

**BOARD OF DIRECTORS  
HILTON CREEK COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, MARCH 12, 2024  
5:00 P.M.  
CROWLEY LAKE COMMUNITY CENTER  
58 PEARSON ROAD  
CROWLEY LAKE, CALIFORNIA**

**AGENDA**

- 1. CALL MEETING TO ORDER**
  - A. Roll Call
  
- 2. ADDITIONS TO AGENDA**
  - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2
  
- 3. PUBLIC COMMENT**
  - A. The public may make a statement or pose questions on Items **NOT** on the agenda\*\* (see note at end of agenda)
  
- 4. CONSENT AGENDA**
  - A. Financial Reports
    1. Consideration & Approval of Disbursements List
  - B. Review & Acceptance of Monthly Financial Reports
    1. Account Balances – All Funds
    2. Budget Report: YTD Actual to Budget Report – February, 2024
    3. District Fund Transfers – February, 2024
    4. Southern California Edison Report
    5. Equipment Use Hours Report
  - C. Approval of Minutes
    1. Minutes of the Regular Board Meeting of February 13, 2024
  
- 5. SEWER FACILITIES UPDATE - GENERAL UPDATE**
  - A. General Report on Status of Facilities, Operational Stability
    1. Plant Automation
    2. Clarifier #1
    3. Blower / DO Controller
    4. Wells
    5. Easements, Manholes and Sewer Lines
    6. Drying Beds
    7. Testing and Flows
    8. Miscellaneous Projects
  
- 6. NEW BUSINESS**
  - A. Audit Governance Letter FY 2022/2023
  - B. Per Diem Contract, Project Assistant – D. Kirwan
  - C. Board Secretary – Succession Plan Discussion
  - D. Vehicle Replacement Discussion

7. **OLD BUSINESS**
  - A. So Cal Ren Updates
  - B. FY 2024/2025 Budget
  - C. Records Retention Policy
  - D. Juniper Drive Pothole Update
8. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
9. **BOARD MEMBER COMMENTS/REPORTS**
10. **ANNOUNCEMENTS**
  - A. Regular Board Meeting: April 9, 2024 at 5 p.m.  
Crowley Lake Community Center
11. **CLOSED SESSION**
  - A. Personnel Matter (Government Code §54957)
12. **ADJOURNMENT**

**\*\*NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of three minutes.