156.53
Total 2100 · Payroll Liabilities	13,266.68
2110 · Direct Deposit Liabilities	156.05
Total Other Current Liabilities	13,726.10
Total Current Liabilities	7,924.83
Long Term Liabilities	
PENSION LIABILITIES	
Def inflows of resources-actuar	27,747.00
Def outflows of resources-actua	-33,679.00
Deferred outflows-contributions	-7,176.00
Net Pension Liability	259,339.00
Total PENSION LIABILITIES	246,231.00
Total Long Term Liabilities	246,231.00
Total Liabilities	254,155.83
Equity	
Capital Improvement Reserve	44,223.06
1110 · Retained Earnings	715,269.96
Net Income	-37,220.21
Total Equity	722,272.81
TOTAL LIABILITIES & EQUITY	976,428.64

HILTON CREEK COMMUNITY SERVICES DISTRICT

All Sewer Fund Transaction Detail Report

June 2022

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Check	06/02/2022	Txf	Transfer from Capita...	Clarifier Purch...	1 Bank of America-...	162	3 B of America...	46,606.80	
General Journal	06/02/2022	LB 20...	ROMO	Bounced Che...	1 Bank of America-...	162	SEWER USE ...		110.62
Liability Check	06/03/2022	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	1 Bank of America-...		-SPLIT-		45.07
Liability Check	06/03/2022	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	1 Bank of America-...		-SPLIT-		659.61
Liability Check	06/03/2022	E-pay	EFTPS	94-2834850 Q...	1 Bank of America-...		-SPLIT-		2,054.06
Bill Pmt -Check	06/03/2022		PERS Retirement	PPE 5/13/202...	1 Bank of America-...		20000 · *Accou...		154.00
Bill Pmt -Check	06/05/2022	8320	BRENTWOOD IND...	INVOICE 772...	1 Bank of America-...		20000 · *Accou...		46,606.80
Deposit	06/06/2022			Deposit	1 Bank of America-...		-SPLIT-	420.00	
Deposit	06/06/2022		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	281.94	
Deposit	06/06/2022			Deposit	1 Bank of America-...		-SPLIT-	221.24	
Deposit	06/06/2022			Deposit	1 Bank of America-...		-SPLIT-	6,103.86	
Liability Check	06/09/2022		QuickBooks Payroll ...	Created by P...	1 Bank of America-...		2110 · Direct D...		3,953.37
Bill Pmt -Check	06/09/2022		PERS 457 Contributi...	457 PPE 05/2...	1 Bank of America-...		20000 · *Accou...		129.41
Bill Pmt -Check	06/09/2022		PERS Retirement	PPE 5/27/2022	1 Bank of America-...		20000 · *Accou...		345.23
Transfer	06/09/2022			Transfer to C...	1 Bank of America-...		4 Mono Co Tre...	55,000.00	
Paycheck	06/10/2022	DD1198	CZESCHIN, WILLIAM	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	06/10/2022	DD1197	BEATTY, LORINDA A	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Bill Pmt -Check	06/12/2022		MAMMOTH DISPO...	Auto Pay 6/2/...	1 Bank of America-...		20000 · *Accou...		173.65
Bill Pmt -Check	06/13/2022		PERS 457 Contributi...	457 PPE 06/1...	1 Bank of America-...		20000 · *Accou...		129.41
Bill Pmt -Check	06/13/2022		PERS Retirement	PPE 6/10/2022	1 Bank of America-...		20000 · *Accou...		345.23
Deposit	06/13/2022			Deposit	1 Bank of America-...		-SPLIT-	553.10	
Deposit	06/13/2022		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	873.00	
Deposit	06/13/2022			Deposit	1 Bank of America-...		-SPLIT-	4,485.64	
Deposit	06/13/2022			Deposit	1 Bank of America-...		-SPLIT-	2,433.64	
Deposit	06/13/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/13/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Paycheck	06/14/2022	8322	Hatter, Jason T		1 Bank of America-...	162	-SPLIT-		1,602.45
Paycheck	06/14/2022	8321	HAFNER, KEITH		1 Bank of America-...	162	-SPLIT-		2,847.37
Bill Pmt -Check	06/14/2022		PERS Health Insura...	June 2022	1 Bank of America-...		20000 · *Accou...		2,128.83
Bill Pmt -Check	06/14/2022		VERIZON WIRELESS		1 Bank of America-...		20000 · *Accou...		207.08
Bill Pmt -Check	06/14/2022	8323	BABCOCK LABOR...		1 Bank of America-...		20000 · *Accou...		254.67
Bill Pmt -Check	06/14/2022	8324	BILLY CZESCHIN	Hourly Equip...	1 Bank of America-...		20000 · *Accou...		977.81
Bill Pmt -Check	06/14/2022	8325	INFOSEND, INC	May Billinging (...)	1 Bank of America-...		20000 · *Accou...		348.50
Bill Pmt -Check	06/14/2022	8326	MAMMOTH COMM...	Customer 000...	1 Bank of America-...		20000 · *Accou...		180.00
Bill Pmt -Check	06/14/2022	8327	MAMMOTH DISPO...	VOID: Auto P...	1 Bank of America-...		20000 · *Accou...	0.00	
Bill Pmt -Check	06/14/2022	8328	MONO COUNTY D...	Ticket 41395	1 Bank of America-...		20000 · *Accou...		185.00
Bill Pmt -Check	06/14/2022	8329	Robert D Niehaus, I...	RATE STUDY...	1 Bank of America-...		20000 · *Accou...		6,590.00
Bill Pmt -Check	06/14/2022	8330	SDRMA	Invoice 71644...	1 Bank of America-...		20000 · *Accou...		6,200.91
Bill Pmt -Check	06/14/2022	8331	UMPQUA BANK	MAY 2022	1 Bank of America-...		20000 · *Accou...		10,308.14
Paycheck	06/14/2022	DD1199	ADAMSON, CYNTH...	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	06/14/2022	DD1200	CONNOLLY, ISABE...	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	06/14/2022	DD1201	CZESCHIN, WINDS...	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	06/14/2022	DD1202	HIGERD, GARRETT	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	06/14/2022	DD1203	SHIPLEY, STEVE H	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Liability Check	06/14/2022		QuickBooks Payroll ...	Created by P...	1 Bank of America-...		2110 · Direct D...		1,292.65
Deposit	06/14/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/14/2022		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	367.04	
Deposit	06/14/2022			Deposit	1 Bank of America-...		-SPLIT-	375.98	
Bill Pmt -Check	06/17/2022		PERS Health Insura...	July 2022	1 Bank of America-...		20000 · *Accou...		2,128.83

1:57 PM

07/09/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT All Sewer Fund Transaction Detail Report June 2022

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Bill Pmt -Check	06/17/2022	8333	BRENTWOOD IND...	VOID: INVOI...	1 Bank of America-...		20000 · *Accou...	0.00	
Bill Pmt -Check	06/17/2022		FRONTIER COMM...	Auto Payment...	1 Bank of America-...		20000 · *Accou...		42.15
Bill Pmt -Check	06/21/2022		SCE	2022 - 05/04 t...	1 Bank of America-...		20000 · *Accou...		1,662.05
Bill Pmt -Check	06/21/2022		SCE	2022 - 05/04 t...	1 Bank of America-...		20000 · *Accou...		754.20
Transfer	06/21/2022			Funds Transfer	1 Bank of America-...		3 B of America...		55,000.00
Transfer	06/21/2022			Funds Transf...	1 Bank of America-...	162	3 B of America...	6,543.78	
Transfer	06/21/2022			Funds Transf...	1 Bank of America-...	162	3 B of America...	7,753.93	
Transfer	06/21/2022			Funds Transf...	1 Bank of America-...		3 B of America...		1,050.00
Bill Pmt -Check	06/21/2022	8334	BRENTWOOD IND...	INVOICE 774...	1 Bank of America-...		20000 · *Accou...		7,018.20
Liability Check	06/23/2022		QuickBooks Payroll ...	Created by P...	1 Bank of America-...		2110 · Direct D...		4,343.74
Transfer	06/23/2022			Funds Transf...	1 Bank of America-...	162	3 B of America...	474.42	
Paycheck	06/24/2022	DD1204	BEATTY, LORINDA A	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Paycheck	06/24/2022	DD1205	CZESCHIN, WILLIAM	Direct Deposit	1 Bank of America-...	162	-SPLIT-	0.00	
Deposit	06/24/2022		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		6 Juniper Dr S...	98.42	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	11.06	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	55.31	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/24/2022			Deposit	1 Bank of America-...		1499 · Undepo...	110.62	
Deposit	06/29/2022			Deposit	1 Bank of America-...		-SPLIT-	730.08	
Deposit	06/29/2022		JUNIPER DRIVE FE...	Deposit	1 Bank of America-...		-SPLIT-	1,384.22	
Deposit	06/29/2022			Deposit	1 Bank of America-...		-SPLIT-	7,191.63	
Transfer	06/30/2022			Funds Transf...	1 Bank of America-...		6 Juniper Dr S...		6,013.76
TOTAL								142,684.12	165,842.80

HILTON CREEK COMMUNITY SERVICES DISTRICT

Juniper Drive Clearing Account Monthly Detail Report

June 2022

07/09/22

Accrual Basis

Type	Date	Name	Memo	Class	Debit	Credit
Bill	06/03/2022	PERS Retirement	10% Credit R...	164	0.00	
Bill	06/03/2022	PERS Retirement	10% Credit R...	164	19.12	
Bill	06/03/2022	PERS 457 Contributi...	10% ER	164	12.94	
Bill	06/03/2022	PERS Health Insura...	10% BC	164	182.78	
Bill	06/03/2022	PERS Health Insura...	90% Retired	164	30.11	
Bill	06/03/2022	INFOSEND, INC	10% JD Billing	164	34.85	
Deposit	06/06/2022	JUNIPER DRIVE FE...	J6020016-001...	164		85.10
Deposit	06/06/2022	JUNIPER DRIVE FE...	J6012003 HA...	164		196.84
General Journal	06/10/2022		10% of Gross ...	164	220.00	
General Journal	06/10/2022		10% of Gross ...	164	133.00	
General Journal	06/10/2022		10% of Gross ...	164	8.46	
General Journal	06/10/2022		10% of Gross ...	164	44.00	
General Journal	06/13/2022		10% CA Gros...	164	28.33	
General Journal	06/13/2022		10% IC Gros...	164	28.33	
General Journal	06/13/2022		10% WC Gro...	164	28.33	
General Journal	06/13/2022		10% GH Gros...	164	28.33	
General Journal	06/13/2022		10% SS Gros...	164	28.33	
Deposit	06/13/2022	JUNIPER DRIVE FE...	J6019007 HA...	164		196.84
Deposit	06/13/2022	JUNIPER DRIVE FE...	J6013012 MA...	164		196.84
Deposit	06/13/2022	JUNIPER DRIVE FE...	J6020003 FO...	164		196.84
Deposit	06/13/2022	JUNIPER DRIVE FE...	J6020006 FO...	164		85.10
Deposit	06/13/2022	JUNIPER DRIVE FE...	J6017009 HA...	164		197.38
Bill	06/14/2022	UMPQUA BANK	10% Fuel	164	33.99	
Bill	06/14/2022	UMPQUA BANK	10% Office Ex...	164	40.70	
Bill	06/14/2022	PERS 457 Contributi...	10% ER	164	12.94	
Bill	06/14/2022	PERS Retirement	10% Credit R...	164	19.12	
Deposit	06/14/2022	JUNIPER DRIVE FE...	J6013007 NO...	164		196.84
Deposit	06/14/2022	JUNIPER DRIVE FE...	J6013015 NO...	164		85.10
Deposit	06/14/2022	JUNIPER DRIVE FE...	J6013016 NO...	164		85.10
Bill	06/17/2022	PERS Health Insura...	90% BC	164	182.78	
Bill	06/17/2022	PERS Health Insura...	10% Retired	164	30.11	
Bill	06/19/2022	VERIZON WIRELESS	10% Phone	164	20.71	
Deposit	06/24/2022	JUNIPER DRIVE FE...	J6014008 Miller	164		98.42
General Journal	06/24/2022		10% of Gross ...	164	220.00	
General Journal	06/24/2022		10% of Gross ...	164	133.00	
General Journal	06/24/2022		10% of Gross ...	164	8.46	
General Journal	06/24/2022		10% of Gross ...	164	44.00	
Deposit	06/29/2022	JUNIPER DRIVE FE...	J6017022 BL...	164		905.44
Deposit	06/29/2022	JUNIPER DRIVE FE...	J6016015 CZ...	164		85.10
Deposit	06/29/2022	JUNIPER DRIVE FE...	J6016017 CZ...	164		196.84
Deposit	06/29/2022	JUNIPER DRIVE FE...	J6014012 PE...	164		196.84
Bill	06/29/2022	PERS Retirement	10% Credit R...	164	19.12	
Bill	06/29/2022	PERS 457 Contributi...	10% ER	164	12.94	
Transfer	06/30/2022		Funds Transf...	164	6,013.76	
General Journal	06/30/2022		10% of Gross ...	164	101.75	
General Journal	06/30/2022		10% of Gross ...	164	38.50	
General Journal	06/30/2022		10% of Gross ...	164	200.00	
General Journal	06/30/2022		10% of Gross ...	164	20.35	
TOTAL					7,979.14	3,004.62

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Balance Sheet

As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
101 - Checking - B of A	96,061.95
102 - LAIF	4,650.01
Mono County Treasury Inv. Pool	310,372.19
Total Checking/Savings	<u>411,084.15</u>
Accounts Receivable	
120 - ACCOUNTS RECEIVABLE	
121 - FINANCE CHARGES	511.76
122 - MAINTENANCE FEES	1,026.80
Total 120 - ACCOUNTS RECEIVABLE	<u>1,538.56</u>
Total Accounts Receivable	1,538.56
Other Current Assets	
JDSZB Wash Account	-573.49
Total Other Current Assets	<u>-573.49</u>
Total Current Assets	<u>412,049.22</u>
TOTAL ASSETS	<u>412,049.22</u>
LIABILITIES & EQUITY	
Equity	
32000 · 304 - Retained Earnings	372,661.19
Net Income	39,388.03
Total Equity	<u>412,049.22</u>
TOTAL LIABILITIES & EQUITY	<u>412,049.22</u>

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07/09/22

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Transactions By Month
June 2022

Type	Date	Memo	Account	Clr	Split	Debit	Credit
Jun 22							
Deposit	06/13/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	1,069.32	
Deposit	06/14/2022	Deposit	101 - Checking - B o...	X	12000 · Undep...	196.84	
Transfer	06/24/2022	Funds Transf...	101 - Checking - B o...	X	JDSZB Wash ...	6,013.76	
General Journal	06/29/2022	Bounced Che...	101 - Checking - B o...	X	122 - MAINTE...		196.84
Deposit	06/29/2022	Deposit	101 - Checking - B o...	X	12000 · Undep...	194.50	
Jun 22						7,474.42	196.84

JUNIPER DRIVE WASH ACCCOUNT Transactions By Month June 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jun 22									
General Journal	06/03/2022	LB FY...		10% 457 ER ...	JDSZB Wash Account		-SPLIT-		12.94
General Journal	06/03/2022	LB FY...		10% Retireme...	JDSZB Wash Account		504-A - Retire...		19.12
General Journal	06/03/2022	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		182.78
General Journal	06/03/2022	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.11
General Journal	06/03/2022	LB FY...		Infosend - Cu...	JDSZB Wash Account		64900 · 507 - ...		34.85
Deposit	06/06/2022			Deposit	JDSZB Wash Account		-SPLIT-	281.94	
General Journal	06/10/2022	LB FY...		10% 457 ER ...	JDSZB Wash Account				8.46
General Journal	06/10/2022	LB FY...		10% Gross BC	JDSZB Wash Account		-SPLIT-		220.00
General Journal	06/10/2022	LB FY...		10% Gross LB	JDSZB Wash Account		JDSZB Wash ...		133.00
General Journal	06/10/2022	LB FY...		BC Add Resp....	JDSZB Wash Account		JDSZB Wash ...		44.00
General Journal	06/13/2022	LB FY...		10% CA Gros...	JDSZB Wash Account		-SPLIT-		28.33
General Journal	06/13/2022	LB FY...		10% IC Gross...	JDSZB Wash Account		JDSZB Wash ...		28.33
General Journal	06/13/2022	LB FY...		10% WC Gro...	JDSZB Wash Account		JDSZB Wash ...		28.33
General Journal	06/13/2022	LB FY...		10% GH Gros...	JDSZB Wash Account		JDSZB Wash ...		28.33
General Journal	06/13/2022	LB FY...		10% SS Gros...	JDSZB Wash Account		JDSZB Wash ...		28.33
Deposit	06/13/2022			Deposit	JDSZB Wash Account		-SPLIT-	873.00	
Deposit	06/14/2022			Deposit	JDSZB Wash Account		-SPLIT-	367.04	
General Journal	06/14/2022	LB FY...		CC Fuel	JDSZB Wash Account		-SPLIT-		33.99
General Journal	06/14/2022	LB FY...		CC Office Exp...	JDSZB Wash Account		JDSZB Wash ...		40.70
General Journal	06/14/2022	LB FY...		10% 457 ER ...	JDSZB Wash Account		-SPLIT-		12.94
General Journal	06/14/2022	LB FY...		10% Retireme...	JDSZB Wash Account		504-A - Retire...		19.12
General Journal	06/19/2022	LB FY...		Verizon	JDSZB Wash Account		68100 · 515 - T...		20.71
Deposit	06/24/2022			Deposit	JDSZB Wash Account		12000 · Undep...	98.42	
General Journal	06/24/2022	LB FY...		10% 457 ER ...	JDSZB Wash Account		-SPLIT-		12.94
General Journal	06/24/2022	LB FY...		10% 457 ER ...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	06/24/2022	LB FY...		10% Retireme...	JDSZB Wash Account		504-A - Retire...		19.12
General Journal	06/24/2022	LB FY...		10% Gross BC	JDSZB Wash Account		-SPLIT-		220.00
General Journal	06/24/2022	LB FY...		10% Gross LB	JDSZB Wash Account		JDSZB Wash ...		133.00
General Journal	06/24/2022	LB FY...		BC Add Resp....	JDSZB Wash Account		JDSZB Wash ...		44.00
Transfer	06/24/2022			Funds Transf...	JDSZB Wash Account		101 - Checking...		6,013.76
Deposit	06/29/2022			Deposit	JDSZB Wash Account		-SPLIT-	1,384.22	
General Journal	06/30/2022	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		182.78
General Journal	06/30/2022	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.11
General Journal	06/30/2022	LB FY...		10% Gross B...	JDSZB Wash Account		-SPLIT-		101.75
General Journal	06/30/2022	LB FY...		10% Gross LB	JDSZB Wash Account		JDSZB Wash ...		38.50
General Journal	06/30/2022	LB FY...		BC Add Resp....	JDSZB Wash Account		JDSZB Wash ...		20.35
General Journal	06/30/2022	LB FY...		10% BONUS ...	JDSZB Wash Account		JDSZB Wash ...		200.00
General Journal	06/30/2022	LB FY...		10% ER CON...	JDSZB Wash Account		JDSZB Wash ...	0.00	
								3,004.62	7,979.14
Jun 22									

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07/09/22

Accrual Basis

JUNIPER DRIVE WASH ACCCOUNT
Transactions By Month
June 2022

Filters applied on this Report:

Account: JDSZB Wash Account

Date: Last Month

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07/09/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT

Capital Reserve Transaction Detail Report

July 2021 through June 2022

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Deposit	07/30/2021			July 2021 Inte...	3 B of America-Capi...		7010 · Interest ...	0.38	
Deposit	08/31/2021			August 2021	3 B of America-Capi...		7010 · Interest ...	0.38	
Deposit	09/30/2021			September 20...	3 B of America-Capi...		7010 · Interest ...	0.36	
Deposit	10/31/2021			October 2021	3 B of America-Capi...		7010 · Interest ...	0.38	
Deposit	11/30/2021			November 2021	3 B of America-Capi...		7010 · Interest ...	0.36	
Check	12/03/2021		Transfer to Capital R...	Transfer to cl...	3 B of America-Capi...	162	1 Bank of Ame...	26,656.80	
Deposit	12/31/2021			dECEMBER 2...	3 B of America-Capi...		7010 · Interest ...	0.59	
Check	01/10/2022		Transfer	SWRCB Lice...	3 B of America-Capi...		6230 · License...		20,000.00
Check	01/27/2022		Transfer	To ensure cov...	3 B of America-Capi...		Operations Ad...		10,000.00
Check	01/31/2022		Transfer to Capital R...	A6015004 Me...	3 B of America-Capi...	162	1 Bank of Ame...	7,343.00	
Deposit	01/31/2022			January 2022	3 B of America-Capi...		7010 · Interest ...	0.47	
Deposit	02/28/2022			February 2022	3 B of America-Capi...		7010 · Interest ...	0.37	
Check	03/17/2022		Transfer from Capita...	Cover Payroll	3 B of America-Capi...		Operations Ad...		10,000.00
Check	03/25/2022	Txf	Transfer to Capital R...	Transfer Loan...	3 B of America-Capi...	162	1 Bank of Ame...	20,000.00	
Deposit	03/31/2022			Deposit	3 B of America-Capi...		7010 · Interest ...	0.41	
Deposit	04/29/2022			April 2022	3 B of America-Capi...		7010 · Interest ...	0.48	
Deposit	05/31/2022			May 2022	3 B of America-Capi...		7010 · Interest ...	0.49	
Check	06/02/2022	Txf	Transfer from Capita...	Clarifier Purch...	3 B of America-Capi...		1 Bank of Ame...		46,606.80
Transfer	06/21/2022			Funds Transfer	3 B of America-Capi...		1 Bank of Ame...	55,000.00	
Transfer	06/21/2022			Funds Transf...	3 B of America-Capi...		1 Bank of Ame...		6,543.78
Transfer	06/21/2022			Funds Transf...	3 B of America-Capi...		1 Bank of Ame...		7,753.93
Transfer	06/21/2022			Funds Transf...	3 B of America-Capi...	162	1 Bank of Ame...	1,050.00	
Transfer	06/23/2022			Funds Transf...	3 B of America-Capi...		1 Bank of Ame...		474.42
Deposit	06/30/2022			June 2022	3 B of America-Capi...		7010 · Interest ...	0.22	
TOTAL								110,054.69	101,378.93

HCCSD Mono County Investment Pool

07/06/22

Profit & Loss

Accrual Basis

July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
Ordinary Income/Expense	
Income	
Excess ERAF	20,110.28
Secure Property Tax	124,245.74
Unitary	3,780.06
Unsec Current	7,825.38
	<hr/>
Total Income	155,961.46
Expense	
Account Draw	27,880.95
Property Tax Admin Fee	6,051.00
Transfer	95,000.00
	<hr/>
Total Expense	128,931.95
Net Ordinary Income	27,029.51
Other Income/Expense	
Other Income	
Fund Interest	5,753.53
	<hr/>
Total Other Income	5,753.53
Net Other Income	5,753.53
Net Income	<hr/> <hr/> 32,783.04

HILTON CREEK COMMUNITY SERVICES DISTRICT County Investment Pool Activity Detail Report July 2021 through June 2022

Type	Date	Name	Memo	Split	Debit	Credit
Deposit	07/09/2021		6023031 - Not...	1 Bank of Ame...		145.95
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	6.06	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	196.54	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	171.18	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	21.56	
Deposit	09/13/2021	DEPOSIT	FY2020/2021 ...	Mono County T...	1,065.38	
Deposit	09/13/2021	DEPOSIT	FY 2020/2021...	Mono County T...	207.73	
Deposit	09/30/2021		Total 1639.63...	7010 · Interest ...	868.35	
Deposit	09/30/2021		TAX INTERE...	7010 · Interest ...	38.53	
Deposit	09/30/2021		Unsec Proper...	Mono County T...	7,624.71	
Deposit	09/30/2021		Total 2011.84...	7010 · Interest ...	1,165.83	
Check	10/01/2021		FY 2020 2021	Mono County ...		1,554.00
Check	11/01/2021	MONO COUNTY TR...	VOID: FY 202...	Property Tax A...	0.00	
Check	11/01/2021	MONO COUNTY TR...	VOID: FY 202...	4 Mono Co Tre...	0.00	
Deposit	11/30/2021		HOPTEP 6/3...	Mono County T...	0.72	
Deposit	11/30/2021		Excess ERAF...	Mono County T...	20,110.28	
Check	12/10/2021	Transfer	Transfer - Pro...	1 Bank of Ame...		27,735.00
Deposit	12/31/2021		Unitary Tax F...	Mono County T...	2,081.36	
Deposit	12/31/2021		Current Unse...	Mono County T...	68.36	
Deposit	12/31/2021		Del. Secured ...	Mono County T...	830.07	
Deposit	12/31/2021		Del Unsec 21-...	Mono County T...	17.47	
Deposit	12/31/2021		Supplemental...	Mono County T...	1,805.30	
Deposit	12/31/2021		Supplemental Un...	Mono County T...	31.34	
Deposit	12/31/2021		Current Secur...	Mono County T...	74,359.11	
Check	12/31/2021	MONO COUNTY TR...	FY 2020 21 P...	Mono County ...		1,554.00
Deposit	12/31/2021		December 31,...	7010 · Interest ...	1,014.87	
Transfer	03/22/2022		Transfer Prop...	1 Bank of Ame...		40,000.00
Deposit	03/31/2022		3rd Quarter In...	7010 · Interest ...	1,104.86	
Check	04/29/2022		VOID: FY 202...	Property Tax A...	0.00	
Check	04/29/2022		Admin Fee	Mono County ...		2,943.00
Check	04/29/2022		VOID: FY 202...	4 Mono Co Tre...	0.00	
Deposit	04/30/2022		FY 2021-2022...	Mono County T...	1,698.70	
Deposit	04/30/2022		FY 2021-2022...	Mono County T...	44,956.91	
Deposit	04/30/2022		FY 2021 2022...	Mono County T...	48.05	
Deposit	04/30/2022		FY 2021 2022...	Mono County T...	213.62	
Deposit	04/30/2022		FY 2021-2022...	Mono County T...	2.12	
Deposit	04/30/2022		FY 2021-2022...	Mono County T...	2,080.73	
Deposit	04/30/2022		FY 2021-2022...	Mono County T...	33.33	
Transfer	06/09/2022		Transfer to C...	1 Bank of Ame...		55,000.00
TOTAL					161,823.07	128,931.95

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07/09/22

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Mono Country Inv. Pool Transactions
July 2021 through June 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jul '21 - Jun 22									
Deposit	09/30/2021			Total 1639.63...	Mono County Treas...		601- Interest In...	771.28	
Deposit	09/30/2021			Total 2011.84...	Mono County Treas...		600 - OTHER I...	846.01	
Deposit	12/31/2021			December 31/...	Mono County Treas...		601- Interest In...	831.25	
Deposit	03/31/2022			3rd Quarter M...	Mono County Treas...		601- Interest In...	790.71	
Jul '21 - Jun 22								3,239.25	0.00

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07/09/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
LAIF Fiscal Year Transaction Detail Report
July 2021 through June 2022

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Deposit	07/30/2021			Deposit	5 LAIF		7010 · Interest ...	4.05	
Deposit	10/31/2021			Deposit	5 LAIF		7010 · Interest ...	3.02	
Deposit	01/14/2022			Deposit	5 LAIF		7010 · Interest ...	2.86	
Deposit	04/30/2022			First Quarter ...	5 LAIF		7010 · Interest ...	3.92	
TOTAL								13.85	0.00

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07/09/22

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
LAIF Transactions Fiscal Year 2020/2021
July 2021 through June 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jul '21 - Jun 22									
Deposit	07/30/2021			Deposit	102 - LAIF		601- Interest In...	3.79	
Deposit	10/31/2021			Deposit	102 - LAIF		600 - OTHER I...	2.83	
Deposit	01/14/2022				102 - LAIF		600 - OTHER I...	2.67	
Deposit	04/30/2022			First Quarter ...	102 - LAIF		601- Interest In...	3.66	
Jul '21 - Jun 22								12.95	0.00

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

June 2022

07/09/22

Accrual Basis

	Jun 22
Ordinary Income/Expense	
Income	
4010 · Fees	
Availability Fees	420.00
Use Fees	12,987.98
Total 4010 · Fees	13,407.98
Total Income	13,407.98
Gross Profit	13,407.98
Expense	
Employee Benefits	
Additional Compensation - Sec	152.32
Employer 457 Cont or Add Compen	349.41
Health Insurance	3,831.88
Medical Reimb - Board	0.00
Medical Reimb. - Employee	0.00
Retirement	
Retirement - EE Contributions	616.00
Retirement - ER Contribution	516.33
Retirement - Other	0.00
Total Retirement	1,132.33
Total Employee Benefits	5,465.94
Operations Administration	
6340 · Telephone	
Telephone - Cell	186.37
Telephone - Fire Alarm	42.15
Total 6340 · Telephone	228.52
Total Operations Administration	228.52
Repairs & Maintenance	
Lab Testing	781.81
Plant - General / Misc	216.44
Plant Equipment - Capital	7,753.93
Sludge Removal	185.00
Tools & Equipment - Non Capital	1,310.16
6110 · Automobile Expense	
Maintenance	305.90
Total 6110 · Automobile Expense	305.90
6390 · Utilities	
SCE - Plant	1,662.05
SCE - Pump Station	754.20
Total 6390 · Utilities	2,416.25
Total Repairs & Maintenance	12,969.49
6150 · Depreciation Expense	7,500.00
6170 · Equipment Rental	
Equipment Use - Plant Projects	977.81
Total 6170 · Equipment Rental	977.81
6270 · Professional Fees	
Sewer Use Rate Study	6,590.00
Total 6270 · Professional Fees	6,590.00

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

07/09/22

June 2022

Accrual Basis

	<u>Jun 22</u>
6550 · Office Expenses	
Office Communication- Not Phone	36.00
Postage/Shipping - Lab Testing	107.21
Statement Production - AR	313.65
Website / Advert./ Pub Notice	330.32
6120 · Bank Service Charges	15.00
Total 6550 · Office Expenses	<u>802.18</u>
6560 · Payroll Expenses	
Gross Payroll-Board of Director	1,275.00
Gross Payroll-Secretary	2,155.50
Gross Payroll - Chief Plant Op	3,731.25
Gross Payroll - Per Diem	1,892.50
OIT/MAINT TECH	5,526.22
Overtime 1.5 OIT Tech	402.19
Payroll Taxes	1,080.99
Total 6560 · Payroll Expenses	<u>16,063.65</u>
Total Expense	<u>50,597.59</u>
Net Ordinary Income	-37,189.61
Other Income/Expense	
Other Income	
7010 · Interest Income	0.22
Total Other Income	<u>0.22</u>
Net Other Income	<u>0.22</u>
Net Income	<u><u>-37,189.39</u></u>

HILTON CREEK COMMUNITY SERVICES District
ACTUAL TO BUDGET
June 30, 2022

REVENUE	Budget Sewer Fund	May 0.9167	June 1.0000	Year To Date	Over (Under)	% used of Budget	Goal 1.0000	Over	NOTE
General Operating Revenue:									
Property Taxes	140,000.00	49,033.46		157,630.80	17,630.80	113%	13%	OVER	
Sewer Operation & Maintenance Revenue:									
Sewer Use Fees Collected	340,000.00	33,147.09	21,548.25	330,233.89	(9,766.11)	97%	-3%		
Sewer Capital Improvement Revenue:									
Sewer Connection Fees	-			7,343.00	7,343.00			-100%	
Availability Fees	-		420.00	1,050.00	1,050.00			-100%	
Sewer Connection Inspection Fees	-			-	-			-100%	
<i>Subtotal Operations & Capital Revenue</i>		<i>33,147.09</i>	<i>21,968.25</i>	<i>338,626.89</i>	<i>(1,373.11)</i>	<i>97%</i>	<i>(3.03)</i>	<i>-</i>	
Investment Revenue									
Interest on Investments	-		1,104.86	3,223.04	3,223.04				
Transfer From Reserves	14,781.00			-	(14,781.00)	0%	-100%		
Transfer From Other Funds	-			145.95	145.95				
<i>Other</i>			<i>280.15</i>						
TOTAL REVENUES	494,781.00	82,180.55	23,353.26	499,626.68	4,845.68	101%	1%	OVER	
EXPENSES									
ADMINISTRATION EXPENSES									
Administration Fee	525.00			3,108.00	2,583.00	592%	492%	OVER	Mono County Admin Fee
***Mono Invest. Pool Wash - Delinquent Accts.				-	-				
***Depreciation Expense (Book Entry Only)		7,500.00	7,500.00	90,000.00	90,000.00				
SUBTOTAL	525.00	7,500.00	7,500.00	93,108.00	92,583.00				
Estimated EMPLOYEE BENEFITS									
Medical Reimbursement - Director (5)	9,493.39			8,495.23	(998.16)	89%	-11%		
Medical Reimbursement - Employees (2)	5,733.58			3,728.15	(2,005.43)	65%	-35%		
Health Insurance (1) Base Rate	6,426.04			3,189.72	(3,236.32)	50%	-50%		
Health Insurance - Retired (2)	3,402.00		541.92	3,199.61	(202.39)	94%	-6%		
Retirement Benefits - Employer Contributions GM	6,283.80			2,767.39	(3,516.41)	44%	-56%		
*** Retirement Benefits - Employee Contributions	-		616.00	5,101.26	5,101.26				
***457 - Employee Contributions	-			3,705.44	3,705.44				
Add Comp Sec									
Add Comp Gm									
457 Employer Contributions / Add Compensation (2)	3,960.00	152.32	152.32	4,477.01	517.01	113%	13%	OVER	Payout Kyle
SUBTOTAL	35,298.80	152.32	1,310.24	34,663.81	(634.99)	98%	-2%		

	Budget	May	June	Year To Date	Over	% used	Goal	NOTE
PAYROLL								
Salaries & Employee Benefits:								
Director's Gross Salary (<i>\$100 Per Meeting x 5</i>) x 12 + (<i>\$2,200 Add. Comp.</i>)x5 + <i>\$3,000 Special Meetings if they occur</i>	18,000.00	1,365.00	1,275.00	17,795.25	(204.75)	99%	-1%	
Manager Gross Salary	77,400.00			40,141.76	(37,258.24)	52%	-48%	
Chief Plant Operator - Part Time		3,150.00	3,731.25	20,181.25	20,181.25			No Budget
Perdiem	15,750.00	1,297.50	1,892.50	23,953.75	8,203.75	152%	52% OVER	Clarifier Repairs
Secretarial Gross Salary Part Time	31,500.00	2,394.00	2,155.50	30,655.19	(844.81)	97%	-3%	
Payroll Taxes	8,400.00	835.38	1,080.99	11,072.78	2,672.78	132%	32% OVER	Extra personnel
Payroll Processing Fee Expense	552.21			-	(552.21)	0%	-100%	
SUBTOTAL	151,602.21	9,041.88	10,135.24	143,799.98	(7,802.23)	95%	-5%	
PROPOSED OPERATIONS POSITION - ESTIMATE								
Salary	54,337.50	6,594.40	5,928.41	47,728.18	(6,609.32)	88%	-12%	
Employer 457	2,079.00	116.47	349.41	1,899.39	(179.61)	91%	-9%	
Health Insurance	6,426.00		3,289.96	12,843.54	6,417.54	200%	100% OVER	
Medical Reimbursement	1,701.00			-	(1,701.00)	0%	-100%	Underestimated
Retirement	4,725.00	115.68	516.33	3,207.71	(1,517.29)	68%	-32%	
Workers' Comp Estimated Increase	2,362.50			-	(2,362.50)	0%	-100%	
SUBTOTAL	71,631.00	6,826.55	10,084.11	65,678.82	(5,952.18)	92%	-8%	
OPERATIONS								
Liability Insurance	12,285.00			8,624.03	(3,660.97)	70%	-30%	
Worker's Comp Insurance	3,780.00			3,594.50	(185.50)	95%	-5%	
Accounting	8,505.00			7,920.00	(585.00)	93%	-7%	
Dues & Subscriptions	2,835.00			2,542.20	(292.80)	90%	-10%	
Travel -Non Litigation	472.50			-	(472.50)	0%	-100%	
License and Fees	26,250.00			27,421.25	1,171.25	104%	4% OVER	Lahonton
Office Expenses	5,670.00	892.56	802.18	10,654.07	4,984.07	188%	88% OVER	
Educational Expenses	1,417.50			432.18	(985.32)	30%	-70%	
Telephone	1,890.00	228.52	228.52	2,578.19	688.19	136%	36% OVER	Updated Service
Snow Removal (10%)	3,150.00			-	(3,150.00)	0%	-100%	
SUBTOTAL	66,255.00	1,121.08	1,030.70	63,766.42	-2488.58	96%	-4%	

	Budget	May	June	Year To Date	Over	% used	Goal	NOTE
REPAIRS & MAINTENANCE								
Auto Expenses	4,725.00	488.39	305.90	3,663.62	(1,061.38)	78%	-22%	
Contract Services	5,250.00			1,592.50	(3,657.50)	30%	-70%	
Lab Testing	6,300.00	232.14	781.81	6,165.20	(134.80)	98%	-2%	
Plant - General Repairs & Maintenance	10,500.00	2,440.32	7,970.37	23,592.60	13,092.60	225%	125% OVER	Preliminrary Needs Adj
Plant - Pond Maintenance 1	21,000.00		977.81	17,846.22	(3,153.78)	85%	-15%	
Plant - Sludge Removal	11,550.00	227.18	185.00	10,881.49	(668.51)	94%	-6%	
Sewer Lines - General Maintenance	63,000.00			7,807.70	(55,192.30)	12%	-88%	
Supplies	649.99		1,310.16	1,963.12	1,313.13	302%	202% OVER	
Water	819.00			585.00	(234.00)	71%	-29%	
SCE - Plant	15,750.00	1,826.94	1,662.05	19,581.04	3,831.04	124%	24% OVER	
SCE - Pump Station	6,300.00	632.47	754.20	7,889.07	1,589.07	125%	25% OVER	
SUBTOTAL	145,843.99	5,847.44	13,947.30	101,567.56	(44,276.43)	70%	-30%	
SUBTOTAL ALL OPERATING EXPENSES	471,156.00	30,489.27	44,007.59	436,905.77	(39,090.32)	93%	-7%	
Debt Service:								
PERS Unfunded Liability	23,625.00			20,928.60				
SUBTOTAL:	23,625.00	-	-	20,928.60	-			
Non-Budget Items Expense		1,820.00	6,590.00	22,603.84				
Subtotal All Expenses	494,781.00	32,309.27	50,597.59	480,438.21		97%	-3%	
Less Non Budget Items		7,500.00	8,116.00	98,806.70	197,613.40			
TOTAL ADJUSTED EXPENSES		24,809.27	42,481.59	381,631.51	(197,613.40)			

	Budget	May	June	Year To Date	Over	% used	Goal	NOTE
Special Projects / Non-Budget Items								
Sewer Capital Improvement Expenses:								
Capital Purchases/Improvements								
Capital Purchases/Improvements	70,350.00			-	(70,350.00)	0%	-100%	
Engineering and Consulting Fees	10,500.00			-	(10,500.00)	0%	-100%	
Lateral Extensions	5,250.00			-	(5,250.00)	0%	-100%	
Monitoring Well - Equipment & Consultation	2,100.00			-	(2,100.00)	0%	-100%	
Plant - Sewer Equipment	31,500.00			-	(31,500.00)	0%	-100%	
Totals	119,700.00		-	-	(119,700.00)	0%	-100%	
Contingency								
Contingency General								
Spills	15,750.00			-	(15,750.00)	0%	-100%	
Legal	9,450.00			5,776.40	(3,673.60)	61%	-39%	
Rate Study	31,500.00	1,820.00	6,590.00	16,827.44	(14,672.56)	53%	-47%	
Total	56,700.00	1,820.00	6,590.00	22,603.84	(34,096.16)	40%	-60%	
Total Non-Budget Special Projects	176,400.00	1,820.00	6,590.00	22,603.84	(153,796.16)	13%	-87%	

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

07/09/22

Profit & Loss

Accrual Basis

June 2022

	<u>Jun 22</u>
Ordinary Income/Expense	
Expense	
500- OPERATING EXPENSES	
504 - Employee Benefits	
504-A - Retirement	57.36
504-AA-457 Employer Contributio	47.28
504-B - Health Insurance	425.78
	<hr/>
Total 504 - Employee Benefits	530.42
64900 · 507 - Office Expense	75.55
66000 · 508 - Payroll Expenses	
508-B - Gross Payroll - Sec.	504.50
508 D - 10% Director Gross	141.65
Additional Compensation	8.46
Gross Salary - OIT/Maint Tech	650.10
	<hr/>
Total 66000 · 508 - Payroll Expenses	1,304.71
67200 · 511 - Repairs and Maintenance	
60200 · 514- Automobile Expense	33.99
	<hr/>
Total 67200 · 511 - Repairs and Maintenance	33.99
68100 · 515 - Telephone Expense	20.71
	<hr/>
Total 500- OPERATING EXPENSES	1,965.38
	<hr/>
Total Expense	1,965.38
	<hr/>
Net Ordinary Income	-1,965.38
	<hr/>
Net Income	<u><u>-1,965.38</u></u>

**JUNIPER DRIVE
ACTUAL TO BUDGET FISCAL YEAR 2021/2022**

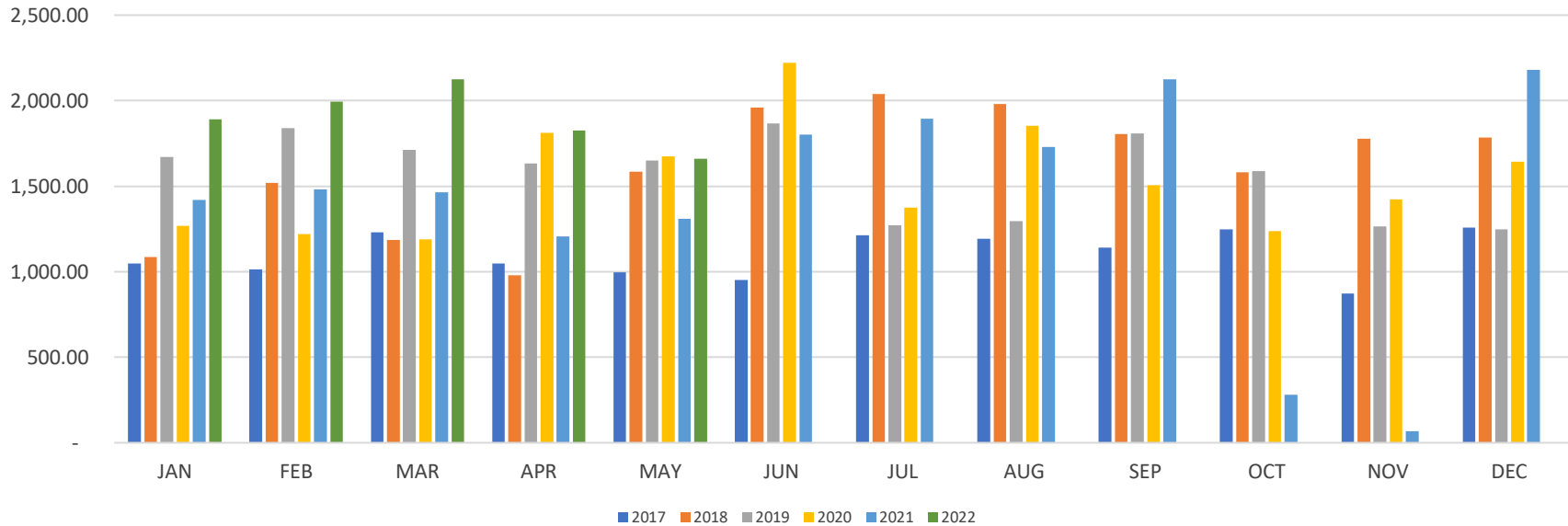
June 30, 2022

REVENUE	BUDGET	June 30, 2022		2021/2022 Year to Date	Over (Under) {+ or -}	%	Goal %
		May Month 11	June Month 12				
Road Maintenance Revenue:							1.000000
Maintenance Fees Collected	55,000.00	7,534.62	1,460.66	51,995.28			
Maintenance Fees Collected Through Sewer Fund	35,000.00	2,146.40	4,056.79	32,825.02			
Combined Maintenance Fees Collected	90,000.00	9,681.02	5,517.45	84,820.30	(5,179.70)	94%	-6%
Interest - LAIF				13.14	13.14		
Interest - County Investment Pool	3,000.00	831.25	790.71	3,239.25	239.25	108%	8% OVER
Transfer From Reserves				-	-		
Transfer From Other Funds	2,000.00			-	(2,000.00)		
TOTAL REVENUES	185,000.00	10,512.27	6,308.16	88,072.69	(6,927.31)	48%	-52%
EXPENSES							
ADMINISTRATION EXPENSES							
Administration Fee	50.00			-	50.00	0%	-100%
SUBTOTAL	50.00	-	-	-	50.00	0%	-100%
EMPLOYEE BENEFITS							
Medical Reimbursement - Director	1,500.00			988.83	(511.17)	66%	-34%
Medical Reimbursement - Employee	650.00			130.26	(519.74)	20%	-80%
Health Insurance - Base	750.00			353.17	(396.83)	47%	-53%
Health Insurance - Retired	400.00		60.22	356.76		89%	-11%
Retirement Benefits - Employer Contributions	700.00			577.97	(122.03)	83%	-17%
Addition Comp /457 Employer Contributions	2,500.00	29.86	8.46	393.69	(2,106.31)	16%	-84%
SUBTOTAL:	6,500.00	29.86	68.68	2,800.68	(3,656.08)	43%	-57%
PAYROLL							
Salaries & Employee Benefits:							
Director's Gross Salary	2,000.00	151.65	141.65	1,959.85	(40.15)	98%	-2%
Manager Gross Salary	8,600.00			4,481.98	(4,118.02)	52%	-48%
Perdiem	1,600.00			-	(1,600.00)		-100%
Secretarial Gross Salary	3,500.00	266.00	504.50	3,882.46	382.46	111%	11% OVER
SUBTOTAL	15,700.00	417.65	646.15	10,324.29	(5,375.71)	66%	-34%
PROPOSED OPERATIONS POSITION - ESTIMATE							
Salary	6,040.00	528.00	650.10	5,589.01	(450.99)	93%	-7%
457 Employer Contributions	235.00		47.28	228.45	(6.55)	97%	-3%
Insurance	720.00		365.56	1,427.10	707.10	198%	98% OVER
Medical Reimbursement	190.00			-	(190.00)	0%	-100%
Retirement	525.00	12.85	57.36	268.17	(256.83)	51%	-49%
Workers' Comp Estimated Increase	265.00			-	(265.00)	0%	-100%
SUBTOTAL	7,975.00	540.85	1,120.30	7,512.73	(462.27)	94%	-6%
OPERATIONS							
Liability Insurance	1,365.00			750.18	(614.82)	55%	-45%
Worker's Comp Insurance	420.00			399.38	(20.62)	95%	
Accounting	945.00			880.00	(65.00)	93%	-7%
Legal	1,050.00			1,151.60	101.60	110%	10% OVER
Dues & Subscriptions	315.00			10.80	(304.20)	3%	-97%
Travel -Non Litigation	55.00			-	(55.00)	0%	-100%
License and Fees				-	-		-100%
Office Expenses	630.00	153.59	75.55	1,408.33	778.33	224%	124% OVER
Educational Expenses	160.00			31.34	(128.66)	20%	-80%
Telephone	210.00	20.71	20.71	203.21	(6.79)	97%	-3%
Contingency	500.00			-	(500.00)	0%	-100%
SUBTOTAL	5,650.00	174.30	96.26	4,834.84	(815.16)	86%	-14%
REPAIRS & MAINTENANCE							
Auto Expenses	525.00	54.26	33.99	391.22	(133.78)	75%	-25%
Contract Services				-	-		-100%
Snow Removal	28,350.00			22,047.50	(6,302.50)	78%	-22%
Supplies				-	-		-100%
Repairs & Maintenance	20,000.00			-	(20,000.00)	0%	-100%
Transfer to Juniper Drive Investment Account	100,250.00			-	-	0%	
SUBTOTAL:	149,125.00	54.26	33.99	22,438.72	(26,436.28)	15%	-85%
Debt Service:							
PERS Unfunded Liability							
TOTAL EXPENSES	185,000.00	1,216.92	1,965.38	47,911.26	(36,233.23)	26%	-74%

HILTON CREEK CSD PLANT SCE ELECTRIC BILLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1,807.29	1,522.48	1,680.87	1,335.15	1,621.01	2,317.05	2,169.45	1,661.44	1,871.40	1,061.05	1,300.27	1,215.51
2014	1,159.40	1,105.89	1,105.96	998.57	1,180.62	1,015.24	1,274.09	1,992.96	1,882.55	1,337.29	1,241.11	1,345.37
2015	1,344.08	1,117.86	1,296.95	1,198.81	1,551.49	2,063.42	1,699.59	1,394.97	1,471.93	1,344.89	1,026.53	1,204.75
2016	1,330.52	995.19	1,543.03	1,563.37	998.18	1,029.09	1,211.52	1,040.58	1,065.69	1,140.95	830.92	978.51
2017	1,049.12	1,015.01	1,229.32	1,046.69	995.55	952.91	1,212.89	1,192.97	1,139.88	1,247.67	870.98	1,257.64
2018	1,084.24	1,519.62	1,185.24	980.79	1,585.18	1,958.72	2,039.38	1,980.39	1,804.35	1,579.83	1,778.21	1,782.52
2019	1,671.33	1,837.85	1,711.43	1,632.48	1,649.44	1,867.10	1,273.14	1,294.31	1,807.81	1,587.41	1,264.56	1,246.17
2020	1,269.72	1,220.72	1,189.09	1,813.11	1,673.46	2,222.14	1,374.75	1,852.97	1,506.67	1,237.67	1,422.08	1,644.73
2021	1,418.22	1,481.29	1,462.87	1,205.59	1,308.92	1,802.50	1,893.58	1,730.03	2,126.50	279.15	68.30	2,181.00
2022	1,891.71	1,994.83	2,124.45	1,826.94	1,662.05							

SCE Plant Electric Costs
2017 - Present



Plant Electric Use Comparison

	FY 2020/2021		FY 2021/2022		Difference	
	Kwh	Cost	Kwh	Cost	Kwh	Cost
July	9591	1374.75	12273	1893.58	2682	518.83
August	11875	1852.97	10795	1730.03	-1080	-122.94
September	10822	1506.67	13723	2126.50	2901	619.83
October	9597	1237.67	147	279.15	-9450	-958.52
November	11274	1422.08	0	68.30	-11274	-1353.78
December	13470	1644.73	15856	2181.00	2386	536.27
January	11356	1418.22	13176	1891.71	1820	473.49
February	11370	1481.29	13468	1994.83	2098	513.54
March	11768	1462.87	13261	2124.45	1493	661.58
April	9369	1205.59	11343	1826.94	1974	621.35
May	9696	1308.92	10910	1662.05	1214	353.13
June	10419	1802.50	11240	2105.34	821	302.84

Pump Station Use Comparison

	FY 2020/2021		FY 2021/2022		Difference	
	Kwh	Cost	Kwh	Cost	Kwh	Cost
July	2863	585.25	2981	711.62	118	126.37
August	2815	651.18	2564	648.03	-251	-3.15
September	2958	647.14	2996	648.56	38	1.42
October	2812	428.64	3025	527.98	213	99.34
November	3518	494.93	3504	676.60	-14	181.67
December	3840	598.86	3930	647.94	90	49.08
January	3425	861.30	3580	739.73	155	-121.57
February	3534	531.24	3543	609.58	9	78.34
March	3527	530.02	3555	686.59	28	156.57
April	3123	564.52	3382	632.47	259	67.95
May	3003	490.72	3156	754.20	153	263.48
June	2667	605.77	3306	822.91	639	217.14

**Fiscal Year Summary
FY 2021-2022
Equipment Use**

	Sewer		Juniper		Total	
	Hours	Cost	Hours	Cost	Hours	Cost
Contract						25,000.00
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
October	-	-	-	-	-	-
November	-	-	-	-	-	-
December*	15.50	687.50	63.50	1,417.50	79.00	2,105.00
January	3.00	375.00	5.00	505.00	8.00	880.00
February	1.00	125.00	1.00	125.00	2.00	250.00
March	3.00	262.50	-	-	3.00	262.50
April	2.00	136.50	-	-	2.00	136.50
May	7.75	977.81	-	-	7.75	977.81
June	12.00	992.25	-	-	12.00	992.25
Fiscal Year Total	44.25	3,556.56	69.50	2,047.50	113.75	30,604.06

Notes:

Contact Agreement = \$25,000 for 60 hours of work. After 60 hours, hourly rates apply
60 hour criteria met in December

Snow Activity

2 large storms in December, mild snow activity for the remainder of the fiscal year.

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

June 14, 2022

5:00 P.M.

**Crowley Lake Community Center
58 Pearson Road, Crowley Lake, California
& Teleconference - ZOOM**

Minutes

- 1. Isabel Connolly called the meeting to order at 5:10 p.m.**

A. ROLL CALL

Members Present: Cindy Adamson (telephonic), Windsor Czeschin,
Isabel Connolly, and Garrett Higerd

Members Absent: Steve Shipley

Staff Present: William Czeschin, Lorinda Beatty

Guests:

- 2. ADDITIONS TO AGENDA – None**

- 3. PUBLIC COMMENT- None**

- 4. CONSENT AGENDA**

A. Financial Reports

1. Consideration & Approval of Disbursements List

B. Review Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Budget Report: YTD Actual to Budget Report May 2022
3. Southern California Edison Report

C. Approval of Minutes

1. Minutes of the Regular Board Meeting of May 10, 2022

Motion: To accept the Consent Agenda Items as presented.

Moved by Mr. Higerd, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

- 5. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE**

A. General Manager Report on Status of Facilities and Operational

Mr. Czeschin reported that a new RAS pump and floats were installed. The plant passed the BOD test, and he is learning more about the plant as the weather becomes warmer. Mr. Czeschin and Mr. Hafner attempted to sample wells last week; however, the sample pump was not functioning. A new pump was ordered and hopefully it will arrive next week and well sampling

will continue. Drying beds 2 and 3 were cleaned and hauled. The lift station generator and wet well have been checked, manholes are being located and marked for county road work.

6. NEW BUSINESS

A. Employment Contract Extension – Jason Hatter

Ms. Beatty reported that Mr. Hatter desires to continue the contract as is for another year.

Motion: To approve the Employment Contract Extension with Jason Hatter as presented.

Moved by Mr. Higerd, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

B. Employment Contract Extension – Keith Hafner

Ms. Beatty reported that Mr. Hafner desires to continue the contract as for another year.

Motion: To approve the Employment Contract Extension with Keith Hafner as presented.

Moved by Mr. Higerd, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

C. Equipment Use Reimbursement Contract Extension & Amendment – Billy’s Snow Removal.

After some discussion it was decided that more research is required to set the fuel prices and hourly rates. It was also noted that any decision made for the new contract would be retroactive to July 1, 2022.

D. Customer Billing Period

Ms. Beatty reported a customer had a complaint about the billing period. Ms. Beatty responded to the complaint and copied the Finance Oversight Committee. The customer has replied to the response.

7. OLD BUSINESS

A. SoCalRen

Ms. Beatty reported that there is some data that needs to be sent from So Cal Edison.

B. RDN Rate Study Update

Ms. Beatty reported that updates for property types need to be sent but believes we are close to getting the data set and ready for the study.

C. Employee Handbook- Update

Ms. Beatty reported that the vacation cap was adjusted to work with the vacation payout benefit and will update the health insurance data once received. Cost of living and wages and salary verbiage was adjusted.

D. Budget Review

Ms. Beatty stated to the Board that the budget is an authorization to spend. Because the Board President was absent the budget approval was tabled. Mr. Higerd would like to see the General Manager and the Operator in Training in the budget as a foundation for the purpose of the rate study.

E. Sierra Springs Easement

Mr. Czeschin stated that he is trying to work out a way to access the area with as little impact to the area as possible.

8. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS** None

9. **BOARD MEMBER COMMENTS/REPORTS** None

10. **ANNOUNCEMENTS**

A. Regular Board Meeting June 14, 2022, at 5:00 p.m. at the Crowley Lake Community Center – Covid restricts allowing.

11. **CLOSED SESSION**

A. Conference with Labor Negotiators – Unrepresented Employee – Secretary of the Board Government Code §54957.6

Motion: To Adjourn into Closed Session at 6:29 p.m.

Moved by Ms. Czeschin, Second by Mr. Higerd

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Absent	Aye	Aye	Absent

Motion: To Adjourn into Open Session at 7:05 p.m.

Moved by Mr. Higerd, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

There was no action taken and nothing to report during closed session.

11. **ADJOURNMENT**

-

Motion: To Adjourn to the June 14, 2022 Regular Board Meeting at 7:05 p.m.

Moved by Mr. Higerd, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

**HILTON CREEK COMMUNITY SERVICES DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: LORINDA BEATTY
SUBJECT: DELINQUENT ACCOUNT REPORT
DATE: JULY 1, 2022

The following accounts will be placed on the Mono County Direct Assessment for collection through property taxes.

**Hilton Creek Community Services District
Delinquency Report June 30, 2022**

Account	ASSESSMENT NO.	OWNER'S NAME	DELINQUENCY				Total
			Sewer	Juniper	Late Fees	Admin Costs	
6015001	060150001000	Power Family Trust	442.48		66.36	30.00	538.84
6019006	060190006000	Raymond & Michelle McMillian	663.72	1,181.04	414.99	30.00	2,289.75
6023005	060230005000	Elory Payne	613.63		56.33	30.00	699.96
6023028	060230028000	Scott Cherry, Kelli Moore	442.48		66.36	30.00	538.84
6026005	860000453000	Allison McDaniel	553.10		110.60	30.00	693.70
6033009	060330009000	Ronald and Jill Orozco	331.86		33.18	30.00	395.04
6034027	060340027000	Borges Family Trust	553.10		110.60	30.00	693.70
			<u>3,600.37</u>	<u>1,181.04</u>	<u>858.42</u>	<u>210.00</u>	<u>5,849.83</u>

Administrative Costs subject to change

There will be a public hearing at the August 9, 2022 Regular Board meeting regarding the above accounts and subsequent adoption of a resolution authorizing the Direct Assessment.

A Notice of a Public Hearing will be published two weeks prior to the Public Hearing in The Sheet and Mammoth Times which will include the names of the property owners.

REQUESTED ACTION: Motion to approve the Delinquency Report of June 30, 2022

HILTON CREEK COMMUNITY SERVICES District
Proposed Preliminary Budget FY 2022 2023

REVENUE	SEWER Budget	Notes
General Operating Revenue:		
Property Taxes	155,000.00	Anticipated Property Taxes
Sewer Operation & Maintenance Revenue:		
Sewer Use Fees Collected	340,000.00	Without Rate Increase
Sewer Capital Improvement Revenue:		
Sewer Connection Fees	-	Moved to Capital Imp Budget
Availability Fees	-	Moved to Capital Imp Budget
Sewer Connection Inspection Fees	-	Moved to Capital Imp Budget
<i>Subtotal Operations & Capital Revenue</i>		
Investment Revenue		
Interest on Investments		
Transfer From Reserves	-	
Transfer From Other Funds		
Other		
TOTAL REVENUES		495,000.00
EXPENSES		
ADMINISTRATION EXPENSES		
Administration Fee	500.00	
***Mono Invest. Pool Wash - Delinquent Accts.		
***Depreciation Expense (Book Entry Only)		
SUBTOTAL		500.00
Estimated EMPLOYEE BENEFITS		
Medical Reimbursement - Director (5)	10,109.05	Carry Over 1109.05 + 9000 This Year
Medical Reimbursement - Employees (3)	5,442.00	Carryover 3641.76 + 3600 This year
Health Insurance (1) General Manager	22,000.00	(1644.98 X 11%) * 12
Health Insurance (1) Base Rate OIT	22,000.00	(1644.98 X 11%) * 12
Health Insurance - Retired (2)	3,700.00	(270.96*11%)*12
Retirement Benefits - Employer Contributions GM	7,300.00	Mid Salary Average 96,740 (8.63%) Classic
Retirement Benefits - Employer Contributions OIT	6,000.00	(64,800*8.63%) Classic
*** Retirement Benefits - Employee Contributions GM	7,000.00	96,740(7%) Classic
***Retirement Benefits - Employee Contributions OIT	4,600.00	64,800(7%) Classic
***457 - Employee Contributions	-	
457 Employer Contributions GM	2,200.00	Employer Contributions to 457
457 Employer Contributions OIT	2,200.00	Employer Contributions to 457
Add Compensation - Directors	11,000.00	\$2,200 x 5
Add Compensation - Secretary	2,200.00	\$2,200 X 1
SUBTOTAL		105,751.05
PAYROLL		
Salaries & Employee Benefits:		
Director's Gross Salary		
+ \$3,000 Special Meetings if they occur	9,000.00	(500 x 12) + \$3,000
General Manager Salary	96,740.00	Mean Average
OIT	64,800.00	To be adjusted with hourly rate changes
Chief Plant Operator - Part Time	30,000.00	6.5 months
Perdiem	25,000.00	12000 ST. Bye + working
Secretarial Gross Salary Part Time	40,500.00	Adjusted with Hourly Rate + Bonus
Payroll Taxes	25,680.00	
SUBTOTAL		291,720.00

SEWER Budget**Notes**

OPERATIONS		
Liability Insurance	8,400.00	Amount accurate to current billing
Worker's Comp Insurance	6,300.00	Amount accurate to current billing
PERS Unfunded Liability	23,000.00	Confirmed)
Accounting	8,500.00	Auditor
Dues & Subscriptions	2,889.00	GASB, Underground Serv, ENR CSDA
Travel -Non Litigation	963.00	
License and Fees	30,000.00	Mostly SWRB
Office Expenses	8,667.00	web page, zoom, digital storage
Educational Expenses	9,000.00	Billy's Education
Telephone	2,800.00	Cell and Fire Alarm
Contingency	5,211.70	Legal, Spills & Other unforeseen events
	SUBTOTAL	105,730.70
REPAIRS & MAINTENANCE		
Auto Expenses	5,000.00	
Contract Services	5,000.00	
Lab Testing	6,420.00	
Plant - General Repairs & Maintenance	15,000.00	
Tools & Equipment - Non Capital	20,000.00	
SCADA	15,000.00	
Plant - Pond Maintenance	5,350.00	
Plant - Sludge Removal	11,000.00	
Sewer Lines - General Maintenance	25,000.00	Includes vactoring
Supplies	900.00	
Water	780.00	Pump Station
SCE - Plant	18,190.00	
SCE - Pump Station	7,490.00	
Snow Removal (10%)	2,500.00	
Heavy Equipment - Snow Removal Plant	5,000.00	Above Contract
Heavy Equipment - Non-snow Removal	5,000.00	
Repairs & Maintenance Contingency	318.05	
	SUBTOTAL	147,948.05
Debt - So Cal Ren		<i>17,800.00</i>
	SUBTOTAL ALL EXPENSES	669,449.80
LESS ADJUSTMENTS		
	<i>***Non-Budget Items Expense</i>	<i>11,600.00</i>
	<i>**** Vacant GM Position</i>	<i>135,240.00</i>
	<i>*****10% Junipeer Drive Cost Sharing</i>	<i>27,609.81</i>
	TOTAL ADJUSTED EXPENSES	495,000.00

HILTON CREEK COMMUNITY SERVICES District
Proposed Capital Improvement Budget FY 2022 2023

		Notes
REVENUE		
General Capital Reserve Funds		
Current Funds	52,898.82	7/10/2022
Sewer Connection Fees	14,686.00	Average 2 per year
Availability Fees	1,050.00	
Sewer Connection Inspection Fees	100.00	Average 2 per year
<i>Potential Reserves Allocation</i>		
<i>Transfer from Other Funds</i>		
TOTAL REVENUES	68,734.82	
EXPENSES		
Capital Improvement Projects - 5 Year Plan		
Clarifier 2 Parts		Paid FY 2021-2022
Clarifier 2 - Labor	22,000.00	
Clarifier 1 Parts	50,000.00	
Clarifier 1 Labor	22,000.00	
Aeration Blowers = Ammonia Smart Controls	17,800.00	
Drying Beds	150,000.00	
Emergency Generator - Plant	150,000.00	
Sewer Lines Camera	15,000.00	
District Vehicle	75,000.00	
SUBTOTAL	501,800.00	
DEFICIT	(433,065.18)	

**JUNIPER DRIVE
PROPOSED BUDGET FISCAL YEAR 2021/2022
July 1, 2022**

REVENUE	BUDGET
Road Maintenance Revenue:	
Maintenance Fees Collected	50,000.00
Maintenance Fees Collected Through Sewer Fund	35,000.00
Combined Maintenance Fees Collected	85,000.00
Interest - LAIF	15.00
Interest - County Investment Pool	3,300.00
Transfer From Reserves	
Transfer From Other Funds	
TOTAL REVENUES	173,315.00
EXPENSES	
ADMINISTRATION EXPENSES	
Administration Fee	50.00
SUBTOTAL	50.00
EMPLOYEE BENEFITS	
Medical Reimbursement - Director	1,010.91
Medical Reimbursement - Employee	544.20
Health Insurance - Base	2,200.00
Health Insurance - Retired	370.00
Retirement Benefits - Employer Contributions	600.00
457 Employer Contributions	220.00
Sec Additional Compensation	220.00
SUBTOTAL:	5,165.11
PAYROLL	
Salaries & Employee Benefits:	
Director's Gross Salary	900.00
Manager Gross Salary	
OIT Gross Salary	6,480.00
Secretarial Gross Salary	4,050.00
SUBTOTAL	11,430.00
OPERATIONS	
Liability Insurance	840.00
Worker's Comp Insurance	630.00
PERS Unfunded Liability	2,300.00
Accounting	850.00
Dues & Subscriptions	288.90
Travel -Non Litigation	96.30
License and Fees	
Office Expenses	866.70
Educational Expenses	900.00
Telephone	280.00
Contingency	21,117.99
SUBTOTAL	28,169.89
REPAIRS & MAINTENANCE	
Auto Expenses	500.00
Contract Services	500.00
Snow Removal Contract	22,500.00
Snow Removal Beyond Contract	55,000.00
Supplies	
Repairs & Maintenance	50,000.00
Transfer to Juniper Drive Investment Account	
SUBTOTAL:	128,500.00
Debt Service:	
TOTAL EXPENSES	173,315.00