

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
February 9, 2021
5:00 P.M.**

Minutes

- 1. Steve Shipley called the meeting to order at 5:05 p.m.**

A. ROLL CALL

Members Present: Cindy Adamson, Isabel Connolly, Windsor Czeschin and Garrett Higerd

Members Absent: Steve Shipley

Staff Present: Kyle Burnett, Lorinda Beatty

- 2. ADDITIONS TO AGENDA**

None

- 3. PUBLIC COMMENT**

There were no public comments.

- 4. FINANCIAL OFFICER/SECRETARY OF THE BOARD REPORTS**

A. Consideration & Approval of Disbursements List for December 2020

1. Disbursements and Checks
2. One-signor Checks 8146-8150

Motion: To approve the checks as written and one-signor checks 8146-8150.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

B. Review & Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Revised Budget Report: YTD Actual to Budget Report

Motion: To approve the revised budget as presented.

Moved by Ms. Adamson, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

3. Southern California Edison Report
No Comments

5. APPROVL OF MINUTES

A. Minutes of the Regular Board Meeting of January 12, 2021

Motion: To approve the minutes of the Regular Board Meeting of January 12, 2021

Moved by Ms. Adamson, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Abstain	Aye	Absent

7. NEW BUSINESS

A. Investment Fund Interest Allocation Policy

Ms. Beatty presented an Investment Fund Interest Allocation Policy to the Board.

Motion: To approve the Investment Fund Interest Allocation Policy as presented.

Moved by Ms. Connolly, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

B. Audit Report Fiscal Year 2019/2020

The annual audit report was presented to the Board for Fiscal Year 2019/2020. There were no questions.

Motion: To accept the Annual Audit Report for Fiscal Year 2019/2020 as presented.

Moved by Ms. Czeschin, Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent

C. Sierra Springs Spill

Mr. Burnett provided a report on the spill that took place on January 13, 2021 in the Sierra Springs Tract.

D. Sierra Springs Easements

Mr. Burnett summarized the difficulties surrounding the public utility easements in the Sierra Springs Tract that runs along the properties and the open wet lands, which is owned by the Sierra Springs Homeowners

Association. Mr. Burnett has begun discussions with Mono County and the Sierra Springs Homeowners Association. Mr. Higerd suggested that the District develop a concise plan to address the situation and begin important discussions with all parties involved. He noted that this project will more than likely take quite a long time to resolve. There were some public comments and questions about the cause of the spill and challenges with the Sierra Springs Homeowners Association as a collective. Supervisor Duggan was present and would like to be kept informed of developments and offer help if possible.

8. OLD BUSINESS

None

9. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE

A. General Manager Report on Status of Facilities, Operational Stability

1. Update on Treatment Plant

Wastewater Treatment plant is stable and treating well.

Mr. Burnett met with The Energy Coalition after they had analyzed the data he provided. They have some ideas on energy savings and will be moving forward with their ideas.

Ms. Czeschin asked about the cost to service the generator and Mr. Burnett advised that there will be more services expenses in the future but should not be as expensive as the recent costs as it had been a while since the generator was serviced.

10. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS

No Comments

11. BOARD MEMBER COMMENTS/REPORTS

No Comments

12. ANNOUNCEMENTS

A. Regular Board Meeting March 9, 2021 at 5:00 p.m.

14. ADJOURNMENT

Motion: To Adjourn the February 9, 2021 Regular Board Meeting at 6:04 p.m.

Moved by Ms. Connolly, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Absent