

**BOARD OF DIRECTORS  
HILTON CREEK COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, October 13, 2020  
5:00 P.M.  
TELECONFERENCE (ZOOM)  
AGENDA**

**\*\*NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

- 1. CALL MEETING TO ORDER**
  - A. Roll Call
  
- 2. ADDITIONS TO AGENDA**
  - A. Items added to the agenda must be approved by the Board pursuant to Government Code Section 54954.2
  
- 3. PUBLIC COMMENT**
  - A. The public may make a statement or pose questions on Items NOT on the agenda\*\* (see note above)
  
- 4. CONSENT AGENDA**
  - A. Consideration & Approval of Disbursements List for September 2020
    1. Disbursements Checks
    2. One-signor Checks
  - B. Review & Acceptance of Monthly Financial Reports
    1. Account Balances – All Funds
    2. Budget Report: YTD Actual to Budget Report
    3. Southern California Edison Report
  - C. Consideration of CalPERS Prefunding Trust Program
  
- 5. APPROVAL OF MINUTES**
  - A. Minutes of the Regular Board Meeting of September 8, 2020
  
- 6. NEW BUSINESS**
  - A. New Monitoring Well
  - B. Lift Station Pump Rebuild Update
  - C. General Manager Spending and Procurement Policy
  - D. Approval Snow Removal Contract Billy's Snow Removal Contract for 2020/2021 Season
  - E. Juniper Drive /Sewer Fund – Shared Cost

7. **OLD BUSINESS**
  - A. Planning Issues, RPAC, Community Center
  - B. Juniper Drive Special Zone of Benefit – Update on Speiss schedule and Additional Repair Change Orders
8. **SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE**
  - A. General Manager Report on Status of Facilities, Operational Stability
    1. Update on Treatment Plant
    2. Update on Vactoring and TVing System
9. **CLOSED SESSION:**
  - A. Consider Legal Advice Presented in a Written Legal Opinion [1 Matter]
  - B. Personnel Matter – [General Manager]
  - C. Personnel Matter – [Secretary of the Board / Finance Officer]
10. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
11. **BOARD MEMBER COMMENTS/REPORTS**
12. **ANNOUNCEMENTS**
  - A. Regular Board Meeting: November 10, 2020 at 5:00 p.m.
13. **ADJOURNMENT**

## **TELECONFERENCE INFORMATION**

As authorized by Governor Newsom’s Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

### **Important Notice to the Public Regarding COVID-19**

Based on guidance from the California Department of Public Health and the California Governor’s Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

There is no physical location of the meeting open to the public. If you wish to participate in the meeting via teleconferencing, please email your request to [info@hiltoncreekcsd.com](mailto:info@hiltoncreekcsd.com)

If you wish to make a comment on a specific agenda item before the meeting, please submit your comment via email by 5:00 p.m. on the day prior to the Board meeting. Please submit

your comment to [info@hiltoncreekcsd.com](mailto:info@hiltoncreekcsd.com). All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

If you are watching the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment to [info@hiltoncreekcsd.com](mailto:info@hiltoncreekcsd.com). All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact Lorinda Beatty at (760) 965-9696. Requests must be made as early as possible, and at least one full business day before the start of the meeting.