

**BOARD OF DIRECTORS  
HILTON CREEK COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, December 8, 2020  
5:00 P.M.  
TELECONFERENCE (ZOOM)  
AGENDA**

**\*\*NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

- 1. CALL MEETING TO ORDER**
  - A. Roll Call
  - B. Oath of Office – Windsor Czeschin, Steve Shipley
    - a. Board Nominations – President, Vice President
  
- 2. ADDITIONS TO AGENDA**
  - A. Items added to the agenda must be approved by the Board pursuant to Government Code Section 54954.2
  
- 3. PUBLIC COMMENT**
  - A. The public may make a statement or pose questions on Items NOT on the agenda\*\* (see note above)
  
- 4. FINANCIAL OFFICER/SECRETARY OF THE BOARD REPORTS**
  - A. Consideration & Approval of Disbursements List for November 2020
    1. Disbursements and Checks
    2. One-signor Checks
  - B. Review & Acceptance of Monthly Financial Reports
    1. Account Balances – All Funds
    2. Budget Report: YTD Actual to Budget Report
    3. Southern California Edison Report
  - C. Mono County Loan Repayment - Discussion
  - D. CalPERS Unfunded Liabilities – Discussion
  - E. Credit Card Payment Portal – Agreement with AllPaid, Inc.
  - F. Infosend Billing Services
  - G. Juniper Drive CPI Increase - Discussion
  
- 5. APPROVAL OF MINUTES**
  - A. Minutes of the Regular Board Meeting of November 10, 2020
  
- 6. ADOPT RESOLUTION 2020-12 AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

7. **NEW BUSINESS**
  - A. Board Vacancies
  - B. General Manager Paging Policy
  - C. General Manager Uniform Policy
  - D. Juniper Drive Special Zone of Benefit Cost Sharing
8. **OLD BUSINESS**
  - A. Planning Issues, RPAC, Community Center
9. **SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE**
  - A. General Manager Report on Status of Facilities, Operational Stability
    1. Update on Treatment Plant
      - a. New Monitoring Well and Regional Water Quality Inspector
      - b. Lift Station Pump Rebuild
10. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
11. **BOARD MEMBER COMMENTS/REPORTS**
12. **ANNOUNCEMENTS**
  - A. Regular Board Meeting: January 12, 2020 at 5:00 p.m.
14. **ADJOURNMENT**

## **TELECONFERENCE INFORMATION**

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

### **Important Notice to the Public Regarding COVID-19**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

There is no physical location of the meeting open to the public. If you wish to participate in the meeting via teleconferencing, please email your request to [info@hiltoncreekcsd.com](mailto:info@hiltoncreekcsd.com)

If you wish to make a comment on a specific agenda item before the meeting, please submit your comment via email by 5:00 p.m. on the day prior to the Board meeting. Please submit your comment to [info@hiltoncreekcsd.com](mailto:info@hiltoncreekcsd.com). All comments will be made a part of the

record. Please make sure to submit a separate email for each item that you wish to comment upon.

If you are watching the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment to [info@hiltoncreekcsd.com](mailto:info@hiltoncreekcsd.com). All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact Lorinda Beatty at (760) 965-9696. Requests must be made as early as possible, and at least one full business day before the start of the meeting.