

HILTON CREEK COMMUNITY SERVICES District
Proposed FY 2024-2025

2024/2025
Proposed
SEWER Budget

REVENUE

General Operating Revenue:		
1	Property Taxes <u>Transferred</u> to Operations	313,490.88
Sewer Operation & Maintenance Revenue:		
2	Sewer Use Fees	536,280.00
Sewer Capital Improvement Revenue: Moved		
Investment Revenue		
3	Interest on Investments	-
4	Transfer From Reserves	-
5	Transfer From Other Funds	-
6	Other Revenue	-
7	Late Charges	-
TOTAL REVENUES		849,770.88

EXPENSES

ADMINISTRATION EXPENSES		
8	Administration Fees	500.00
9	Trasfer out to Emergency Reserves	-
10	Transfer out to Capital Improvement Projects	-
11	***Depreciation Expense (Book Entry Only)	50,000.00
SUBTOTAL		50,500.00

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Estimated EMPLOYEE BENEFITS		
12	Medical Reimbursement - Director (5)	14,893.36
13	Medical Reimbursement - GM	1,620.00
14	Medical Reimbursement - Oper II	6,115.50
15	Medical Reimbursement - OIT	1,620.00
16	Medical Reimbursement - Secretary	1,784.85
17	Health Insurance (1) General Manager	25,200.00
18	Health Insurance (1) Base Rate Oper II	25,200.00
19	Health Insurance OIT (Currently Unfilled)	25,200.00
20	Health Insurance - Retired (2)	3,240.00
21	Retirement Benefits - Employer Contributions GM	9,900.00
22	Retirement Benefits - Employer Contributions Oper II (10.15%)	7,390.44
23	Retirement Benefits - Employer Contributions OIT (Pepra 7.87%)	4,051.48
24	Additional Compensation - GM	1,980.00
25	Additional Compensation - Oper II	1,980.00
26	Additional Compensation - OIT	1,980.00
27	Add Compensation - Directors	9,900.00
28	Add Compensation - Secretary	1,980.00
SUBTOTAL		144,035.63
PAYROLL		
Salaries & Employee Benefits:		
Director's Gross Salary		
29	+ \$3,000 Special Meetings if they occur	8,100.00
30	General Manager Salary	95,990.27
31	Operator II	72,812.25
32	Operator II Overtime	12,000.00
33	Operator II Additional Duties Pay	14,940.00
34	Operator II Operations Stand by Time	3,000.00
35	OIT	51,480.00
36	OIT Overtime (100 Hours)	4,125.00
37	OIT Operations Stand by Time	1,000.00
38	Chief Plant Operator - Part Time	80,000.00
39	CPO Operations Stand by Time	1,000.00
40	Perdiem Operations	20,000.00

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41	Secretarial Gross Salary Part Time	45,540.00
42	Per Diem Project Assistant	19,800.00
43	Per Diem Assistant Secretary	19,800.00
44	Payroll Taxes	18,900.00
SUBTOTAL		468,487.52

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OPERATIONS		
45	Liability Insurance	9,450.00
36	Worker's Comp Insurance	10,800.00
47	Auditor / Accounting	11,340.00
48	Legal Fees	4,770.00
49	Rate Study Avail Fees & Connection Fees	17,000.00
50	Dues & Subscriptions	3,240.00
51	Travel -Non Litigation	1,800.00
52	License & Permits	35,000.00
53	Educational Expenses	8,100.00
54	Telephone	3,240.00
55	Office Expenses	9,000.00
56	Rent/Property Lease	500.00
57	Contingency Admin Operations	10,000.00
SUBTOTAL		124,240.00
REPAIRS & MAINTENANCE		
58	Auto Expenses	4,500.00
59	Contract Services	5,000.00
60	Lab Testing	6,500.00
61	Plant - General Repairs & Maintenance	15,000.00
62	Tools & Equipment - Non Capital	10,000.00
63	SCADA	15,000.00
64	Plant - Pond Maintenance	2,000.00
65	Plant - Sludge Removal	2,000.00
66	Sewer Lines - Vactor, Replace, Lining & General Maint.	60,000.00
67	Supplies & Uniform/Clothing Allowance	900.00
68	Water	1,200.00
69	SCE- Plant	30,000.00
70	SCE - Pump Station	11,000.00
71	Heavy Equipment & Snow Removal Plant	15,000.00
72	Repairs & Maintenance Contingency	10,198.00
SUBTOTAL		188,298.00

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LONG TERM LIABILITY		
73	Debt - So Cal Ren - In Capital	16,600.00
74	CalPERS Unfunded Liability -	25,200.00
75	Leave Payout (Vac & SL) - Inv. Fund Alloc.	17,100.00
	SUBTOTAL	58,900.00
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	SUBTOTAL ALL EXPENSES	1,034,461.15
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LESS ADJUSTMENTS		
76	<i>Depreciation Expense (Book Entry Only)</i>	50,000.00
76	<i>**** Vacant GM Position</i>	134,690.27
	TOTAL ADJUSTED EXPENSES	849,770.88

Budget to Actual Notes

10% Juniper Drive Cost Share has been calculated out of Sewer Budget
 Operator II Position Created to match current staffing
 OIT Position created to back fill and succession