

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, AUGUST 9, 2022
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA**

AGENDA

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

1. CALL MEETING TO ORDER

A. Roll Call

2. ADDITIONS TO AGENDA

A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

3. PUBLIC COMMENT

A. The public may make a statement or pose questions on Items NOT on the agenda** (see note above)

4. PUBLIC HEARINGS

A. DELINQUENT ACCOUNTS REPORT JUNE 30, 2022 – PUBLIC HEARING AND COMMENT - Adopt Resolution 2022-02

B. PRELIMINARY BUDGET – PUBLIC HEARING AND COMMENT

The 2022/2023 Preliminary Budget is available for inspection at <https://www.hiltoncreekcsd.com> or contact the Board Secretary at info@hiltoncreekcsd.com or (760) 965-9696

4. CONSENT AGENDA

A. Financial Reports

1. Consideration & Approval of Disbursements List
a. Disbursements and Checks

B. Review & Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Budget Report: YTD Actual to Budget Report –July 2022
3. Southern California Edison Report
4. Equipment Use Hours Report

C. Approval of Minutes

1. Minutes of the Regular Board Meeting of July 12, 2022

5. **SEWER FACILITIES UPDATE - GENERAL UPDATE**
 - A. General Report on Status of Facilities, Operational Stability
6. **NEW BUSINESS**
 - A. No New Business
7. **OLD BUSINESS**
 - A. SoCalRen - Presentation
 - B. RDN – Rate Study Update
 - C. Sierra Springs Easement
 - D. Equipment Use Contract – Billy’s Snow Removal
8. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
9. **BOARD MEMBER COMMENTS/REPORTS**
10. **ANNOUNCEMENTS**
 - A. Regular Board Meeting: September 13, 2022, at 5:00 p.m.
11. **ADJOURNMENT**

HILTON CREEK COMMUNITY SERVICES District
Proposed Preliminary Budget FY 2022 2023

REVENUE	SEWER Budget	Notes
General Operating Revenue:		
Property Taxes	155,000.00	Anticipated Property Taxes
Sewer Operation & Maintenance Revenue:		
Sewer Use Fees Collected	340,000.00	Without Rate Increase
Sewer Capital Improvement Revenue:		
Sewer Connection Fees	-	Moved to Capital Imp Budget
Availability Fees	-	Moved to Capital Imp Budget
Sewer Connection Inspection Fees	-	Moved to Capital Imp Budget
<i>Subtotal Operations & Capital Revenue</i>		
Investment Revenue		
Interest on Investments		
Transfer From Reserves	-	
Transfer From Other Funds		
Other		
TOTAL REVENUES		495,000.00
EXPENSES		
ADMINISTRATION EXPENSES		
Administration Fee	500.00	
***Mono Invest. Pool Wash - Delinquent Accts.		
***Depreciation Expense (Book Entry Only)		
SUBTOTAL		500.00
Estimated EMPLOYEE BENEFITS		
Medical Reimbursement - Director (5)	10,109.05	Carry Over 1109.05 + 9000 This Year
Medical Reimbursement - Employees (3)	5,442.00	Carryover 3641.76 + 3600 This year
Health Insurance (1) General Manager	22,000.00	(1644.98 X 11%) * 12
Health Insurance (1) Base Rate OIT	22,000.00	(1644.98 X 11%) * 12
Health Insurance - Retired (2)	3,700.00	(270.96*11%)*12
Retirement Benefits - Employer Contributions GM	7,300.00	Mid Salary Average 96,740 (8.63%) Classic
Retirement Benefits - Employer Contributions OIT	6,000.00	(64,800*8.63%) Classic
*** Retirement Benefits - Employee Contributions GM	7,000.00	96,740(7%) Classic
***Retirement Benefits - Employee Contributions OIT	4,600.00	64,800(7%) Classic
***457 - Employee Contributions	-	
457 Employer Contributions GM	2,200.00	Employer Contributions to 457
457 Employer Contributions OIT	2,200.00	Employer Contributions to 457
Add Compensation - Directors	11,000.00	\$2,200 x 5
Add Compensation - Secretary	2,200.00	\$2,200 X 1
SUBTOTAL		105,751.05
PAYROLL		
Salaries & Employee Benefits:		
Director's Gross Salary		
+ \$3,000 Special Meetings if they occur	9,000.00	(500 x 12) + \$3,000
General Manager Salary	96,740.00	Mean Average
OIT	64,800.00	To be adjusted with hourly rate changes
Chief Plant Operator - Part Time	30,000.00	6.5 months
Perdiem	25,000.00	12000 ST. Bye + working
Secretarial Gross Salary Part Time	40,500.00	Adjusted with Hourly Rate + Bonus
Payroll Taxes	25,680.00	
SUBTOTAL		291,720.00

SEWER Budget**Notes**

OPERATIONS		
Liability Insurance	8,400.00	Amount accurate to current billing
Worker's Comp Insurance	6,300.00	Amount accurate to current billing
PERS Unfunded Liability	23,000.00	Confirmed)
Accounting	8,500.00	Auditor
Dues & Subscriptions	2,889.00	GASB, Underground Serv, ENR CSDA
Travel -Non Litigation	963.00	
License and Fees	30,000.00	Mostly SWRB
Office Expenses	8,667.00	web page, zoom, digital storage
Educational Expenses	9,000.00	Billy's Education
Telephone	2,800.00	Cell and Fire Alarm
Contingency	5,211.70	Legal, Spills & Other unforeseen events
	SUBTOTAL	105,730.70
REPAIRS & MAINTENANCE		
Auto Expenses	5,000.00	
Contract Services	5,000.00	
Lab Testing	6,420.00	
Plant - General Repairs & Maintenance	15,000.00	
Tools & Equipment - Non Capital	20,000.00	
SCADA	15,000.00	
Plant - Pond Maintenance	5,350.00	
Plant - Sludge Removal	11,000.00	
Sewer Lines - General Maintenance	25,000.00	Includes vactoring
Supplies	900.00	
Water	780.00	Pump Station
SCE - Plant	18,190.00	
SCE - Pump Station	7,490.00	
Snow Removal (10%)	2,500.00	
Heavy Equipment - Snow Removal Plant	5,000.00	Above Contract
Heavy Equipment - Non-snow Removal	5,000.00	
Repairs & Maintenance Contingency	318.05	
	SUBTOTAL	147,948.05
Debt - So Cal Ren		17,800.00
	SUBTOTAL ALL EXPENSES	669,449.80
LESS ADJUSTMENTS		
	<i>***Non-Budget Items Expense</i>	<i>11,600.00</i>
	<i>**** Vacant GM Position</i>	<i>135,240.00</i>
	<i>*****10% Junipeer Drive Cost Sharing</i>	<i>27,609.81</i>
	TOTAL ADJUSTED EXPENSES	495,000.00

HILTON CREEK COMMUNITY SERVICES District
Proposed Capital Improvement Budget FY 2022 2023

		Notes
REVENUE		
General Capital Reserve Funds		
Current Funds	52,898.82	7/10/2022
Sewer Connection Fees	14,686.00	Average 2 per year
Availability Fees	1,050.00	
Sewer Connection Inspection Fees	100.00	Average 2 per year
<i>Potential Reserves Allocation</i>		
<i>Transfer from Other Funds</i>		
TOTAL REVENUES	68,734.82	
EXPENSES		
Capital Improvement Projects - 5 Year Plan		
Clarifier 2 Parts		Paid FY 2021-2022
Clarifier 2 - Labor	22,000.00	
Clarifier 1 Parts	50,000.00	
Clarifier 1 Labor	22,000.00	
Aeration Blowers = Ammonia Smart Controls	17,800.00	
Drying Beds	150,000.00	
Emergency Generator - Plant	150,000.00	
Sewer Lines Camera	15,000.00	
District Vehicle	75,000.00	
SUBTOTAL	501,800.00	
DEFICIT	(433,065.18)	

**JUNIPER DRIVE
PROPOSED BUDGET FISCAL YEAR 2021/2022
July 1, 2022**

REVENUE	BUDGET
Road Maintenance Revenue:	
Maintenance Fees Collected	50,000.00
Maintenance Fees Collected Through Sewer Fund	35,000.00
Combined Maintenance Fees Collected	85,000.00
Interest - LAIF	15.00
Interest - County Investment Pool	3,300.00
Transfer From Reserves	
Transfer From Other Funds	
TOTAL REVENUES	173,315.00
EXPENSES	
ADMINISTRATION EXPENSES	
Administration Fee	50.00
SUBTOTAL	50.00
EMPLOYEE BENEFITS	
Medical Reimbursement - Director	1,010.91
Medical Reimbursement - Employee	544.20
Health Insurance - Base	2,200.00
Health Insurance - Retired	370.00
Retirement Benefits - Employer Contributions	600.00
457 Employer Contributions	220.00
Sec Additional Compensation	220.00
SUBTOTAL:	5,165.11
PAYROLL	
Salaries & Employee Benefits:	
Director's Gross Salary	900.00
Manager Gross Salary	
OIT Gross Salary	6,480.00
Secretarial Gross Salary	4,050.00
SUBTOTAL	11,430.00
OPERATIONS	
Liability Insurance	840.00
Worker's Comp Insurance	630.00
PERS Unfunded Liability	2,300.00
Accounting	850.00
Dues & Subscriptions	288.90
Travel -Non Litigation	96.30
License and Fees	
Office Expenses	866.70
Educational Expenses	900.00
Telephone	280.00
Contingency	21,117.99
SUBTOTAL	28,169.89
REPAIRS & MAINTENANCE	
Auto Expenses	500.00
Contract Services	500.00
Snow Removal Contract	22,500.00
Snow Removal Beyond Contract	55,000.00
Supplies	
Repairs & Maintenance	50,000.00
Transfer to Juniper Drive Investment Account	
SUBTOTAL:	128,500.00
Debt Service:	
TOTAL EXPENSES	173,315.00

RESOLUTION 2022-02
HILTON CREEK COMMUNITY SERVICES DISTRICT

NOTICE, a Public Hearing was held on Tuesday, August 9, 2022 at 5:00 p.m. at the Crowley Lake Community Center, 58 Pearson Road, Crowley Lake, California, on the Delinquent Accounts Report as of June 30, 2022 for Sewer Use Fees and Juniper Drive Road Maintenance Fees. A copy of said report is included in this Notice as Exhibit "A".

BE IT RESOLVED, at said Public Hearing, the Board of Directors heard all objections and protests to said written report. The Board of Directors revised said report, and the delinquent charges, together with penalties, legal fees, publish fees and other associated fees and interest thereon, as stated in the attached adopted report, shall constitute a lien against the respective parcels of real property described in the adopted report, and shall be included by the County Tax Collector bills for taxes levied against the respective parcels of real property and be collected in the same manner, at the same time, and by the same person as taxes for the Hilton Creek Community Services District.

The Secretary of the Board of Directors is directed to convey this Resolution and the attached report to the County Tax Collector.

Adopted this 9th day of August, 2022

HILTON CREEK COMMUNITY SERVICES DISTRICT

By: _____
Steven Shipley, President of the Board

Attest:

By: _____
Lorinda Beatty, Secretary

Ayes:

Noes:

Abstained:

EXHIBIT "A"
RESOLUTION 2202-02

Hilton Creek Community Services District
Delinquency Report June 30, 2022

Updated: August 8, 2022

Account	ASSESSMENT NO.	OWNER'S NAME	DELINQUENCY				Total
			<u>Sewer</u>	<u>Juniper</u>	<u>Late Fees</u>	<u>Admin Costs</u>	
6015001	060150001000	Power Family Trust				30.00	30.00
6019006	060190006000	Raymond & Michelle McMillian	663.72	1,181.04	450.20	30.00	2,324.96
6026005	860000453000	Allison McDaniel	463.72		74.84	30.00	568.56
6033009	060330009000	Ronald and Jill Orozco	331.86		33.18	30.00	395.04
			1,459.30	1,181.04	558.22	120.00	3,318.56

*Administrative Costs subject to change dependent upon publishing costs

Hilton Creek Community Services District					
Sewer Funds Account Balances					
As Of					
July 31, 2022					
	Previous				7/31/2022
Account	Balance	Credits	Debits	Adjustments	Balance
**Bank of America	30,403.37	57,472.64	(60,371.77)	(221.24)	27,283.00
Sewer Fund Use Fees & Expenses		33,262.79	(55,106.78)		
Cancelled / Return/ Fin. Chg Other		433.93		(221.24)	
County Inv. Pool Transfer		21,998.00	-		
LAIF Transfers					
Capital Reserve Transfer		-	-		
Connection Fees		-			
County Loan Transfer					
Availability Fees		-			
Juniper Deposits/Expenses		1,777.92	(5,264.99)		
Juniper Drive Transfers		-	-		
Encumbrance					
Capital Reserve	52,898.82	0.45	-	-	52,899.27
Connection & Availability Fees					
Transfers					
Interest		0.45			
LAIF	4,976.63	9.32	-	-	4,985.95
Checking Transfers					No Change
Interest		9.32			
Other					
Other					
County Investment Pool	378,681.11	2,309.76	(21,998.00)	-	358,992.87
Checking Transfers			(21,998.00)		Prop Tax Pay PERS
LAIF Transfers					
Interest		156.42			Tax Fund Int Q 1-3
Unsec. Property Tax		25.36			6/30/2022
Secure Property Tax		2,053.45			6/30/2022
Other					6/30/2022
Unitary Property Tax		74.53			
Delinquent Accounts Collection					
Total**	466,959.93	59,792.17	(82,369.77)	(221.24)	444,161.09
				<i>** Balance Owed to Sewer Fund</i>	3,847.67
				<i>Total with Juniper Drive Oweing</i>	448,008.76

COUNTY INVESTMENT POOL HOLDINGS - REMAINS WITHIN INVEMENT POOL					
HOLDINGS	35,092.80	-	-	-	
Capital Reserves Holding	17,546.40				Net Prop Tax
Emergency Reserves Holdings	17,546.40				FY 2021-2022
Other Holdings					

Juniper Drive Special Zone of Benefit Funds

**As Of
July 31, 2022**

	Previous	Credits	Debits	Adjustments	7/31/2022 Balance
Bank of America	96,061.95	7,221.66	(114.00)	-	103,169.61
Juniper Drive Fees Collected		7,221.66			
Juniper Drive Expenses			(114.00)		
LAIF	4,650.01	8.70	-	-	4,658.71
Interest		8.70			No Change
Other					
County Investment Pool	310,372.19	-	-	-	310,372.19
Checking Transfers					
Interest					
Other					
Total**	411,084.15	7,230.36	(114.00)	-	418,200.51

** Balance Owed to Sewer Fund (3,847.67)
Total with Balance Owing to Sewer Fund 414,352.84

Juniper Drive Wash					
Fwd	JD Fees Coll	JD Checks	JD Paid	SF Paid	JD Owes SF
	(360.60)	1,777.92	(5,264.99)		(3,847.67)

Funds collected / paid in Sewer Fund

HILTON CREEK COMMUNITY SERVICES DISTRICT CHECKS WRITTEN - ALL FUNDS

08/08/22

Accrual Basis

July 14 through August 19, 2022

Type	Date	Num	Name	Memo	Amount
Jul 14 - 16, 22					
Jul 14 - 16, 22					
Week of Jul 17, 22					
Bill Pmt -...	07/18/2022		FRONTIER COMMUNICATIONS	Auto Payment 2022 06/22 to 07/21	-42.15
Bill Pmt -...	07/18/2022		Intuit	Transaction Fee - ACH July 2022	-291.00
Bill Pmt -...	07/20/2022		PERS Retirement	PPE 07/22/2022 Plus End of Year Adjus...	-523.86
Bill Pmt -...	07/20/2022		SCE Plant	2022 - 03/03 to 07/04	-2,105.34
Bill Pmt -...	07/20/2022		VERIZON WIRELESS		-207.08
Liability C...	07/21/2022		QuickBooks Payroll Service	Created by Payroll Service on 07/20/2022	-4,132.46
Bill Pmt -...	07/21/2022		PERS Unfunded Accrued Liability	FY 2022/2023 UAL	-21,998.00
Bill Pmt -...	07/21/2022		PERS 457 Contributions	457 PPE 07/08/2022	-84.75
Bill Pmt -...	07/21/2022		PERS Health Insurance	August 2022	-2,131.28
Bill Pmt -...	07/21/2022		PERS 457 Contributions	457 PPE 07/22/2022	-84.61
Bill Pmt -...	07/21/2022		PERS Retirement	PPE 07/08/2022	-353.34
Paycheck	07/22/2022	DD12...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	07/22/2022	DD12...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Week of Jul 17, 22					-31,953.87
Week of Jul 24, 22					
Week of Jul 24, 22					
Week of Jul 31, 22					
Paycheck	08/01/2022	8351	Hatter, Jason T		-907.50
Paycheck	08/01/2022	8350	HAFNER, KEITH		-2,833.51
Check	08/02/2022	8341	AMIE LONZA	6024007	-387.17
Liability C...	08/03/2022	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 810027774	-27.45
Liability C...	08/03/2022	E-pay	EFTPS	94-2834850 QB Tracking # 810204774	-2,800.36
Liability C...	08/03/2022	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 810285774	-803.34
Liability C...	08/04/2022		QuickBooks Payroll Service	Created by Payroll Service on 08/03/2022	-4,478.20
Paycheck	08/05/2022	DD12...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	08/05/2022	DD12...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Week of Jul 31, 22					-12,237.53
Week of Aug 7, 22					
Bill Pmt -...	08/08/2022		PERS - Other	GASB 68 Reporting	-700.00
Bill Pmt -...	08/08/2022		PERS 457 Contributions	457 PPE 08/05/2022	-84.61
Bill Pmt -...	08/08/2022		PERS Retirement	PPE 08/05/2022	-362.97
Bill Pmt -...	08/08/2022	8352	MOUNTAIN PLUMBING, INC	INVOICE 42900 - OFFICE SINK / DRAIN	-195.00
Bill Pmt -...	08/08/2022		MAMMOTH DISPOSAL	Auto Pay 8/3/2022	-173.65
Paycheck	08/09/2022	DD12...	ADAMSON, CYNTHIA R	Direct Deposit	0.00
Paycheck	08/09/2022	DD12...	CONNOLLY, ISABEL S	Direct Deposit	0.00
Paycheck	08/09/2022	DD12...	CZESCHIN, WINDSOR	Direct Deposit	0.00
Paycheck	08/09/2022	DD12...	HIGERD, GARRETT	Direct Deposit	0.00
Paycheck	08/09/2022	DD12...	SHIPLEY, STEVE H	Direct Deposit	0.00
Liability C...	08/09/2022		QuickBooks Payroll Service	Created by Payroll Service on 08/06/2022	-1,292.75
Week of Aug 7, 22					-2,808.98
Aug 14 - 19, 22					
Bill Pmt -...	08/19/2022		FRONTIER COMMUNICATIONS	Auto Payment 2022 07/22 TO 8/21	-42.87
Bill Pmt -...	08/19/2022		SCE Plant	2022 - 06/03 to 07/04 Pump	-822.91
Bill Pmt -...	08/19/2022		VERIZON WIRELESS		-207.52
Bill Pmt -...	08/19/2022	8342	BABCOCK LABORATORIES, I...	CG20655	-149.93
Bill Pmt -...	08/19/2022	8343	MAMMOTH DISPOSAL	VOID: Auto Pay 8/3/2022	0.00
Bill Pmt -...	08/19/2022	8344	MAMMOTH TIMES	PUBLIC NOTES - DELINQUENT ACCO...	-123.50
Bill Pmt -...	08/19/2022	8345	MCWD	CUSTOMER 00038 INVOICE 00835	-90.00
Bill Pmt -...	08/19/2022	8346	MONO COUNTY DEPT. OF PU...	Ticket 42506 43567	-315.98
Bill Pmt -...	08/19/2022	8347	UMPQUA BANK	July 2022	-1,339.58
Bill Pmt -...	08/19/2022	8348	Undergrnd.Serv. Alert of No. C...	ANNUAL MEMBERSHIP FY 202/2023	-300.00
Bill Pmt -...	08/19/2022	8349	MCWD	CUSTOMER 00038 INVOICE 00942	-210.00
Aug 14 - 19, 22					-3,602.29
TOTAL					-50,602.67

HILTON CREEK COMMUNITY SERVICES DISTRICT

08/06/22

Balance Sheet

Accrual Basis

As of July 31, 2022

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · 1 Bank of America-Checking	27,283.00
12000 · 3 B of America-Capital Reserve	52,899.27
13000 · 4 Mono Co Treasury Inv. Pool	358,992.87
14000 · 5 LAIF	
General Sewer Fund	4,957.36
14000 · 5 LAIF - Other	28.59
Total 14000 · 5 LAIF	4,985.95
Total Checking/Savings	444,161.09
Accounts Receivable	
Accounts receivable	
AVAILABILITY FEES	510.00
SEWER USE FEES	
Finance Charge	-135.11
SEWER USE FEES - Other	23,926.24
Total SEWER USE FEES	23,791.13
Total Accounts receivable	24,301.13
SEWER CONNECTION FEE	-221.24
Total Accounts Receivable	24,079.89
Other Current Assets	
Allowance for uncollectibles	-255.07
Total Other Current Assets	-255.07
Total Current Assets	467,985.91
Fixed Assets	
Property, Plant & Equipment	
Equipment	3,104,881.53
Facilities Improvements	78,028.37
Other Equipment	21,391.22
Vehicles	16,500.00
Property, Plant & Equipment - Other	53,625.00
Total Property, Plant & Equipment	3,274,426.12
Total Fixed Assets	3,274,426.12
Other Assets	
Accumulated depreciation	-2,785,165.35
Total Other Assets	-2,785,165.35
TOTAL ASSETS	957,246.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	-90.00
Total Accounts Payable	-90.00
Other Current Liabilities	
Accounts payable	876.86
17000 · 6 Juniper Dr SZB Clearing Acct	-3,847.67

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

As of July 31, 2022

08/06/22

Accrual Basis

	Jul 31, 22
2100 · Payroll Liabilities	
457 Employee Cont	4,335.73
457 Employer Contributions	3,181.11
B Retirement - EE Cont	1,767.81
Retirement - Employer	1,145.46
2100 · Payroll Liabilities - Other	3,590.81
Total 2100 · Payroll Liabilities	14,020.92
2110 · Direct Deposit Liabilities	156.05
Total Other Current Liabilities	11,206.16
Total Current Liabilities	11,116.16
Long Term Liabilities	
PENSION LIABILITIES	
Def inflows of resources-actuar	27,747.00
Def outflows of resources-actua	-33,679.00
Deferred outflows-contributions	-7,176.00
Net Pension Liability	259,339.00
Total PENSION LIABILITIES	246,231.00
Total Long Term Liabilities	246,231.00
Total Liabilities	257,347.16
Equity	
Capital Improvement Reserve	44,223.06
1110 · Retained Earnings	663,524.25
Net Income	-7,847.79
Total Equity	699,899.52
TOTAL LIABILITIES & EQUITY	957,246.68

HILTON CREEK COMMUNITY SERVICES DISTRICT

All Sewer Fund Transaction Detail Report

July 2022

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Bill Pmt -Check	07/01/2022	8332	SDRMA	Invoice 72090...	10000 · 1 Bank of A...		20000 · *Accou...		8,392.77
Bill Pmt -Check	07/01/2022		Bank of America	Remote Depo...	10000 · 1 Bank of A...		20000 · *Accou...		15.00
Bill Pmt -Check	07/01/2022		PERS 457 Contributi...	457 PPE 06/2...	10000 · 1 Bank of A...		20000 · *Accou...		129.41
Bill Pmt -Check	07/01/2022		PERS Retirement	PPE 6/24/2022	10000 · 1 Bank of A...		20000 · *Accou...		345.23
Paycheck	07/01/2022	8336	Hatter, Jason T		10000 · 1 Bank of A...	162	-SPLIT-		907.50
Liability Check	07/05/2022	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	10000 · 1 Bank of A...		-SPLIT-		235.86
Liability Check	07/07/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank of A...		2110 · Direct D...		5,132.39
Paycheck	07/08/2022	DD1207	BEATTY, LORINDA A	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Paycheck	07/08/2022	DD1206	CZESCHIN, WILLIAM	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Check	07/08/2022		Bank of America	Remote Depo...	10000 · 1 Bank of A...		6550A · Bank ...		15.00
Liability Check	07/10/2022	E-pay	EFTPS	94-2834850 Q...	10000 · 1 Bank of A...		-SPLIT-		2,267.32
Liability Check	07/10/2022	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	10000 · 1 Bank of A...		-SPLIT-		670.91
Liability Check	07/10/2022	E-pay	United States Treas...	94-2834850 Q...	10000 · 1 Bank of A...		2100 · Payroll ...		22.78
Paycheck	07/11/2022	DD1208	ADAMSON, CYNTH...	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Paycheck	07/11/2022	DD1209	CONNOLLY, ISABE...	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Paycheck	07/11/2022	DD1210	CZESCHIN, WINDS...	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Paycheck	07/11/2022	DD1211	HIGERD, GARRETT	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Paycheck	07/11/2022	DD1212	SHIPLEY, STEVE H	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Deposit	07/11/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	161.92	
Deposit	07/11/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	221.24	
Deposit	07/11/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
Deposit	07/11/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	0.00	
Deposit	07/11/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	989.74	
Deposit	07/11/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	1,360.53	
Liability Check	07/12/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank of A...		2110 · Direct D...		4,137.45
Paycheck	07/12/2022	8335	HAFNER, KEITH		10000 · 1 Bank of A...	162	-SPLIT-		2,837.80
Bill Pmt -Check	07/13/2022	E001	MAMMOTH DISPO...	Auto Pay 7/3/...	10000 · 1 Bank of A...		20000 · *Accou...		173.65
Bill Pmt -Check	07/13/2022	8337	BABCOCK LABOR...	CF21708-4807	10000 · 1 Bank of A...		20000 · *Accou...		98.12
Bill Pmt -Check	07/13/2022	8338	BILLY CZESCHIN	Hourly Equip...	10000 · 1 Bank of A...		20000 · *Accou...		992.25
Bill Pmt -Check	07/13/2022	8339	MOUNTAIN MEAD...	Account MMH...	10000 · 1 Bank of A...		20000 · *Accou...		195.00
Bill Pmt -Check	07/13/2022	8340	UMPQUA BANK	June 2022	10000 · 1 Bank of A...		20000 · *Accou...		1,020.55
Deposit	07/13/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
Deposit	07/13/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	77.44	
Deposit	07/13/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
Bill Pmt -Check	07/13/2022		Intuit	Transaction F...	10000 · 1 Bank of A...		20000 · *Accou...		6.00
Bill Pmt -Check	07/13/2022		SCE Plant	2022 - 06/03 t...	10000 · 1 Bank of A...		20000 · *Accou...		822.91
Deposit	07/15/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	13,716.93	
Bill Pmt -Check	07/18/2022		FRONTIER COMM...	Auto Payment...	10000 · 1 Bank of A...		20000 · *Accou...		42.15
Bill Pmt -Check	07/18/2022		Intuit	Transaction F...	10000 · 1 Bank of A...		20000 · *Accou...		291.00
Deposit	07/20/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	165.93	
Transfer	07/20/2022			Funds Transf...	10000 · 1 Bank of A...	162	13000 · 4 Mon...	21,998.00	
Bill Pmt -Check	07/20/2022		PERS Retirement	PPE 07/22/20...	10000 · 1 Bank of A...		20000 · *Accou...		523.86
Bill Pmt -Check	07/20/2022		SCE Plant	2022 - 03/03 t...	10000 · 1 Bank of A...		20000 · *Accou...		2,105.34
Bill Pmt -Check	07/20/2022		VERIZON WIRELESS		10000 · 1 Bank of A...		20000 · *Accou...		207.08
Liability Check	07/21/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank of A...		2110 · Direct D...		4,132.46
Bill Pmt -Check	07/21/2022		PERS Unfunded Ac...	FY 2022/2023...	10000 · 1 Bank of A...		20000 · *Accou...		21,998.00
Bill Pmt -Check	07/21/2022		PERS 457 Contributi...	457 PPE 07/0...	10000 · 1 Bank of A...		20000 · *Accou...		84.75
Bill Pmt -Check	07/21/2022		PERS Health Insura...	August 2022	10000 · 1 Bank of A...		20000 · *Accou...		2,131.28
Bill Pmt -Check	07/21/2022		PERS 457 Contributi...	457 PPE 07/2...	10000 · 1 Bank of A...		20000 · *Accou...		84.61

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08/06/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT All Sewer Fund Transaction Detail Report July 2022

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Bill Pmt -Check	07/21/2022		PERS Retirement	PPE 07/08/20...	10000 · 1 Bank of A...		20000 · *Accou...		353.34
Paycheck	07/22/2022	DD1213	BEATTY, LORINDA A	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Paycheck	07/22/2022	DD1214	CZESCHIN, WILLIAM	Direct Deposit	10000 · 1 Bank of A...	162	-SPLIT-	0.00	
Deposit	07/25/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
Deposit	07/26/2022		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank of A...		-SPLIT-	1,679.50	
Deposit	07/26/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	896.02	
Deposit	07/26/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	6,250.97	
Deposit	07/26/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	3,761.08	
Deposit	07/27/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
Deposit	07/27/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	55.31	
Deposit	07/27/2022		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank of A...		17000 · 6 Juni...	98.42	
Deposit	07/27/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
Deposit	07/28/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	2,057.29	
Deposit	07/28/2022			Deposit	10000 · 1 Bank of A...		-SPLIT-	3,207.98	
Deposit	07/29/2022			Deposit	10000 · 1 Bank of A...		1499 · Undepo...	110.62	
TOTAL								57,472.64	60,371.77

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08/06/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT

Juniper Drive Clearing Account Monthly Detail Report

July 2022

Type	Date	Name	Memo	Class	Debit	Credit
Bill	07/01/2022	SDRMA	Juniper Drive	164	620.09	
Bill	07/01/2022	SDRMA	Juniper Drive	164	839.28	
General Journal	07/01/2022		10% BC	164	182.78	
General Journal	07/01/2022		Move to New ...	164	30.11	
General Journal	07/08/2022		10% of Gross ...	164	124.18	
General Journal	07/08/2022		10% of Gross ...	164	103.95	
General Journal	07/08/2022		10% of Gross ...	164	8.48	
General Journal	07/08/2022		10% of Gross ...	164	24.85	
General Journal	07/11/2022		Total 10% CA...	164	48.34	
General Journal	07/11/2022		Total 10% IC ...	164	48.34	
General Journal	07/11/2022		Total 10% W...	164	28.34	
General Journal	07/11/2022		Total 10% GH...	164	28.34	
General Journal	07/11/2022		Total 10% SS...	164	18.34	
General Journal	07/11/2022		10% Board M...	164	74.38	
General Journal	07/11/2022		10% Board M...	164	0.00	
General Journal	07/11/2022		10% Board M...	164	68.77	
General Journal	07/11/2022		10% Board M...	164	19.99	
General Journal	07/11/2022		10% Board M...	164	0.00	
Bill	07/14/2022	PERS Unfunded Ac...	10% UAL	164	2,199.80	
Bill	07/14/2022	UMPQUA BANK	10% Fuel	164	39.99	
Bill	07/14/2022	UMPQUA BANK	10% Office Ex...	164	24.80	
Bill	07/21/2022	PERS Health Insura...	90% BC	164	182.92	
Bill	07/21/2022	PERS Health Insura...	10% Retired	164	30.21	
Bill	07/21/2022	PERS 457 Contributi...	10% ER	164	8.48	
Bill	07/21/2022	PERS 457 Contributi...	10% ER	164	8.46	
Bill	07/21/2022	PERS Retirement	10%	164	19.93	
Bill	07/21/2022	PERS Retirement	10%	164	20.12	
Bill	07/21/2022	PERS Retirement	10% End of Y...	164	8.97	
Bill	07/21/2022	VERIZON WIRELESS	10% Phone	164	20.71	
General Journal	07/22/2022		10% GROSS ...	164	146.30	
General Journal	07/22/2022		10% GROSS ...	164	8.46	
General Journal	07/22/2022		10% GROSS ...	164	231.04	
General Journal	07/22/2022		10% GROSS ...	164	46.24	
General Journal	07/22/2022		10% GROSS ...	164		
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6012014 MC...	164		196.84
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6016005 SO...	164		196.84
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6012001 RO...	164		196.84
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6013006 HA...	164		196.84
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6019005 GO...	164		196.84
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6017004 CA...	164		196.84
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6017005 CA...	164		85.10
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6017015 FIO...	164		19.68
Deposit	07/26/2022	JUNIPER DRIVE FE...	J6017015 FIO...	164		393.68
Deposit	07/27/2022	JUNIPER DRIVE FE...	J6014008	164		98.42
TOTAL					5,264.99	1,777.92

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

08/06/22

Balance Sheet

Accrual Basis

As of July 31, 2022

	<u>Jul 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
101 - Checking - B of A	103,169.61
102 - LAIF	4,658.71
Mono County Treasury Inv. Pool	310,372.19
Total Checking/Savings	<u>418,200.51</u>
Accounts Receivable	
120 - ACCOUNTS RECEIVABLE	
121 - FINANCE CHARGES	728.24
122 - MAINTENANCE FEES	6,405.12
Total 120 - ACCOUNTS RECEIVABLE	<u>7,133.36</u>
Total Accounts Receivable	7,133.36
Other Current Assets	
JDSZB Wash Account	-3,847.67
Total Other Current Assets	<u>-3,847.67</u>
Total Current Assets	<u>421,486.20</u>
TOTAL ASSETS	<u>421,486.20</u>
LIABILITIES & EQUITY	
Equity	
32000 · 304 - Retained Earnings	412,262.11
Net Income	9,224.09
Total Equity	<u>421,486.20</u>
TOTAL LIABILITIES & EQUITY	<u>421,486.20</u>

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08/06/22

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Transactions By Month
July 2022

Type	Date	Memo	Account	Clr	Split	Debit	Credit
Jul 22							
Check	07/13/2022	ACH FEE JULY	101 - Checking - B o...	X	60400 · 502 - ...		3.00
Check	07/13/2022	ACH FEE JULY	101 - Checking - B o...	X	60400 · 502 - ...		111.00
Deposit	07/15/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	6,277.42	
Deposit	07/15/2022	Deposit	101 - Checking - B o...	X	12000 · Undep...	196.84	
Deposit	07/26/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	170.20	
Deposit	07/28/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	478.78	
Deposit	07/28/2022	Deposit	101 - Checking - B o...		12000 · Undep...	98.42	
Jul 22						7,221.66	114.00

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08/06/22

Accrual Basis

JUNIPER DRIVE WASH ACCCOUNT Transactions By Month July 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jul 22									
General Journal	07/01/2022	LB FY...		10% Workers ...	JDSZB Wash Account		505-B - W/C In...		620.09
General Journal	07/01/2022	LB FY...		10% Liability I...	JDSZB Wash Account		505-B - W/C In...		839.28
General Journal	07/01/2022	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		182.78
General Journal	07/01/2022	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.11
General Journal	07/08/2022	LB FY...		10% 457 ER ...	JDSZB Wash Account		-SPLIT-		8.48
General Journal	07/08/2022	LB FY...		10% ADD C...	JDSZB Wash Account		JDSZB Wash ...		8.48
General Journal	07/08/2022	LB FY...		10% Gross B...	JDSZB Wash Account		-SPLIT-		124.18
General Journal	07/08/2022	LB FY...		10% Gross LB	JDSZB Wash Account		JDSZB Wash ...		103.95
General Journal	07/08/2022	LB FY...		BC Add Resp...	JDSZB Wash Account		JDSZB Wash ...		24.85
General Journal	07/08/2022	LB FY...		10% RETIRE...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	07/11/2022	LB FY...		10% CA Gros...	JDSZB Wash Account		-SPLIT-		48.34
General Journal	07/11/2022	LB FY...		10% IC Gross...	JDSZB Wash Account		JDSZB Wash ...		48.34
General Journal	07/11/2022	LB FY...		10% WC Gro...	JDSZB Wash Account		JDSZB Wash ...		28.34
General Journal	07/11/2022	LB FY...		10% GH Gros...	JDSZB Wash Account		JDSZB Wash ...		28.34
General Journal	07/11/2022	LB FY...		10% SS Gros...	JDSZB Wash Account		JDSZB Wash ...		18.34
General Journal	07/11/2022	LB FY...		10% Board M...	JDSZB Wash Account		-SPLIT-		74.38
General Journal	07/11/2022	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	07/11/2022	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...		68.77
General Journal	07/11/2022	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...		19.99
General Journal	07/11/2022	LB FY...		10% Board M...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	07/14/2022	LB FY...		CC Fuel	JDSZB Wash Account		-SPLIT-		39.99
General Journal	07/14/2022	LB FY...		CC Office Exp...	JDSZB Wash Account		JDSZB Wash ...		24.80
General Journal	07/14/2022	LB FY...			JDSZB Wash Account		PERS UNFUN...		2,199.80
General Journal	07/21/2022	LB FY...		Verizon	JDSZB Wash Account		68100 · 515 - T...		20.71
General Journal	07/21/2022	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		182.92
General Journal	07/21/2022	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.21
General Journal	07/21/2022	LB FY...		10% PERS 7/...	JDSZB Wash Account		504-A - Retire...		19.93
General Journal	07/22/2022	LB FY...		10% Retireme...	JDSZB Wash Account		-SPLIT-		20.12
General Journal	07/22/2022	LB FY...		10% Retireme...	JDSZB Wash Account		JDSZB Wash ...		8.97
General Journal	07/22/2022	LB FY...		10% Gross L...	JDSZB Wash Account		-SPLIT-		146.30
General Journal	07/22/2022	LB FY...		10% ADD CO...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	07/22/2022	LB FY...		10% GROSS ...	JDSZB Wash Account		-SPLIT-		231.04
General Journal	07/22/2022	LB FY...		10% ADD RE...	JDSZB Wash Account		JDSZB Wash ...		46.24
General Journal	07/22/2022	LB FY...		100% JUNIP...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	07/22/2022	LB FY...		10% 457 EM...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	07/22/2022	LB FY...		10% ER CON...	JDSZB Wash Account		JDSZB Wash ...	0.00	
Deposit	07/26/2022			Deposit	JDSZB Wash Account		-SPLIT-	1,679.50	
Deposit	07/27/2022			Deposit	JDSZB Wash Account		12000 · Undep...	98.42	
								1,777.92	5,264.99
Jul 22									

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

July 2022

08/08/22

Accrual Basis

	<u>Jul 22</u>
Ordinary Income/Expense	
Income	
4010 · Fees	
Use Fees - Received	52,466.50
Total 4010 · Fees	52,466.50
4020 · Other Income	
Interest Received	0.45
Late Fee Charges	433.93
Total 4020 · Other Income	434.38
Total Income	52,900.88
Gross Profit	52,900.88
Expense	
6003 · Depreciation Expense	7,500.00
6100 · Employee Benefits	
A Medical Reimb - Board	1,468.31
A Medical Reimb - Employee	0.00
B Health Insurance	
6104 · C Health Insurance - OIT	3,291.28
6105 · D Health Insurance - Retired	542.81
Total B Health Insurance	3,834.09
C Retirement	
A Retirement - ER Contribution	441.22
B Retirement - EE Contributions	386.96
Total C Retirement	828.18
E 457 Employer Cont	
6115 · 457 Employer Cont - OIT	152.42
E 457 Employer Cont - Other	0.00
Total E 457 Employer Cont	152.42
F Additional Compensation	
6116 · Add Compensation - Director	825.15
6117 · Add Compensation - Secretary	152.42
F Additional Compensation - Other	0.00
Total F Additional Compensation	977.57
Total 6100 · Employee Benefits	7,260.57

HILTON CREEK COMMUNITY SERVICES DISTRICT
Profit & Loss
July 2022

	Jul 22
6200 · Payroll Expenses	
6201 · Gross Payroll-Board of Director	0.00
6203 · Gross Payroll OIT/Maint Tech	
Overtime 1.5 OIT Tech	281.58
6203 · Gross Payroll OIT/Maint Tech - Other	5,608.38
Total 6203 · Gross Payroll OIT/Maint Tech	5,889.96
6204 · Gross Payroll - Chief Plant Op	3,456.25
6205 · Gross Payroll - Per Diem	-2,456.25
6206 · Gross Payroll-Secretary	4,637.25
6210 · Payroll Taxes	981.63
Total 6200 · Payroll Expenses	12,508.84
6500 · Operations Administration	
Insurance	
6501 · Liability Insurance	7,553.49
6502 · Work Comp	5,580.82
Total Insurance	13,134.31
6503 · PERS UAL	19,798.20
6557 · Telephone	
6557B · Telephone - Cell	0.00
6557C · Telephone - Fire Alarm	0.00
Total 6557 · Telephone	0.00
Total 6500 · Operations Administration	32,932.51
6550 · Office Expenses	
6550A · Bank Service Charges	312.00
6550C · Website / Advert./ Pub Notice	0.00
6550E · Postage/Shipping - Lab Testing	0.00
6550G · Office Communication- Not Phone	0.00
Total 6550 · Office Expenses	312.00
6600 · Repairs & Maintenance	
Plant Equipment - Capital	0.00
6601 · A Automobile Expense	
6601B · Maintenance	0.00
Total 6601 · A Automobile Expense	0.00
6603 · Lab Testing	98.12
6604 · Plant - General / Misc	0.00

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08/08/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

July 2022

	<u>Jul 22</u>
6611 · U Utilities	
6611 A · Water	0.00
6611 B · SCE - Plant	0.00
6611 C · SCE - Pump Station	0.00
	<hr/>
Total 6611 · U Utilities	0.00
	<hr/>
Total 6600 · Repairs & Maintenance	98.12
	<hr/>
6615 · Equipment Rental	
6615 A · Equipment Use - Plant Projects	0.00
	<hr/>
Total 6615 · Equipment Rental	0.00
	<hr/>
Total Expense	60,612.04
	<hr/>
Net Ordinary Income	-7,711.16
	<hr/>
Other Income/Expense	
Other Income	
Interest Income	9.32
	<hr/>
Total Other Income	9.32
	<hr/>
Other Expense	
8010 · Other Expenses	145.95
	<hr/>
Total Other Expense	145.95
	<hr/>
Net Other Income	-136.63
	<hr/>
Net Income	<u><u>-7,847.79</u></u>

HILTON CREEK COMMUNITY SERVICES District
Proposed Preliminary Budget FY 2022 2023

REVENUE	GL#	SEWER Budget	July 0.0833	Year To Date	Over (Under)	% used of Budget	Goal 0.0833	Over
General Operating Revenue:								
Property Taxes Transferred Into Operations		155,000.00		-	(155,000.00)	0%	-8%	
Sewer Operation & Maintenance Revenue:								
Sewer Use Fees Collected		340,000.00	33,262.79	33,262.79	(306,737.21)	10%	1% OVER	
Sewer Capital Improvement Revenue: Moved								
Investment Revenue								
Interest on Investments		0.00	9.32	9.32	9.32			
Transfer From Reserves		0.00		-	(0.00)			
Transfer From Other Funds		0.00		-	(0.00)			
Capital Interest		0.00	0.45		(0.00)			
Late Charges		0.00	433.93	433.93	433.93			
TOTAL REVENUES		495,000.00	33,272.11	33,706.04	(461,727.89)	0.10	(0.07)	-
EXPENSES								
ADMINISTRATION EXPENSES 6000								
Administration Fee	6001	500.00		-	(500.00)	0%	-8%	
***Mono Invest. Pool Wash - Delinquent Accts.	6002	0.00		-	(0.00)	0%	-8%	
***Depreciation Expense (Book Entry Only)	6003	90,000.00	7,500.00	7,500.00	(82,500.00)	8%	0%	
SUBTOTAL		90,500.00	7,500.00	7,500.00	(83,000.00)	0.08	(0.17)	-

		SEWER Budget	July	Year To Date	Over	% used	Goal
Estimated EMPLOYEE BENEFITS	6100						
Medical Reimbursement - Director (5)	6101	10,109.05	1,468.31	1,468.31	(8,640.74)	15%	6% OVER
Medical Reimbursement - Employees (3)	6102	5,442.00	-	-	(5,442.00)	0%	-8%
Health Insurance (1) General Manager	6103	22,000.00			(22,000.00)	0%	-8%
Health Insurance (1) Base Rate OIT	6104	22,000.00	3,291.28	3,291.28	(18,708.72)	15%	7% OVER
Health Insurance - Retired (2)	6105	3,700.00	542.81	542.81	(3,157.19)	15%	6% OVER
Retirement Benefits - Employer Contributions GM	6107	7,300.00			(7,300.00)	0%	-8%
Retirement Benefits - Employer Contributions OIT	6108	6,000.00	441.22	441.22	(5,558.78)	7%	-1%
*** Retirement Benefits - Employee Contributions GM	6110	7,000.00		-	(7,000.00)	0%	-8%
*** Retirement Benefits - Employee Contributions OIT	6111	4,600.00	386.96		(4,600.00)	0%	-8%
***457 - Employee Contributions	6113	0.00		-	(0.00)	0%	-8%
457 Employer Contributions GM	6114	2,200.00			(2,200.00)	0%	-8%
457 Employer Contributions OIT	6115	2,200.00	152.42		(2,200.00)	0%	-8%
Add Compensation - Directors	6116	11,000.00	825.15		(11,000.00)	0%	-8%
Add Compensation - Secretary	6117	2,200.00	152.42	152.42	(2,047.58)	7%	-1%
SUBTOTAL		105,751.05	7,260.57	5,896.04	(99,855.01)	0.58	(0.58)
PAYROLL	6200						
Salaries & Employee Benefits:							
Director's Gross Salary							
+ \$3,000 Special Meetings if they occur	6201	9,000.00		-	(9,000.00)	0%	-8%
General Manager Salary	6202	96,740.00			(96,740.00)	0%	-8%
OIT	6203	64,800.00	5,889.96	5,889.96	(58,910.04)	9%	1% OVER
Chief Plant Operator - Part Time	6204	30,000.00		-	(30,000.00)	0%	-8%
Perdiem	6205	25,000.00	1,000.00	1,000.00	(24,000.00)	4%	-4%
Secretarial Gross Salary Part Time	6206	40,500.00	4,637.25	4,637.25	(35,862.75)	11%	3% OVER
Payroll Taxes	6210	25,680.00	981.63	981.63	(24,698.37)	4%	-5%
SUBTOTAL		291,720.00	12,508.84	12,508.84	(279,211.16)	0.28	(0.30)

		SEWER Budget	July	Year To Date	Over	% used	Goal
OPERATIONS	6500						
Liability Insurance	6501	8,400.00	7,553.49	7,553.49	(846.51)	90%	82%
Worker's Comp Insurance	6502	6,300.00	5,580.82	5,580.82	(719.18)	89%	80%
PERS Unfunded Liability	6503	23,000.00	19,798.20	19,798.20	(3,201.80)	86%	78%
Accounting	6504	8,500.00	-	-	(8,500.00)	0%	-8%
Dues & Subscriptions	6505	2,889.00	-	-	(2,889.00)	0%	-8%
Travel -Non Litigation	6506	963.00	-	-	(963.00)	0%	-8%
License and Fees	6507	30,000.00	-	-	(30,000.00)	0%	-8%
Educational Expenses	6556	9,000.00	-	-	(9,000.00)	0%	-8%
Telephone	6557	2,800.00	-	-	(2,800.00)	0%	-8%
Office Expenses	6550	8,667.00	312.00	312.00	(8,355.00)	4%	-5%
Contingency	6560	5,211.70	-	-	(5,211.70)	0%	-8%
SUBTOTAL		105,730.70	33,244.51	33,244.51	(72,486.19)	2.68	1.77
REPAIRS & MAINTENANCE	6600						
Auto Expenses	6601	5,000.00	-	-	(5,000.00)	0%	-8%
Contract Services	6602	5,000.00	-	-	(5,000.00)	0%	-8%
Lab Testing	6603	6,420.00	98.12	98.12	(6,321.88)	2%	-7%
Plant - General Repairs & Maintenance	6604	15,000.00	-	-	(15,000.00)	0%	-8%
Tools & Equipment - Non Capital	6605	20,000.00	-	-	(20,000.00)	0%	-8%
SCADA	6606	15,000.00	-	-	(15,000.00)	0%	-8%
Plant - Pond Maintenance	6607	5,350.00	-	-	(5,350.00)	0%	-8%
Plant - Sludge Removal	6608	11,000.00	-	-	(11,000.00)	0%	-8%
Sewer Lines - General Maintenance	6609	25,000.00	-	-	(25,000.00)	0%	-8%
Supplies	6610	900.00	-	-	(900.00)	0%	-8%
Water	6611A	780.00	-	-	(780.00)	0%	-8%
SCE - Plant	6611B	18,190.00	-	-	(18,190.00)	0%	-8%
SCE - Pump Station	6611C	7,490.00	-	-	(7,490.00)	0%	-8%
Snow Removal (10%)	6615	2,500.00	-	-	(2,500.00)	0%	-8%
Heavy Equipment - Snow Removal Plant	6616	5,000.00	-	-	(5,000.00)	0%	-8%
Heavy Equipment - Non-snow Removal	6617	5,000.00	-	-	(5,000.00)	0%	-8%
Repairs & Maintenance Contingency	6618	318.05	-	-	(318.05)	0%	-8%
SUBTOTAL		147,948.05	98.12	98.12	(147,849.93)	0%	-8%
Debt - So Cal Ren	6900	17,800.00			(17,800.00)	0%	-8%
SUBTOTAL ALL EXPENSES		759,449.80	60,612.04	59,247.51	(700,202.29)	8%	-1%
LESS ADJUSTMENTS							
<i>***Non-Budget Items Expense</i>		<i>101,600.00</i>	<i>7,886.96</i>	<i>7,886.96</i>	<i>(93,713.04)</i>	<i>8%</i>	<i>-1%</i>
<i>**** Vacant GM Position</i>		<i>135,240.00</i>	<i>-</i>	<i>-</i>	<i>(135,240.00)</i>	<i>0%</i>	<i>-8%</i>
<i>*****10% Juniper Drive Cost Sharing</i>		<i>27,609.81</i>	<i>-</i>	<i>-</i>	<i>(27,609.81)</i>	<i>0%</i>	<i>-8%</i>
TOTAL ADJUSTED EXPENSES		495,000.00	52,725.08	52,725.08	(443,639.45)	11%	2% OVER
		Year to Date Available Revenue		33,706.04			
		Year to Date Expenses		52,725.08			
		Net Available Revenue		(19,019.04)			

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Profit & Loss

July 2022

08/08/22

Accrual Basis

	Jul 22
Ordinary Income/Expense	
Income	
400 - REVENUE	
401 - Finance Charges	236.16
401 - Maintenance Fees	14,358.22
Total 400 - REVENUE	14,594.38
Total Income	14,594.38
Gross Profit	14,594.38
Expense	
500- OPERATING EXPENSES	
504 - Employee Benefits	
504-A - Retirement	49.02
504-AA-457 Employer Contributio	16.94
504-B - Health Insurance	426.02
504 D 10% Dir Med Reimb.	163.14
PERS UNFUNDED ACCRUED LIABILITY	2,199.80
Total 504 - Employee Benefits	2,854.92
63300 · 505 - Insurance Expense	
505-A - Liability Insurance	839.28
505-B - W/C Insurance	620.09
Total 63300 · 505 - Insurance Expense	1,459.37
64900 · 507 - Office Expense	
60400 · 502 - Bank Service Charges	114.00
64900 · 507 - Office Expense - Other	24.80
Total 64900 · 507 - Office Expense	138.80
66000 · 508 - Payroll Expenses	
508-B - Gross Payroll - Sec.	250.25
508 D - 10% Director Gross	171.70
Additional Compensation	16.94
Gross Salary - OIT/Maint Tech	426.31
OIT OVERTIME	0.00
Total 66000 · 508 - Payroll Expenses	865.20
67200 · 511 - Repairs and Maintenance	
60200 · 514- Automobile Expense	39.99
Total 67200 · 511 - Repairs and Maintenance	39.99
68100 · 515 - Telephone Expense	20.71
Total 500- OPERATING EXPENSES	5,378.99
Total Expense	5,378.99
Net Ordinary Income	9,215.39
Other Income/Expense	
Other Income	
600 - OTHER INCOME	
601- Interest Income	8.70
Total 600 - OTHER INCOME	8.70
Total Other Income	8.70
Net Other Income	8.70
Net Income	9,224.09

**JUNIPER DRIVE
PROPOSED BUDGET FISCAL YEAR 2022/2023**

REVENUE	BUDGET	July 1, 2022		Over (Under) {+ or -}	%	Goal %
		July Month 1	2022/2023 Year to Date			
Road Maintenance Revenue:						0.0833
Maintenance Fees Collected	50,000.00	7,221.66	7,221.66	(42,778.34)	14%	6% OVER
Maintenance Fees Collected Through Sewer Fund	35,000.00	1,777.92	1,777.92	(33,222.08)	5%	-3%
Combined Maintenance Fees Collected	85,000.00	8,999.58	8,999.58	(76,000.42)	11%	2% OVER
Interest - LAIF	15.00	8.70	8.70	(6.30)	58%	50% OVER
Interest - County Investment Pool	3,300.00	-	-	(3,300.00)	0%	-8%
Transfer From Reserves	0.00	-	-	(0.00)	0%	-8%
Late Fees	0.00	-	-	(0.00)	0%	-8%
TOTAL REVENUES	173,315.00	9,008.28	9,008.28	(155,307.14)	5%	5% OVER
EXPENSES						
ADMINISTRATION EXPENSES						
Administration Fee	50.00	-	-	(50.00)	0%	-8%
SUBTOTAL	50.00	-	-	(50.00)	0%	0%
EMPLOYEE BENEFITS						
Medical Reimbursement - Director	1,010.91	163.14	163.14	(847.77)	16%	8% OVER
Medical Reimbursement - Employee	544.20	-	-	(544.20)	0%	-8%
Health Insurance - Base	2,200.00	365.70	365.70	(1,834.30)	17%	8% OVER
Health Insurance - Retired	370.00	60.32	60.32	(309.68)	16%	8% OVER
Retirement Benefits - Employer Contributions	600.00	49.02	49.02	(550.98)	8%	0%
457 Employer Contributions	220.00	16.94	16.94	(203.06)	8%	-1%
Sec Additional Compensation	220.00	16.94	16.94	(203.06)	8%	-1%
SUBTOTAL:	5,165.11	672.06	672.06	(4,493.05)	13%	5% OVER
PAYROLL						
Salaries & Employee Benefits:						
Director's Gross Salary	900.00	171.70	171.70	(728.30)	19%	11% OVER
Manager Gross Salary	0.00	-	-	(0.00)	0%	-8%
OIT Gross Salary	6,480.00	426.31	426.31	(6,053.69)	7%	-2%
Secretarial Gross Salary	4,050.00	250.25	250.25	(3,799.75)	6%	-2%
SUBTOTAL	11,430.00	848.26	848.26	(10,581.74)	7%	7% OVER
OPERATIONS						
Liability Insurance	840.00	839.28	839.28	(0.72)	100%	92% OVER
Worker's Comp Insurance	630.00	620.09	620.09	(9.91)	98%	90% OVER
PERS Unfunded Liability	2,300.00	2,199.80	2,199.80	(100.20)	96%	87% OVER
Accounting	850.00	-	-	(850.00)	0%	-8%
Dues & Subscriptions	288.90	-	-	(288.90)	0%	-8%
Travel -Non Litigation	96.30	-	-	(96.30)	0%	-8%
License and Fees	0.00	-	-	(0.00)	0%	-8%
Office Expenses	8,667.00	138.80	138.80	(8,528.20)	2%	-7%
Educational Expenses	900.00	-	-	(900.00)	0%	-8%
Telephone	280.00	20.71	20.71	(259.29)	7%	-1%
Contingency	21,117.99	-	-	(21,117.99)	0%	-8%
SUBTOTAL	35,970.19	3,818.68	3,818.68	(32,151.51)	11%	2% OVER
REPAIRS & MAINTENANCE						
Auto Expenses	500.00	39.99	39.99	(460.01)	8%	0%
Contract Services	500.00	-	-	(500.00)	0%	-8%
Snow Removal Contract	22,500.00	-	-	(22,500.00)	0%	-8%
Snow Removal Beyond Contract	10,000.00	-	-	(10,000.00)	0%	-8%
Supplies	0.00	-	-	(0.00)	0%	-8%
Repairs & Maintenance	50,000.00	-	-	(50,000.00)	0%	-8%
Transfer to Juniper Drive Investment Account	45,000.00	-	-	(45,000.00)	0%	-8%
SUBTOTAL:	128,500.00	39.99	39.99	(128,460.01)	0%	0% OVER
Debt Service:						
TOTAL EXPENSES	181,115.30	5,378.99	5,378.99	(175,736.31)	3%	3% OVER
Year to Date Available Revenue			9,008.28			
Year to Date Expenses			5,378.99			
Net Available Revenue			3,629.29			

HILTON CREEK COMMUNITY SERVICES District
Capital Improvement Budget FY 2022 2023

		July
REVENUE		0.0833
General Capital Reserve Funds		
Current Funds	52,898.82	-
Sewer Connection Fees	14,686.00	
Availability Fees	1,050.00	10.00
Sewer Connection Inspection Fees	100.00	
Investment Interest		0.45
<i>Potential Reserves Allocation</i>	-	17,456.40
<i>Transfer from Other Funds</i>	0.00	
TOTAL REVENUES	68,734.82	17,466.85
EXPENSES		
Capital Improvement Projects - 5 Year Plan		
Clarifier 2 Parts		
Clarifier 2 - Labor	22,000.00	
Clarifier 1 Parts	50,000.00	
Clarifier 1 Labor	22,000.00	
Aeration Blowers = Ammonia Smart Controls	17,800.00	
Drying Beds	150,000.00	
Emergency Generator - Plant	150,000.00	
Sewer Lines Camera	15,000.00	
District Vehicle	75,000.00	
Capital Purchases - Failed Equipment	0.00	
Capital Off Road Vehicle - Manhole Access	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
SUBTOTAL	501,800.00	-

DEFICIT (433,065.18)

*Pendng TXF from General Fund

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08/06/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
Capital Reserve Transaction Detail Report
 July 2022 through June 2023

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Jul 22									
Deposit	07/31/2022			July 2022	12000 · 3 B of Ameri...		Interest Receiv...	0.45	
Jul 22								0.45	0.00
Aug 22									
Aug 22									
Sep 22									
Sep 22									
Oct 22									
Oct 22									
Nov 22									
Nov 22									
Dec 22									
Dec 22									
Jan 23									
Jan 23									
Feb 23									
Feb 23									
Mar 23									
Mar 23									
Apr 23									
Apr 23									
May 23									
May 23									
Jun 23									
Jun 23									
TOTAL								<u>0.45</u>	<u>0.00</u>

HCCSD Mono County Investment Pool

Profit & Loss

08/06/22

July 2021 through June 2022

Accrual Basis

	<u>Jul '21 - Jun 22</u>
Ordinary Income/Expense	
Income	
Interest	
Fund Interest	5,753.53
Tax Fund Interest	156.42
	<u>5,909.95</u>
Total Interest	5,909.95
TAX REVENUE	
Excess ERAF	20,110.28
Secure Property Tax	126,299.19
Unitary	3,854.59
Unsecure Property Tax	7,850.74
	<u>158,114.80</u>
Total TAX REVENUE	158,114.80
Total Income	164,024.75
Expense	
Delinquent Account Payment Txf	145.95
Property Tax Admin Fee	6,051.00
Transfer	
Capital Purchase - Plant	55,000.00
Operations Transfer- General	67,735.00
	<u>122,735.00</u>
Total Transfer	122,735.00
Total Expense	128,931.95
Net Ordinary Income	35,092.80
Net Income	<u><u>35,092.80</u></u>

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08/06/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
County Investment Pool Activity Detail Report
July 2022

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
Transfer	07/20/2022		Funds Transf...	10000 · 1 Bank...		21,998.00
Check	07/31/2022			8010 · Other E...		145.95
TOTAL					0.00	22,143.95

2:01 PM

08/08/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
LAIF Fiscal Year Transaction Detail Report
 July 2022 through June 2023

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Jul 22 Deposit	07/31/2022			Second Quart...	14000 · 5 LAIF		Interest Income	9.32	
Jul 22								9.32	0.00
Aug 22 Aug 22									
Sep 22 Sep 22									
Oct 22 Oct 22									
Nov 22 Nov 22									
Dec 22 Dec 22									
Jan 23 Jan 23									
Feb 23 Feb 23									
Mar 23 Mar 23									
Apr 23 Apr 23									
May 23 May 23									
Jun 23 Jun 23									
TOTAL								<u>9.32</u>	<u>0.00</u>

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08/08/22

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
LAIF Transactions Fiscal Year 2020/2021
July 2022 through June 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jul '22 - Jun 23 Deposit	07/31/2022			Second Quart...	102 - LAIF		601- Interest In...	8.70	
Jul '22 - Jun 23								<u>8.70</u>	<u>0.00</u>

HILTON CREEK COMMUNITY SERVICES District
Revenue Report FY 2022 2023

REVENUE	GL#	July Billing for May & June 2022 0.0833	Year To Date
General Operating Revenue:			
Property Taxes Recorded in County Investment Pool	155,000.00		-
Interest Received			-
Total Property Tax Revenue		-	-
Property Tax Admin Fee			-
Property Taxes Transferred to Operations			-
Property Taxes Transferred to Capital			-
Property Taxes Transferred to Juniper			-
Total Outgoing		-	-
Net Property Taxes		-	-
Sewer Operation & Maintenance Revenue:			
Sewer Use Fees Billed		52,466.50	52,466.50
Late Fees Charges		-	-
Other Charges		0.00	0.00
Total Charged		52,466.50	52,466.50
Sewer Fees Collected	340,000.00		-
Late Fees Collected		33,262.79	33,262.79
Other Collections		0.00	0.00
Total Collected		33,262.79	33,262.79
Outstanding Collections		19,203.71	19,203.71
Percent Collected		63%	0.63
Juniper Drive Revenue			
Road Maintenance Fees Billed		14,358.22	14,358.22
Late Fees Charges		236.16	236.16
Other Charges		0.00	0.00
Total Charged		14,594.38	14,594.38
Road Maintenance Fees Collected	50,000.00	7,221.66	7,221.66
Road Maintenance Fees Collected Thru SF	35,000.00	1,777.92	1,777.92
Total Road Maintenance Fees	85,000.00	8,999.58	8,999.58
Late Fees Collected		-	-
Other Collections		0.00	0.00
Total Collected		8,999.58	8,999.58
Juniper Outstanding Collections		5,594.80	5,594.80
Percent Collected		62%	0.62

EQUIPMENT USE HOURS
 BILLY'S SNOW REMOVAL
 Fiscal Year 2022 - 2023

Month	Sewer Hours	Juniper Hours	Total Hours	Total Cost	Hours Balance
July 2022	5.50	0.00	5.50	774.60	54.50
August 2022					
September 2022					
October 2022					
November 2022					
December 2022					
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
Total	5.50	0.00	5.50	774.60	54.50

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
July 12, 2022
5:00 P.M.
Crowley Lake Community Center
58 Pearson Road, Crowley Lake, California**

Minutes

1. Steve Shipley called the meeting to order at 5:06 p.m.

A. ROLL CALL

Members Present: Cindy Adamson, Windsor Czeschin, Isabel Connolly, Garrett Higerd and Steve Shipley
Members Absent: None
Staff Present: Lorinda Beatty, Keith Hafner
Guests: David Richman

2. **ADDITIONS TO AGENDA** – None

3. **PUBLIC COMMENT-** None

4. **CONSENT AGENDA**

A. Financial Reports

1. Consideration & Approval of Disbursements List

B. Review Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Budget Report: YTD Actual to Budget Report June 2022
3. Southern California Edison Report

C. Approval of Minutes

1. Minutes of the Regular Board Meeting of June 12, 2022

Motion: To accept the Consent Agenda Items as presented with the exception of a correction to the roll call to adjourn into closed session. Ms. Connolly was present.

Moved by Ms. Czeschin Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

5. **SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE**

A. General Manager Report on Status of Facilities and Operational

Ms. Hafner reported that the flows were high over the Fourth of July weekend causing a high BOD report. A resampling will be done again soon. The new RAS pump is working well, the old pump has been delivered for rehabilitation. Daily process testing looks good in the plant. Mr. Czeschin's training is progressing well, and he is learning to test solids and

concentrations. He is using the microscope weekly and learning how to differentiate between good and bad bugs, watching them grow and develop. Mr. Hafner stated that Mr. Czeschin is dedicated to his position, and finding the job interesting.

The manhole locations on the county road paving project has caused a work slowdown on other projects. USA requests are not being marked and is taking longer than it should.

One of the four shafts has been removed from the old #2 clarifier. There has not been as much progress, and we had hoped which has been hindered by the county road paving project.

Well sampling is late because they are waiting for a new pump.

6. NEW BUSINESS

A. Approval of Delinquent Accounts Report as of June 30 2022

Ms. Beatty presented a list of accounts that are delinquent and will be reported to Mono County for a direct assessment.

Motion: To approve the Delinquent Accounts Report as of June 30, 2022

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

7. OLD BUSINESS

A. SoCalRen

Ms. Beatty reported that the project has stalled while waiting for data from So Cal Edison.

B. RDN Rate Study Update

Ms. Beatty reported that she has been able to contact some multi-family dwelling landowners but has not been entirely successful. Ms. Beatty is attempting to work with the managers/owners of those properties to correct the discrepancies. If unable to make contact with these properties the District will move forward with the rate study until other information becomes available.

C. Employee Handbook- Update

Ms. Beatty presented the final draft of the employee handbook there was some discussion regarding cost-of-living increases. It was a consensus of the Board to have a cost-of-living percent range from 0 to 5% at the Board's discretion.

Motion: To approve the employee's handbook as presented with noted changes to the cost-of-living limitation of 0 to 5% at the Board's discretion.

Moved by Ms. Connolly Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

D. Budget Review

Ms. Beatty presented the preliminary budget for review and approval. There was one change to the amount for snow removal beyond contract for the Juniper Drive Budget which will place some of that amount in the contingency fund.

Motion: To accept the budget as presented with the noted changes to the Juniper Drive Budget.

Moved by Ms. Connolly Second by Mr. Higerd

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

E. Sierra Springs Easement

Ms. Beatty reported that Mr. Czeschin was researching a means to access the manholes with as little impact to the environment as possible. Mr. Higerd suggested a side-by-side UTV to get the jetter into some of the areas.

8. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS

Mr. Higerd reminded the Board that the contract with Billy's Snow removal was tabled at the June 14, 2022 Board meeting due to questions about the fuel and equipment cost rates and will need to be completed.

9. BOARD MEMBER COMMENTS/REPORTS None

10. ANNOUNCEMENTS

A. Regular Board Meeting August 9, 2022, at 5:00 p.m. at the Crowley Lake Community Center – Covid restricts allowing.

11. ADJOURNMENT

-

Motion: To Adjourn to the July 12, 2022 Regular Board Meeting at 6:52 p.m.

Moved by Ms. Connolly, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

MUTUAL AGREEMENT TO EXTEND PERIOD OF AGREEMENT AND FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE HILTON CREEK COMMUNITY SERVICES DISTRICT AND BILLY'S SNOW REMOVAL FOR THE PROVISION OF EQUIPMENT USE

This Agreement and First Amendment is entered into by and between the Hilton Creek Community Services District (hereinafter, "District"), a special district of the State of California, and William Czeschin (hereinafter, "Contractor"), for the purposes of amending that certain Agreement between the District and Contractor and signed by Contractor on November 24, 2021, providing for the provision of Equipment Use (the "Contract"). The District and Contractor are sometimes referred to herein collectively as "the parties".

WHEREAS the period of the Contract is from November 12, 2021 to June 30, 2022.

WHEREAS the parties desire to extend the period of the Contract to June 30, 2023.

WHEREAS the priority availability fee is set to \$20,000.00 per year which includes sixty (60) hours of equipment rental and operation.

WHEREAS the rising costs of operations exceed the contract expectations such as there is now a need to amend the priority availability fee to \$24,000 per year which includes (60) hours of equipment rental, operation and fuel.

WHEREAS the Contractor is responsible for diesel for all rented equipment. If diesel prices at the Crowley Lake General Store Gas Station exceed \$5.50 per gallon on the day of equipment use, Hilton Creek Community Services District will provide a fuel reimbursement at a rate of +5% the base hourly rental rate.

WHEREAS the rising cost of fuel exceed the expectation of the Contract guidelines such that there is now a need to amend the contract based on an equipment use gallons per hour reimbursement schedule set forth in "Amended Exhibit A".

WHEREAS any equipment operation exceeding 60 hours will be billed at the rates listed in Exhibit "A"

WHEREAS the rising cost of repairs and maintenance of equipment exceed the expectation of the Contract hourly Equipment Rental rates as established in "EXHIBIT A" of the Contract, such that there is now a need to increase the rates by 30% as set forth in "Amended Exhibit A".

NOW, THEREFORE, the parties agree as follows:

1. The Contract period set forth in Paragraph 1 of the Contract is hereby extended to June 30, 2023.

2. The Amended Contract period is effective and retroactive to July 1, 2022.
3. The diesel fuel reimbursement schedule as set forth in Paragraph 8 of the Contract shall be amended to an equipment use gallons per hour reimbursement schedule, as set forth in "Amended Exhibit A".
4. The hourly rates for Equipment Rentals set forth in Exhibit "A" of the Contract is hereby increased by 30% and attached as "Amended Exhibit A".
5. All other terms and conditions of the Contract Agreement not expressly amended shall remain in full force and effect.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS AS SET FORTH BELOW.

HILTON CREEK COMMUNITY SERVICES DISTRICT

Steve Shipley, Board President

Date

CONTRACT

William Czeschin

Date

ATTEST

Lorinda Beatty, Board Secretary

Date

**MUTUAL AGREEMENT TO EXTEND PERIOD OF AGREEMENT
AND FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE HILTON CREEK COMMUNITY SERVICES
DISTRICT AND BILLY'S SNOW REMOVAL FOR THE PROVISION OF EQUIPMENT USE**

AMENDED EXHIBIT A

EQUIPMENT RENTALS

July 1, 2022

<i>EQUIPMENT</i>	<i>HOURLY RATE</i>	<i>Estimated Gallons Per Hour</i>
<i>WINTER SNOW REMOVAL</i>		
<i>621 Loader + Blower</i>	\$390.00	11 GPH
<i>621 Loader</i>	\$162.50	5 GPH
<i>Skid Steer + Blower</i>	\$260.00	9 GPH
<i>Skid Steer</i>	\$ 97.50	5 GPH
<i>Cinder + Truck</i>	\$ 84.50	5 GPH (10 MPG@50 MPH)
<i>NON-SNOW REMOVAL</i>		
<i>Backhoe</i>	\$130.00	4 GPH
<i>621 Loader</i>	\$162.50	5 GPH
<i>Skid Steer</i>	\$ 97.50	5 GPH
<i>Truck + Trailer</i>	\$ 84.50	5 GPH (10 MPG@50 MPH)
<i>Truck + Trailer– Long Haul over 50 Miles</i>	<i>Hourly Rate + Fuel Reimbursement with Receipts</i>	

Fuel rate shall be determined by the local fuel rate of the Shall Station located in Crowley Lake California.